



Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

January 14, 2025

To: Assistant Schools Division Superintendents  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

In preparation for the Music Literacy Course to be conducted from February to April 2025, a meeting will be held on January 15, 2025, from 8:00 a.m. to 5:00 p.m. at Lydia D. Villangca National Trade School. The following resource speakers and members of the Technical Working Group (TWG) are expected to attend:

|                                  |                               |
|----------------------------------|-------------------------------|
| Atty. Bryan M. Santos, PhD, CESE | - SDO                         |
| Ariston E. Manuel                | - SDO                         |
| Rafael C. Rubio, PhD             | - San Miguel Central District |
| Arleene J. Fernandez             | -SMNHS                        |
| Juan L. Gregorio                 | -FFHNHS                       |
| Don Junie R. Sta Maria           | -San Miguel Central District  |
| Concepcion C. Reyes              | -Sta Elena ES                 |
| Kathlyn O. Baquiran              | -Pulilan CS                   |
| Mary Rose Ann V. Cruz            | -San Rafael NTS               |
| Floriennne Mhay F. Macaspac      | -Bajet Castillo HS            |
| Aisa M. Cruz                     | - Pulilan CS                  |
| Ferdinand S. Aldaba              | - Sta. Cruz NHS               |

The agenda to be discussed in the meeting includes the finalization of the necessary requirements for the NEAP accreditation of the Music Literacy Course, ensuring all criteria are met for the successful approval and implementation of the program.

Transportation expenses of the participants shall be charged from their respective school funds subject to usual accounting and auditing rules and regulation.

Immediate and wide dissemination of this Memorandum is desired.

*for* **NORMA P. ESTEBAN, EdD, CESO V**  
Schools Division Superintendent

DIVISION LETTER  
No. 7 s.2025