



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

September 26, 2024

DIVISION MEMORANDUM

No. 422, s. 2024

**CONDUCT OF THIRD QUARTER PROGRAM IMPLEMENTATION REVIEW
(PIR)/DIVISION MONITORING EVALUATION AND ASSESSMENT (DMEA)
CY 2024 PRESENTATION**

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors/Public Schools District Supervisors
Unit Heads of the OSDS and SGOD
All Others Concerned

1. Pursuant to the Regional Memorandum No. 005, s. 2022, on the schedule of the conduct of RMEA and DMEA, the Schools Division Office of Bulacan through the Schools Management, Monitoring, and Evaluation Unit shall conduct the third quarter report presentation of the Program Implementation Review (PIR)/ Division Monitoring, Evaluation, and Adjustment (DMEA) on September 30, October 1, 2, & 7, 2024 at the 3rd Floor, Conference Hall of SDO Bulacan Building.
2. This activity aims to:
 - a. Present the appropriate, relevant, and accurate information necessary for the adjustment of work plans and strategies;
 - b. Discuss the issues/concerns encountered in the Third Quarter and actions taken;
 - c. State the factors that hinder or facilitate the attainment of the target;
 - d. Align the corresponding KRA/PPA's of the unit to SDO OPCRf; and
 - e. Set recommendations/agreements/actions to improve performance.
3. The participants in this activity are the Assistant Schools Division Superintendents, SGOD and CID Chiefs, Unit Heads of OSDS and SGOD, Planning Officer, Division Engineer, PDO II-DRRM, EPS II – SMME/HRD/SMN, Education Program Supervisors, Inclusive Education EPSvr and EPSA, LRMDs EPSvr and Librarian, Public Schools District Supervisors (EDDIS Chairpersons).



Address: Provincial Capitol Compound, Brgy. Guinhawa,
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4. In the essence of time and smooth flow of activities, the following terms of engagement shall be followed:

- a. All unit/section heads shall encode the reports/accomplishments with complete numerical data, findings, interpretation, and analysis (qualitative and quantitative analysis of data) via Microsoft Office shared drive to be posted via DMEA/PIR FB Messenger on or before **September 27, 2024**;
- b. Refer to Enclosure No. 1 for a schedule of the specific unit/section for the presentation at the Conference Hall;
- c. The unit/section head shall present the report using his/her laptop, and
- d. It is highly advised to observe the assigned presentation date and time allotted for each unit/section.

5. After the presentation, unit heads shall incorporate the suggestions of the panel of reactors and submit the soft copy of the final 3rd quarter PIR to the same drive (refer to 4. a) on the next day for consolidation of reports.

6. All participants are expected to observe the minimum health standard protocols.

7. All expenses incurred in the abovementioned activity shall be charged against DIVISION MOOE subject to usual accounting/auditing rules and regulations.

8. Immediate dissemination and compliance with this Memorandum are earnestly desired.


NORMA P. ESTEBAN, EdD., CESO V
Schools Division Superintendent



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(Enclosure No. 1 to Division Memo No. 422, s. 2023)

**THIRD QUARTER PROGRAM IMPLEMENTATION REVIEW
 (PIR)/DIVISION MONITORING EVALUATION AND ASSESSMENT (DMEA)
 CY 2024 PRESENTATION**

September 30, October 1, 2, & 7, 2024

PROGRAM MATRIX AND ACTIVITIES

SCHEDULE	ACTIVITY	PERSONS IN-CHARGE
8:30 – 9:00 am	Nationalistic Song Interfaith Prayer Checking of Attendance	AVP - SMME Unit
	Welcome Remarks	Maria Celina L. Vega, CESO VI ASDS
	Inspirational Message	Norma P. Esteban, EdD., CESO V SDS
Presentation of Reports per Unit		
Day 1 – CID (September 30)		
8:15– 8:30 am	Nationalistic Song Prayer Roll Call	AVP SMME Unit
8:30 – 12:00 noon	Instructional Management & Supervision	Rainelda M. Blanco, PhD Agnes M. Bernardo, PhD – EPS I with 5 EPSAs Marinella T. Pengson, PhD Jay Arr V. Sangoyo, PhD Anastacia N. Victorino, EdD Eleseo E. Godoy, PhD <i>Education Program Supervisors</i>
1:00 – 5:00 pm	Instructional Management & Supervision	Perlita G. Pagdanganan, PhD Ariston E. Manuel Francisco B. Macale <i>Education Program Supervisors</i> <i>EDDIS Chairpersons</i>



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	District Instructional Supervision	Lourdes T. Villena, PhD – EDDIS 1 Racquel D. Salazar – EDDIS 2 Carlito G. Dela Cruz, EdD– EDDIS 3 Gilbert M. Agapito - EDDIS 4 Ma. Neriza F. Fanuncio, EdD- EDDIS 5 Angelita C. Baltazar – EDDIS 6 <i>Public Schools District Supervisors</i>
Day 2 – OSDS (October 1)		
9:00 – 12:00 noon	Supply Cash Finance Budget	Raquel I. Climaco Rona Jema R. Mercurio Agnes M. Seifnezhad, CPA Alvin V. Suriben
1:00 – 4:30 pm	Personnel Records Legal ICT	Victoria O. Madrigal Lorena P. Bodoso Atty. Elmer D. Lopez Richard C. Biglete
4:30 – 5:00 pm	Reminders / Takeaways	SMME Unit
Day 3 – SGOD (October 2)		
8:15 – 8:30 am	Nationalistic Song Prayer Roll Call	AVP SMME Unit
8:30 – 12:00 noon	SHN Private Schools SMN Planning & Research	Carlo Angelo P. Castillo, MD Vilma O. Aguas, DMD Shirley Burgos, RN Jay-Arr C. Tayao, DBM <i>Education Program Supervisor-SGOD</i> Bryan Amiel F. De Jesus - <i>SEPS</i> Ma. Jesusa V. Pampilon, PhD – <i>EPS II</i> Maribel S. Perez - <i>SEPS</i> Paulo Eduardo C. Cruz



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		<i>Planning Officer</i>
1:00 – 4:30 pm	Education Facilities DRRM HRD Learners Formation SMME	Engr. Carl Paulo A. Fernando <i>Division Engineer</i> Pedro G. Lacap – <i>PDO II</i> Marilene G. Ramos - <i>SEPS</i> Ma. Bella Fajardo - <i>EPS II</i> Inah Marifaye M. Blanco – <i>PDO II</i> Ma. Lourdes J. Patag - <i>SEPS</i> Cecille E. Cruz – <i>EPS II</i>
4:30 – 5:00 pm	Reminders / Takeaways	SMME Unit
Day 4 – TOP MANAGEMENT (October 7)		
8:15 – 8:30 am	Nationalistic Song Prayer Roll Call	AVP SMME Unit
8:30-12:00 nn	Presentation of OSDS-PIR Third Quarter Consolidated Report SGOD	Josefina S. Pedroche Administrative Officer IV Cecilia S. Custodio, PhD Chief, SGOD
1:00pm – 4:30pm	SGOD (continuation) CID	Gregorio C. Quinto Jr, EdD Chief, CID Rainelda M. Blanco, Phd DEPS-LRMDS OIC-CID



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4:30 – 5:00 pm	Closing Program Interfaith Prayer Closing Remarks	AVP Cecilia S. Custodio, PhD Chief EPS - SGOD
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