



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

December 3, 2024

DIVISION MEMORANDUM
No. 570, s. 2024

DepEd BULACAN YEAR-END REVIEW, EVALUATION, AND RECOGNITION OF ACCOMPLISHMENTS 2024

Honoring Milestones and Triumphs: Presentation and Evaluation of 2024 Activities and Accomplishments Advancing Towards Continued Success and Excellence


To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors and Public Schools District Supervisors
Unit Heads
All Others Concerned

1. DepEd Order No. 2, s. 2015, "Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education," offices are expected to conduct a Performance Review and Evaluation at the end of the performance cycle to assess the office and individual employees' performance level based on the commitments and measures as contained in the signed OPCR and IPCRF. Relative to this, the Schools Division Office shall conduct its **Year-End Review, Evaluation, and Recognition of Accomplishments of the Functional Divisions and Employees of the Schools Division Office for FY 2024** on December 17, 2024 at Casa Cirila's Pavilion and Resort, Bulihan, Plaridel, Bulacan.
2. The activity aims to:
 - 2.1. conduct performance review and evaluation;
 - 2.2. present the division and unit accomplishments versus the targets;
 - 2.3. consolidate the overall ratings for the actual accomplishments and results;
 - 2.4. use the performance review and evaluation in the performance rewarding and development planning and
- 2.1 recognize SDO employees with outstanding performance in their IPCRF.
3. The activity shall be participated by 213 personnel of the SDO, including the top management and the technical working group.



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4. Attached to this Memorandum is the Activity Matrix.
5. Expenses to be incurred in the conduct of this activity shall be charged to the Division MOOE fund, subject to the usual accounting and auditing rules and regulations.
6. This Memorandum shall serve as the travel authority of all participants.
7. Immediate and wide dissemination of this Memorandum to all concerned is highly desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent

Enclosure No. 2 to Division Memorandum No. , s. 2024



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Matrix of Activities for the Mid-Year Strategic Planning for FY 2024

Schedule	Activity
8:00 am – 9:00 am	Arrival and Registration of Participants
9:01 am – 9:30 am	Opening Program
9:31 am – 10:00 am	HEALTH BREAK
10:01 am – 11:00 am	Review of Division AIP 2024 (Targeted PPAs)
11:01 am – 12:00 nn	Presentation and Evaluation of Accomplishments
12:01 pm – 1:00 pm	LUNCH BREAK
1:01 pm – 3:30 pm	Workshop on the Revision of the 2025 Annual Implementation Plan (AIP)
3:31 pm – 4:00 pm	HEALTH BREAK
4:00 pm – 4:30 pm	Ways Forward Closing Program

*** Dress Code:**

Convergence T-shirt and Pants (during the Year-End Review, Evaluation, and Recognition of Accomplishments)