



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

September 25, 2024

DIVISION MEMORANDUM

No. 421 s. 2024

To: Public Schools District Supervisors
School Principals/Heads
Concerned School Based Non-Teaching Personnel
All Others Concerned

Meeting for Reconciliation of GSIS Accounts of Personnel with Deficiencies

1. This is to announce that there will be a meeting of personnel in charge of reconciliation of GSIS accounts of SDO personnel with deficiencies on October 1 (1st batch) and October 2, 2024 (2nd batch) at 9:00 am. Venue to be announced.
2. This memorandum is issued to address and resolve discrepancies in the GSIS accounts of DepEd personnel within this Schools Division. Personnel with outstanding deficiencies are required to reconcile their accounts to ensure accurate records and facilitate smooth processing of benefits and other GSIS-related matters.
3. The meeting aims to:
 - 3.a. Reconcile the records of personnel with GSIS deficiencies;
 - 3.b. Provide clarification and solutions for personnel with unresolved GSIS account issues;
 - 3.c. Coordinate with GSIS representatives for immediate and effective resolutions.
4. Participants to this meeting are the following:
 - GSIS Representative
 - 12 SDO Proper personnel
 - 66 representative from autonomous schools and 33 from the elementary Districts (batch 1)
 - 110 representative from the non-autonomous schools
5. Expenses to be incurred in this activity shall be charged to MOOE Fund subject to the usual accounting and auditing procedures.
6. For your guidance and compliance.


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Schools Division Superintendent



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