

Department of Education **REGION III** SCHOOLS DIVISION OF BULACAN

October 15, 2024

DIVISION MEMORANDUM NO. <u>457</u>, s. 2024

IMPLEMENTATION OF CAREER GUIDANCE PROGRAM (CGP) CALENDAR OF ACTIVITIES FOR THE SCHOOL YEAR 2024-2025

To: Assistant Schools Division Superintendents **Division Chiefs** Public Schools District Supervisors **Education Program Supervisors** Public and Private Secondary School Heads **Guidance Coordinators** Guidance Counselors Career Guidance Advocates All Others Concerned

- 1. DepEd Order No. 009, s. 2024, Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025, Section V, Letter E, Item No. 23, Career Guidance Activities shall be conducted within the first or second quarter of the school year to assist junior high school (JHS) learners in making informed decisions regarding their preferred senior high school (SHS) track, as well as to support SHS learners in pursuing their subsequent curriculum exits. In addition, college and middle-level skills fairs, job fairs, business and entrepreneurship expos, and similar activities shall be conducted during the last quarter of the School Year.
- 2. The mandated Career Guidance Programs (CGP) which refers to the programs, projects and activities that shall be organized and conducted at the school level are indicated in Enclosure 1.
- 3. The schools shall ensure to disseminate the Curriculum Exits Tracking Survey to all graduating students at least two (2) weeks before the graduation ceremony using the prescribed template provided in Enclosure 2. The school may devise/create an online curriculum exit tracking or access and download the editable file through this link provided https://tinyurl.com/CGPEnclosure2.
- 4. All schools are required to prepare the School Career Guidance Implementation Report using the prescribed template provided in







Address: Provincial Capitol Compound, Brgy. Guinhawa.

City of Malolos, Bulacan

Website: https://bulacandeped.com bulacan@deped.gov.ph



Department of Education region iii schools division of bulacan

Enclosure 3. The schools may access and download the editable file through this link provided https://tinyurl.com/CGPEnclosure3v2.

- 5. Expenses to be incurred in the conduct of this activity shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
- 6. Immediate and wide dissemination of this Memorandum is highly desired.

NORMA P ESTEBAN, EdD, CESO V
Schools Division Superintendent

___ SGOD-LFD

References:

DepEd Order No. 009, s. 2024 – Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025

OUOPS No. 2023-03-8149 - Guidelines on the Supervision and Implementation of the DepEd Career Guidance Program for School Year 2023-2024







Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan



Department of Education REGION III SCHOOLS DIVISION OF BULACAN

Enclosure No. 1 to the Division Memorandum No.457 s. 2024

CGP Programs, Projects, and Activities (PPAs)

Grade	Quarter				
Level	(SY)	Mandated PPAs			
Grade 9	1st	 Career Guidance Activities (e.g. Career Talk:			
	2 nd	 Conduct of Training for Learners (e,g, Skills Development, Decision-making, ProblemSolving, etc.) Career Guidance Activities (e.g. Career Talk: Exploration, Personal and Career Interest, etc.) Actual Career Consultation and Counselling 			
	3rd				
	4th	 Career Guidance Activities (e.g. Career Talk: Exploration, Personal and Career Interest, e Actual Career Consultation and Counselling 			
Grade 10	1st	 Career Guidance Activities (e.g. Career Talk: Planning/Pathing, Business/ Entrepreneurship Expos, College and middle-level skills fairs, etc.) Issuance of NCAE Results and Interpretation Orientation for Career Consultation and Counselling 			
	2 nd	 Career Guidance Activities (e.g. Career Talk: Planning/Pathing, Business/ Entrepreneurship Expos, College and middle-level skills fairs, etc.) Conduct of Training for Learners (e.g. Goal Setting, Networking Skills, Self-assessment, etc.) Actual Career Consultation and Counselling 			
	3rd	Actual Career Consultation and Counselling			
	4 th	 Career Guidance Activities (e.g. Senior High School Tracks and Strands, Schools with Senior High School Programs, Labor Market Information, Scholarships, etc.) Actual Career Consultation and Counselling 			







Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan



Department of Education

REGION III SCHOOLS DIVISION OF BULACAN

	T .	
Grade 11	1st	 Orientation regarding Senior High School system and Senior High School Curriculum Exits Orientation for Career Consultation and Counselling
	2 nd	 Career Guidance Activities (e.g. College and Mid-level skills fairs, business and entrepreneurship expos, etc.) Conduct Training for Learners (e.g. Resume Writing, Interviews, Hard and Soft Skills Enhancement, etc.) Actual Career Consultation and Counselling
	3rd	Actual Career Consultation and Counselling
	4th	 Conduct Training for Learners (e.g. Goal Setting, Clarification of Values, etc.) Career Guidance Activities (e.g. College and Mid-level skills fairs, business and entrepreneurship expos) Actual Career Consultation and Counselling
Grade 12	1st	 Career Guidance Activities (e.g. Considerations and Tips in Deciding a Curriculum Exit, College and Mid-level Skills fairs, business and entrepreneurship expos, etc.) Administration of Career Assessment Tools Orientation on Work Immersion and Portfolio Orientation for Career Consultation and Counselling
	2 nd	 Career Guidance Activities (e.g. Career Talk: Transitioning, Career Fair, College Fair, etc.) Actual Career Consultation and Counselling
	3rd	Actual Career Consultation and Counselling
	4 th	 Administration of Curriculum Exit Tracking Questionnaire for Grade 12 Graduates Actual Career Consultation and Counselling







Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan



Department of Education REGION III SCHOOLS DIVISION OF BULACAN

Enclosure No. 2 to the Division Memorandum No. 4Ω s. 2024

Curriculum Exits Tracking Survey

Your answer to this survey will be treated with utmost confidentiality following the RA 10173 or the Data Privacy Act of 2012.

Direc	tion: Accomplish and provide necessary deta	ails.	
Learr	ner's Reference Number (LRN):		
Learr	ner's Name:		Sex:
			Contact No.
1. W	/ho assisted or helped you with your curricul	um exi	t decision?
	Guidance Counselor		Subject Teacher
	Guidance Designate		Parent / Guardian / Relative
	Career Advocate		None
	Class Adviser / Homeroom Adviser		Other:
2. V	ho assisted or helped you with your curricul	um exi	t decision?
	Guidance and Counseling Service (e.g Cou	ınselin	g, Consultation)
	Career Guidance Program		None
	Homeroom Guidance		Other:
3. V	Vhat is your Senior High School Track?		
	Academic Track		Arts and Design Track
	Sports Track		Technology and Vocational Livelihood Track
3.a F	or Academic Track, what is your chosen Stra	and?	
	Accounting, Business and Management (ABM)		Science, Technology, Engineering & Mathematics (STEM)
	Humanities and Social Science		General Academic Strand (GAS)







Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan



Department of Education REGION III

SCHOOLS DIVISION OF BULACAN

3.b F	3.b For Technology and Vocational Livelihood Track									
	Agri-l	Fishery Arts		Home Economics						
		mation and Communication nology (ICT)		Industrial Arts						
	3.b.	1 For Agri-Fishery Arts		Animal Health Care Management (NC III)						
	Ц	Agricultural Crops Production (NC I)		•						
		Agricultural Crops Production (NC II)	Ц	Animal Production (Poultry-Chicken) (NC II)						
		Agricultural Crops Production (NC III)	Ц	Animal Production (Ruminants) (NC II)						
		Animal Production (Swine) (NC II)		Artificial Insemination (Swine) (NC II)						
		Aquaculture (NC II)		Fish Capture (NC II)						
		Artificial Insemination (Ruminants) (NC III)		Fishing Gear Repair and Maintenance (NC III)						
		Fish-Production Packaging (NC II)		Pest Management (NC II)						
		Fish Wharf Operation (NC I)		Rice Machinery Operation (NC II)						
		Food Processing (NC II)		Rubber Processing (NC II)						
	П	Horticulture (NC III)		Rubber Production (NC II)						
	П	Landscape Installation & Maintenance (NC II)		Slaughtering Operations (NC II)						
	П	Organic Agriculture (NC II)		Others:						
	3 b	2 For Home Economics								
		Attraction and Theme Parks (NC II)		Cookery (NC II)						
	П	Barbering (NC II)	П	Dressmaking (NC II)						
	H	Bartending (NC II)	\Box	Events Management Services (NC III)						
	H	Bread and Pastry Production (NC II)	П	Fashion Design (Apparel) (NC III)						
	H	Caregiving (NC II)	П	Food and Beverage Services (NC II)						
	Н	Commercial Cooking (NC III)	П	Front Office Services (NC II)						
		Hairdressing (NC III)		Tailoring (NC II)						
	Н			Tourism Promotion Services (NC II)						
		Handicraft (Fashion Accessories, Paper Craft (Non-NC II)		Travel Services (NC II)						
		Handcraft (Needlecraft) (Non-NC)								
		Handicraft (Woodcraft, Leathercraft (Non-NC)		Wellness Massage (NC II)						
		Housekeeping (NC II)		Others:						
		Local Guiding Services (NC II)								







Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan

Website: https://bulacandeped.com
Email: bulacan@deped.gov.ph



Department of Education REGION III

SCHOOLS DIVISION OF BULACAN

3.b.3 For Information and Communication	3.b.3 For Information and Communication Technology (ICT)									
Animation (NC II)	Contact Center Services (NC II)									
Broadband Installation (Fixed Wireless Systems) (NC II)	Illustration (NC II)									
Computer Programming (.net Technology) (NC III)	Medical Transcription (NC II)									
Computer Programming (Java) (NC III)	Technical Drafting (NC II)									
Computer Programming (Oracle Database) (NC III)	Telecom OSP and Subscriber Line Installation (Copper Cable/POTS and DSL) (NC II)									
Computer System Servicing (NC II)	Telecom OSP Installation (Fiber Optic Cable) (NC II)									
	Others.									
3.b.4 For Industrial Arts										
Automotive Servicing (NC I)	Driving (NC II)									
Automotive Servicing (NC II)	Electrical Installation and Maintenance (NC II)									
Carpentry (NC II)	Electric Power Distribution Line Construction (NC II)									
Carpentry (NC III)	Electronic Products Assembly and Servicing (NC II)									
Construction Painting (NC II)	Furniture Making (Finishing) (NC II)									
Domestic Refrigeration and Air-Conditioning (DOMRAC) Servicing (NC II)	Instrumentation and Control Servicing (NC II)									
Gas Tungsten Arc Welding (GTAW) (NC II)	Gas Metal Arc Welding (GMAW) (NC II)									
Machining (NC I)	Shield Metal Arc Welding (SMAW) (NC I)									
Machining (NC II)	Shield Metal Arc Welding (NC II)									
Masonry (NC II)	Tile Setting (NC II)									
Mechatronics Servicing (NC II)	Transition Line Installation and Maintenance (NC II)									
Motorcycle/Small Engine Servicing (NC II)	Refrigeration and Air-Conditioning (Packaged Air-									
Plumbing (NC I)	Conditioning Unit [PACU]/ Commercial Refrigeration Equipment [CRE]) Servicing (NC III)									
Plumbing (NC II)										
Curriculum Exits										
College Education	Middle-Level Skills Development									
Employment	None in any of the curriculum exits									
Entrepreneurship / Business										







Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan

Website: https://bulacandeped.com

Email: bulacan@deped.gov.ph



Department of Education

REGION III SCHOOLS DIVISION OF BULACAN

4.a For College Education, reasons for choosing college as your curriculum exit (Check all that apply)									
	Personal choice		Status or prestige of being a college graduate						
	Influence of parents or relatives		Opportunity for employment abroad						
	Peer influence		No particular choice or no better idea						
	Prospect for employment in the future		Others:						
Nam	e of Preferred School (Do not abbreviat	e)	College Course						
	For Employment, reasons for choosineck all that apply)	ng em	ployment as your curriculum exit						
	Personal choice		No available college or university in our place						
	Influence of parents or relatives		Was not accepted in my preferred college course						
	Peer influence		Lack of interest to pursue college or other training						
	Inspired by role model		No particular choice or no better idea						
	Financial constraints		Attractive work and compensation						
			Others:						
Nam	t is your preferred work? e of company or institution you like to w re of Company or Institution:	ork fo	T:						
	Education		Medical						
	Law		Security						
	Business		Pharmacy						
	Engineering		Hotel & Restaurant						
	Architecture		Arts						
	Media		Navigation						
	Social Services		Manufacturing						







Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan



Department of Education

REGION III SCHOOLS DIVISION OF BULACAN

Agriculture	Mining
Electronics	Technology
Fisheries	Finance / Banking
Fabric / Clothing	Call center
	Others:
4.c For Entrepreneurship/Business, reas	sons for choosing
entrepreneurship/business as your curr	
Personal choice	No available college or university in our place
Influence of parents or relatives	Was not accepted in my preferred college course
Peer influence	Lack of interest to pursue college or other training
Inspired by role model	No particular choice or no better idea
Financial constraints	Attractive work and compensation
	Others:
Do you have an existing business/plan to h	nave a business? Yes No
If yes, what product/service do you offer in	
Date and year of start doing business?	
4.d For Middle-Level Skills Developmen	t, reasons for choosing middle-level skills
development as your curriculum exit. (C	check all that apply)
Personal choice	No available college or university in our place
Influence of parents or relatives	Was not accepted in my preferred college course
Peer influence	Lack of interest to pursue college or other training
Inspired by role model	No particular choice or no better idea
Financial constraints	Others:
What training program will you take?	
Name of preferred training institution?	







Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan



Department of Education

REGION III SCHOOLS DIVISION OF BULACAN

4.e For no chosen curriculum exit,	4.e For no chosen curriculum exit, reason for not having curriculum exit								
(Check all that apply)									
Personal choice	No available college or university in our place								
Influence of parents or relatives	Was not accepted in my preferred college course								
Peer influence	Lack of interest to pursue college or other training								
Inspired by role model	No particular choice or no better idea								
Financial constraints	Personal reason								
Health condition	Migration to another place								
No available college/universities in our place	Other:								
5. What 21 st Century Skills learned in bas (Check all that apply)	sic education did you find useful?								
Creativity and curiosity	Critical thinking, problem solving, & risk-taking								
Visual and information literacies	Adaptability, managing complexity and self-direction								
Media literacy	Higher-order thinking and sound reasoning								
Interactive communication	Basic, scientific, economic, & technological literacies								
Flexibility and adaptability	Multicultural literacy and global awareness								
Initiative and self-direction	Teaming, collaboration and interpersonal skills								
Social and cross-cultural skills	Personal, social, and civic responsibility								
Productivity and accountability	Leadership and responsibility								
6. What values learned in basic education	n did you find useful? (Check all that apply)								
Respectfulness	Resourcefulness								
Perseverance	Resilience								
Industriousness	Thrift								
Prayerfulness	Optimism								
Compassion	Helpfulness								
Courage	Persistence								







Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan



Department of Education region iii schools division of bulacan

Care for the environment	Creativity
Responsibility	Honesty
Trustworthiness	Friendliness
Loyalty	Dependability
Patriotism	Understanding
Generosity	Kindness
Cooperative	Integrity
Gratitude	Patience
Accountability	Fairness
Charity	Commitment
Dedication	Determination
Enthusiasm	Fortitude
Reverence	Thoughtfulness
Hardwork	Adaptability
Cleanliness	Others:







Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan



Department of Education REGION III SCHOOLS DIVISION OF BULACAN

Enclosure No. 3 to the Division Memorandum No. 447 s. 2024

School Career Guidance Implementation Report

Schoo	School ID/ Name:					Name of School Head:					
Divisio	Division:					Region	:				
1.	Facilitatio	on of Career G	uidance /	Activit	ies						
		Activity/ies				Date of acilitation	6	arget irade Level	Targe Numbe Attende	r of Actual	Number endees
									<u> </u>		
				mean:	s of ve	rification	: pho	tos, vid	eos, prog	ram matrix, a	nd
summa	ry of the o	ictivity report									
						_	7	granting			
2.	Do you h	ave a Registe	red Guida	nce Co	ounsel	or?] Ye	5	No		
3.	Do you h	ave a Guidan	ce Designa	ite?		Yes 🗌	No				
4.	Do you h	ave a Career	advocate/	s?	Yes		0				
5						-		ing rela	ted to car	eer concerns	
	Training.	Grade Level	The state of the s	_	ale	Fema	T	Tota		cer concerns	
	Grade 7					1	-	1011	-		
	Grade 8					 	\neg				
	Grade 9					 					
	Grade 1					<u> </u>	\neg				
	Grade 1					<u> </u>					
	Grade 1					<u> </u>	\neg				
	Total					<u> </u>	\neg	-			
	1000					1					
6.	Number	of Senior High	n School g	radua	tes.						
	Processing of the Party of the	raduates	1	and the second second second	ale			Femal	6	Tota	ı
	SHS Lea	ners									
				C	urricul	um Exit	Track	ing			
_	_		75.7								
7.	Curriculu	m Exit Summ	ary (Num	ber of	Learn	ers)					
						Curricu	ilum i	Exit			
	Tourst	- "						Midd	le-Level	None of	
	Track	College	Employr	nent		preneu		9	kill	the	Total
		Education			/	Busines	5	Deve	opment	Curriculum	
	ACAD							-	-	Exit	-
	ACAD										
	Arts										







Design

Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan



Department of Education

REGION III SCHOOLS DIVISION OF BULACAN

TVL			
Total			

8. Who assisted the learners with their curriculum exit? (Number of times being chosen)

Guidance Counselor	Guidance Designate	Career Advocate	Class Adviser	Subject Teacher	Parent / Guardian / Relative	None
<u> </u>						

9. What assisted learners with their Curriculum Exit? (Number of times being chosen)

Guidance and Counseling Service	Career Guidance Program	Homeroom Guidance	Labor Market Information	None
---------------------------------------	----------------------------	----------------------	-----------------------------	------

10. What is/are the reason/s for choosing your curriculum exit? (Number of times being chosen)

A. College Education

Personal Choice	Influence of parents/ relatives	Peer influence	Prospect for future employment	Status/prestige of being a college graduate	Opportunity for employment	No particular choice / no better idea

B. Employment

Personal Choice Attractive Work and Compensation	Influence of parents/relatives Peer influence	Inspired by role model Financial constraints	No available college/university in our place	Was not accepted into my preferred college course Lack of interest in pursuing college or other training	No particular choice or better idea
--	---	---	--	---	-------------------------------------







Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan

Website: https://bulacandeped.com
bulacan@deped.gov.ph



Department of Education

REGION III SCHOOLS DIVISION OF BULACAN

٠.	cntre	preneurs	nip / busi	ness						
	Personal Choice	Attractive opportunity to earn	Influence of parents/relatives	Peer influence	Inspired by role model	Financial constraints	No available college/university in our place	Was not accepted into my preferred college course	Lack of interest in pursuing college or other training	No particular choice or better idea
						1				

D. Middle	e-Level Skil	ll Developn	nent					
Personal Choice	Influence of parents/relatives	Peerinfluence	Inspired by role model	Financial constraints	No available college/university in our place	Was not accepted into my preferred college course	Lack of interest in pursuing college or other training	No particular choice or better idea

E. No Preferred Curriculum Exit

Personal Choice Influence of parents/relatives Peer influence Lack of financial resources College/university in our place Was not accepted into my preferred college course Lack of interest in pursuin college or other training No particular choice or better idea Health condition Migration to another place

Prepared by:	Approved by:	
	emplantes and emplantes and established and es	
Name and Signature	Name and Signature	
RGC / Guidance Designate / Career Advocate	School Head	







Address: Provincial Capitol Compound, Brgy. Guinhawa,

City of Malolos, Bulacan

Website: https://bulacandeped.com Email: bulacan@deped.gov.ph