



Republic of the Philippines  
**Department of Education**  
 REGION III  
**SCHOOLS DIVISION OF BULACAN**

DIVISION MEMORANDUM  
 No. 487 s. 2024

**SCHOOL RANKING FOR VACANT TEACHER II POSITION OF  
 SAN RAFAEL NATIONAL TRADE SCHOOL**

To: Public Schools District Supervisor  
 HRMPSB Members  
 School Principals/OICs  
 Teaching Personnel of San Rafael NTS  
 All Others Concerned

1. This is to announce that a School Open Ranking for the vacant Teacher II (JHS) position in San Rafael NTS shall be held on November 08, 2024, 9:00am at San Rafael NTS.
2. The said school open ranking aims to provide a pool of qualified applicants needed in filling up the said vacancy.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The Qualification Standards (QS) for the position are as follows:

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Teacher II/SG-12	Bachelor in Secondary Education or Bachelor's degree with 18 professional units in Education with appropriate major	1 year of relevant experience	None required	RA 1080 (Teacher)

5. The School HRMPSB shall be composed of the following:

Chairperson : Division Education Program Supervisor  
 Members : School Principal  
 One (1) Master Teacher  
 One (1) Head Teacher  
 Faculty President



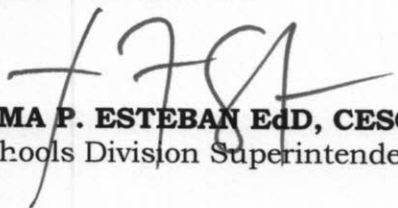
**Address:** Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
**Website:** <https://bulacandeped.com>  
**Email:** [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OF BULACAN

Secretariat : Administrative Officer II or Administrative Assistant

6. The evaluation of original documents shall be based on DepEd Order No. 66, s. 2007. Interested and qualified applicants must submit the following documentary requirements on or before November 8, 2024:
  - Letter of Intent;
  - Official Transcript of Records;
  - Updated Service Records;
  - Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC);
  - Performance Rating for three (3) consecutive rating periods; and
  - Certificates, MOVs and other documents determinants
7. The Schools Division Superintendent must be furnished with the following:
  - Comparative Assessment Result (School HRMPSB)
  - Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
  - Complete documents of the applicants used in the evaluation
  - Minutes of the ranking
8. The Comparative Assessment Result for the Teacher II position should be posted in three (3) conspicuous places.
9. Wide dissemination of this Memorandum is desired.

  
for **NORMA P. ESTEBAN EdD, CESO V**  
Schools Division Superintendent

November 04, 2024  
HRMPSB/hr

DIVISION MEMORANDUM