



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

November 7, 2024

DIVISION MEMORANDUM

No. 498 s. 2024

DIVISION TRAINING FOR SCHOOL DRRM ADVOCATES

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office announces the conduct of a three-day live-in training for new School DRRM Advocates on November 13-15, 2024 for both Elementary and Secondary Levels at Galilee Wonderland Resort, San Pedro, Bustos, Bulacan.
2. This activity aims to:
 - provide new SDRRM coordinators with fundamental knowledge on Disaster Risk Reduction and Management principles, including risk assessment, preparedness, mitigation, response, and recovery;
 - ensure that everyone understands their roles and responsibilities during emergencies; and
 - introduce significant mobile and web applications such as RADaR, necessary in accomplishing reports during disasters and calamities, for easy evaluation of damages and intervention.
3. Participants to this training are 3 untrained DRRM elementary advocates from each district to be identified by the public schools district supervisors and 1 untrained DRRM advocate from each secondary school to be identified by the school heads.
4. Enclosure 1 contains Program Flow for reference.
5. This Memorandum serves as travel authority of all the participants.



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6. Health protocols shall be observed to prevent the spread of any infectious diseases.
7. Expenses to be incurred in the conduct of this activity shall be charged against the DRRM Downloaded Fund for 2024, subject to the usual accounting and auditing rules and regulations. Travel expenses of the participants can be charged against school local funds.
8. Immediate and wide dissemination of this Memorandum is desired.

for 
NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent



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Enclosure 1 to Division Memorandum No. 498, s. 2024

PROGRAM

November 13-15 and November 20-22, 2024
8:00AM - 5:00PM
Galilee Wonderland Resort
San Pedro, Bustos, Bulacan

DAY 1		
Time	Topic	Person Involved
7:30 a.m. -8:15 a.m.	Registration	Secretariat
8:15 a.m. -9:15 a.m.	Opening Program <ul style="list-style-type: none">• Philippine National Anthem• Interfaith Prayer• Acknowledgement of Participants• House Rules• Mindfulness Exercise	
	Welcome Remarks	CELINA L. VEGA, CESO VI Assistant Schools Division Superintendent
	Inspirational Message	NORMA P. ESTEBAN EdD., CESO V Schools Division Superintendent
	Statement of Purpose	CECILIA S. CUSTODIO, PhD SGOD Chief
9:15 a.m. - 9:20 p.m.	Introduction of Speakers	Secretariat
9:20 am – 9:40 am	Break	
9:40 a.m. - 11:00 a.m.	DRRM Terminologies	Mark Angelo Dela Cruz
11:00 a.m. – 12:00 n.n	International and National Foundation of DRRM	Pedro G. Lacap
12:00 n.n. - 1:00 p.m.	Lunch Break	



Address: Provincial Capitol Compound, Brgy. Guinhawa,
City of Malolos, Bulacan

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1:00 PM- 1:20-	Ice breaker	Secretariat
1:20 p.m. – 3:00 p.m.	Understanding Peace and Conflict	Raymond P. Carretero
3:00 -3:30	Health Break	
3:30 p.m. - 5:00 p.m.	Philippine Basic Education System	Mark Cee Es V. Sta. Maria
Day 2		
8:00 a.m – 8:30 a.m	Management of Learning	
8:30a.m -10:00 a.m	Comprehensive DRRM Framework and Other CCAM policies	Junneth S. Gallardo
10:00 – 10:30	Health Break	
10:30 a.m – 12:00 n.n	Information Management Guidelines	Ericson de Guzman /John Nilcon M. Abulencia
12:00 – 1:00 p.m	Lunch Break	
1:00 p.m -1:20 p.m	Ice breaker	secretariat
1:20 p.m – 3:00 p.m	Education in Emergency	
3:00 p.m -3:30 p.m -	Health break	
3:30 p.m – 5:00 p.m	Understanding Common Hazards	Roy Oliver G. Fama/ Mark Angelo Dela Cruz
Day 3		
8:00 a.m – 8:30 a.m	Management of Learning	
8:30a.m -10:00 a.m	Temporary Learning Spaces	Jordan S. Ventura
10:00a.m – 10:30 a.m	Health Break	
10:30 a.m – 12:00 n.n	Alternative Delivery Mode	Roy Oliver G. Fama
12:00 – 1:00 p.m	Lunch Break	
1:00 p.m -1:20 p.m	Ice breaker	
1:20 p.m – 3:00 p.m	Contingency Plans	Jordan S. Ventura / Pedro G. Lacap
3:00 p.m -3:30 p.m -	Health Break	
3:30 p.m – 5:00 p.m	RADAR Reporting System	Pedro G. Lacap



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