



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

December 4, 2024

DIVISION MEMORANDUM

No. 668 s. 2024

**MANAGEMENT COMMITTEE (MANCOM) MEETING
FOR PRIVATE SCHOOLS HEADS**

To: Assistant Schools Division Superintendents
SGOD and CID Chiefs
Education Program Supervisors
Public Schools District Supervisors
All Others Concerned

1. Please be informed of the schedule of the Management Committee Meeting (MANCOM) for Private Schools on December 11, 2024 at 8:30am at Dr. Yanga's Colleges, Inc. (DYCI), Bocaue Bulacan.
2. This MANCOM meeting aims to discuss issues and concerns on the different business processes affecting private schools operation.
3. Participants are the Assistant Schools Division Superintendents, CID and SGOD Chiefs, Public Schools District Supervisors, Education Program Supervisors, and school heads of all private schools from kindergarten, elementary, junior and senior high schools levels.
4. Registration link <https://tinyurl.com/ManCom-PrivateSchools12112024> must be accomplished on or before December 10, 2024 for attendance purposes.
5. Expenses to be incurred in the conduct of this activity shall be charged against Division MOOE, while transportation expenses of participants can be charged against school local fund, both subject to the usual accounting and auditing rules and regulations.
6. This Memorandum shall serve as the travel authority of all participants.



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7. It is expected that all participants observe the minimum health standard protocols and safety measures at all times.
8. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD., CESO V
Schools Division Superintendent

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