



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM

No. 406 s. 2024

**SCHOOL RANKING FOR VACANT TEACHER III POSITION (SHS) OF CALUMPIT NATIONAL HIGH SCHOOL**

To: Public Schools District Supervisor  
HRMPSB Members  
School Principals/OICs  
Teaching Personnel of Calumpit NHS  
All Others Concerned

1. This is to announce that School Open Ranking for the vacant Teacher III (SHS) position in Calumpit NHS shall be held on October 2, 2024, 9:00 am at Calumpit NHS.
2. The said school open ranking aims to provide a pool of qualified applicants needed in filling up the said vacancy.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The Qualification Standards (QS) for the position is as follows:

Position Title/Salary Grade	Education	Experience	Training	Eligibility
Teacher III/SG-13  (Academic Track)	Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 12 units towards a Master's degree in relevant strands/subject	1 year relevant teaching/industry work experience	4 hours of training relevant to the subject area specialization	RA 1080 (Teacher)

5. School HRMPSB shall be composed of the following:

Chairperson : Division Education Program Supervisor  
Members : School Principal  
One (1) Master Teacher  
One (1) Head Teacher  
Faculty President



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Secretariat : Administrative Officer II or Administrative Assistant

6. The evaluation of documents shall be based on DepEd Order 66, s. 2007. Submission of applications shall be submitted on or before September 30, 2024.
  - Letter of Intent (indicate the position/s you intend to apply)
  - Official Transcript of Records
  - Updated Service Records
  - Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC)
  - Performance Rating for three (3) consecutive rating periods
  - Certificates, MOVs and other documents determinants
7. The Schools Division Superintendent must be furnished with the following:
  - Notarized Checklist of requirements
  - Initial Evaluation Result (IER)
  - Comparative Assessment Result (School HRMPSB)
  - Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
  - Complete documents of the applicants used in the evaluation
  - Minutes of the ranking
  - Final Deliberation Form
8. The Comparative Assessment Result for Teacher III should be posted in three (3) conspicuous places.
9. Wide dissemination of this Memorandum is desired.

  
**NORMA P. ESTEBAN EdD, CESO V**  
Schools Division Superintendent

September 20, 2024  
HRMPSB/hr