



Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM

No. 480 s. 2024

**RANKING FOR THE RECLASSIFICATION OF MASTER TEACHER I POSITIONS
 IN THE JUNIOR HIGH SCHOOL OF PRENZA NHS**

To: Assistant Schools Division Superintendents
 SGOD and CID Chiefs
 HRMPSB Members
 Public Schools District Supervisors
 Secondary School Principals/OICs
 All Others Concerned

1. This is to announce that Ranking for the reclassification of Master Teacher I positions in the Junior High School of Prenza NHS shall be conducted on November 04, 2024, 8:30 am at the Conference Hall, 3rd floor SDO Building.
2. The said ranking aims to provide a pool of qualified applicants for the reclassification of Master Teacher I positions.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. SDO Bulacan preferred Qualification Standards (QS) for the positions are as follows:

Position Title/Salary Grade	Education	Experience	Training	Eligibility
Master Teacher I/SG-18	Bachelor of Secondary Education or Bachelor's Degree plus 18 units in professional units in Education with appropriate major and 18 units for a Master's degree in Education or its equivalent	3 years as Teacher III	None required	RA 1080 (Teacher)



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5. The evaluation of documents shall be based on MEC Order No. 10, s. 1979 and Division Memorandum No. 233, s. 2014. No additional documents will be accepted after the scheduled date of the ranking procedure.
 - a. Letter of Intent
(Applicants from the same school are eligible to apply for reclassification)
 - b. Official Transcript of Records with Certification, Authentication, Verification (CAV) from CHED
 - c. Updated Service Records
 - d. Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC)
 - e. Performance Rating for three (3) consecutive rating periods
 - f. Certificates, MOVs and other documents determinants (A-H) for ranking of Master Teacher I

6. Wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent 

October 28, 2024
HRMPSB/hr