



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

September 23, 2024


DIVISION MEMORANDUM

No. 415 , s. 2024

**SPECIAL CURRICULAR PROGRAMS IN JOURNALISM AND FOREIGN
LANGUAGE: A SECOND WAVE APPLICATION FOR POTENTIAL
SECONDARY SCHOOL IMPLEMENTERS**

To: Assistant Schools Division Superintendents
Division Chiefs
Division Supervisor-In-Charge of SPJ and SPFL
Public Schools District Supervisors
Public Secondary School Heads
All Others Concerned

1. In line with the initiatives of the English Learning Area to further strengthen and hone the journalistic skills and linguistic competencies of learners under Project SPCJ (Sustaining Performance in Campus Journalism) and Project FLIS (Foreign Language Interest of Students), this Office calls for the second wave of application for potential secondary school implementers of Special Curricular Programs in Journalism and Foreign Language.
2. This initiative has the following objectives:
 - 2.1 support the secondary school learners on their special interest programs;
 - 2.2 sustain the performance of SDO Bulacan in campus journalism in individual writing categories, team events, and school paper contests;
 - 2.3 hone the linguistic macro-skills of learners in foreign languages aside from their vernacular language; and
 - 2.4 implement programs, projects, and activities aligned with the MATATAG Agenda and BULAKENYO flagship program on language literacy.
3. Enclosure No.1 contains the procedures and timeline of activities in the submission, processing, and evaluation of Special Curricular Programs in Journalism and Foreign Language while Enclosure No.2 contains the Processing Checklist aligned with the mandates of Regional Memorandum No.029, s.2022.
4. All secondary school heads are strongly encouraged to offer the aforesaid special curricular programs to support the SDO Bulacan flagship programs by making learners future-ready and equipped with 21st century skills.
5. Queries, preparation, and implementation issues may be communicated directly to Dr.Jay Arr V. Sangoyo, the Division Supervisor Focal Person in SPJ and SPFL.
6. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent



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Enclosure No.1 to Division Memorandum No. 415, s,2024

Procedures and Timeline of Activities in the Submission, Processing, and Evaluation of Special Curricular Programs in Journalism and Foreign Language (Reference: Regional Memorandum No.029, S.2022)

Procedure/Activity	Time Frame	Person Involved
1. Orientation on Special Program in Journalism and Foreign Language for Potential School Implementers (Very Large and Large Secondary Schools)	October 18, 2024	DEPS in SPJ/SPFL School SPJ/SPFL Coordinator/School Head
2. Submission of letter of intent to offer SPJ/SPFL	October 18-31, 2024	School Head
3. Submission of documentary requirements listed in the Processing Checklist to SDO Bulacan (See Enclosure No.2)	November 2024- January 2025	DEPS Focal Person in SPJ/SPFL School SPJ/SPFL Coordinator/School Head
4. Evaluation of Documents and On-site Validation	January-February 2025	DEPS in SPJ/SPFL School SPJ/SPFL Coordinator/School Head
5. Preparation of Division Evaluation Report (DER) based on the evaluated documents and conducted on-site validation	February-March 2025	DEPS Focal Person in SPJ/SPFL SGOD SMME
6. Endorsement of the DER and documentary requirements by the SDO Bulacan to the Regional Office	March 2025	OSDS DEPS Focal Person in SPJ/SPFL SGOD SMME
7. Evaluation of the submitted documentary requirements and On-site Validation by the Regional Office	April-May 2025	QAD Personnel and Regional Supervisor in- charge of SPJ/SPFL
8. Issuance of endorsement letter to offer the said program by the SDO	June 2025	Regional QAD/CO



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Enclosure No.2 to Division Memorandum No. 415, s,2024

PROCESSING CHECKLIST FOR SPJ SPFL
 (Reference: Regional Memorandum No.029, S.2022)

School: _____ School Year: _____
 School Address: _____ Contact Number: _____
 Name of School Head: _____
 Designation: _____

REQUIREMENTS

1. Letter of Intent
2. Program Profile
 - _____ Research or Survey that there is a need to offer the Program
 - _____ Inventory of facilities, equipment, SPJ/SPFL room
 - _____ Sample Programming (Schedule)
 - _____ Faculty Profile
 - _____ Partnerships/Linkages
 - _____ Three Year Implementation Plan

3. Ocular Inspection will be conducted by the division/region for endorsement to be submitted to CO

4. Central Office Acknowledgement Findings:

5. Recommendations:

