



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM
No. 550 s. 2024

**SCHOOL RANKING FOR ONE VACANT TEACHER II POSITION IN THE
SENIOR HIGH SCHOOL OF BUNSURAN NATIONAL HIGH SCHOOL**

To: Public Schools District Supervisor
HRMPSB Members
School Principals/OICs
Teaching Personnel of Bunsuran NHS
All Others Concerned

1. This is to announce that a School Open Ranking for one (1) vacant Teacher II position in Bunsuran NHS shall be conducted on December 10, 2024, 9:00am at Bunsuran NHS.
2. The said school open ranking aims to provide a pool of qualified applicants needed in filling up the said vacant position.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The School HRMPSB shall be composed of the following:

Chairperson : Division Education Program Supervisor
Members : School Principal
Master Teacher
Head Teacher
Faculty President


Secretariat : Administrative Officer II or Administrative Assistant
5. The evaluation of original documents shall be based on DepEd Order 3, s. 2016 and DepEd Order No. 66, s. 2007. Interested and qualified applicants must submit the following documentary requirements on or before December 06, 2024:

- Letter of Intent;
- Official Transcript of Records;
- Updated Service Records;



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

- Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC);
 - Performance Rating for three (3) consecutive rating periods; and
 - Certificates, MOVs and other documents determinants
6. The Schools Division Superintendent must be furnished with the following:
- a. Comparative Assessment Result (School HRMPSB)
 - b. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
 - c. Complete documents of the applicants used in the evaluation
 - d. Minutes of the ranking
7. The Comparative Assessment Result for the Teacher II position should be posted in three (3) conspicuous places.
8. Wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN EdD, CESO V
Schools Division Superintendent

November 22, 2024
HRMPSB/hr

DIVISION MEMORANDUM