



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

November 6, 2024

DIVISION MEMORANDUM

No. 493, s. 2024

DIVISION EXECUTIVE COMMITTEE MEETING

To: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Select Unit Heads of the OSDS
All Others Concerned

1. This Office announces the conduct of the Division Executive Committee Meeting (EXECOM) on November 11, 2024, at 9:00 AM at the SDO Conference Hall, 3rd Floor SDO Office, Malolos City, Bulacan.
2. The aims of this meeting are as follows:
 - a. consolidate issues and concerns to be presented during the Management Committee (MANCOM) meeting; and
 - b. report accomplishments of the different functional division .
3. Attendees to this meeting include the Assistant Schools Division Superintendents, CID and SGOD Chiefs, Education Program Supervisor from the SGOD, Education Program Supervisor President from the CID, Public Schools District Supervisor President, Division Accountant, Division Budget Officer, Legal Officer, ICT Officer, Administrative Officer VI from the OSDS.
4. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.

[Signature]
for **NORMA P. ESTEBAN, EdD, CESO V**
Schools Division Superintendent