



Republic of the Philippines  
**Department of Education**  
 REGION III  
**SCHOOLS DIVISION OF BULACAN**

DIVISION MEMORANDUM

No. 449 s. 2024

**SCHOOL RANKING FOR VACANT TEACHER III (JHS) AND TEACHER II (SHS)  
 POSITIONS OF VEDASTO R. SANTIAGO HIGH SCHOOL**

To: Public Schools District Supervisor  
 HRMPSB Members  
 School Principals/OICs  
 Teaching Personnel of Vedasto R. Santiago HS  
 All Others Concerned

1. This is to announce that School Open Ranking for vacant Teacher III (JHS) and Teacher II (Academic Track) positions in Vedasto R. Santiago High School shall be held on October 29, 2024, 9:00 am at Vedasto R. Santiago HS.
2. The said school open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for Teacher III position.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The Qualification Standards (QS) for the positions are as follows:

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Teacher III/SG-13	Bachelor in Secondary Education or Bachelor's degree with 18 professional units in Education with appropriate major	2 years of relevant experience	None required	RA 1080 (Teacher)
Teacher II/SG-12 (Academic)	Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards a Master's degree relevant strand/subject	None required	None required	RA 1080 (Teacher)



Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OF BULACAN**

5. School HRMPSB shall be composed of the following:

Chairperson : Division Education Program Supervisor  
Members : School Principal  
One (1) Head Teacher  
One (1) Master Teacher  
Faculty President

Secretariat : Administrative Officer II or Administrative Assistant

6. The evaluation of original documents shall be based on DepEd Order No. 66, s. 2007. Interested and qualified applicants shall submit the following documentary requirements on or before October 25, 2024:

- Letter of Intent (indicate the position/s you intend to apply);
- Official Transcript of Records;
- Updated Service Records;
- Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC);
- Performance Rating for three (3) consecutive rating periods; and
- Certificates, MOVs and other documents determinants

7. The Schools Division Superintendent must be furnished with the following:

- a. Comparative Assessment Result (School HRMPSB)
- b. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
- c. Complete documents of the applicants used in the evaluation
- d. Minutes of the ranking

8. The Comparative Assessment Result should be posted in three (3) conspicuous places.

9. Wide dissemination of this Memorandum is desired.

  
**NORMA P. ESTEBAN EdD, CESO V**  
Schools Division Superintendent

October 14, 2024  
HR/hrmo