



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM

No. 403 s. 2024

**SCHOOL RANKING FOR VARIOUS VACANT POSITIONS
OF FORTUNATO F. HALILI NAS**

To: Education Program Supervisor In-charge
HRMPSB Members
School Principals/OICs
Teaching Personnel of Fortunato F. Halili NAS
All Others Concerned

1. This is to announce the School Open Ranking for the following vacant positions in Fortunato F. Halili National Agricultural School which shall be held on October 02, 2024, 9:00 am at FFHNAS, Sta. Maria:

One (1) Teacher III
One (1) Teacher II
One (1) School Farming Coordinator III
Two (2) Security Guard I
One (1) Administrative Aide I

2. The said school open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for the above mentioned positions.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The Qualification Standards (QS) for the positions are as follows:
- 5.

Position Title/Salary Grade	Education	Experience	Training	Eligibility
Teacher III/SG-13	Bachelor in Secondary Education or Bachelor's degree with 18 professional units in Education with appropriate major	2 years of relevant experience	None required	RA 1080 (Teacher)
Teacher II/SG-12	Bachelor in Secondary Education or Bachelor's	1 year of relevant experience	None required	RA 1080 (Teacher)



Republic of the Philippines
Department of Education
 REGION III
SCHOOLS DIVISION OF BULACAN

	degree with 18 professional units in Education with appropriate major			
School Farming Coordinator III; SG-15	Bachelor's degree with appropriate area of specialization and 18 units for a Master's degree in Education or its equivalent	1 year experience as School Farming Coordinator II or 2 years as Instructor III or 4 years secondary school teaching experience (Voc'l Agri)	8 hours relevant training	RA 1080 (Teacher) Career Service (Professional Appropriate Eligibility for Second Level Position)
Security Guard I SG-03	High School Graduate	None required	None required	Security Guard License (MC 30, s. 1997-Cat.IV)
Administrative Aide I/SG-01	Must be able to read and write	None required	None required	None

6. The school HRMPSB shall be composed of the following:

Chairperson : Division Education Program Supervisor
 Members : School Principal
 One (1) Master Teacher
 One (1) Head Teacher
 Faculty President

Secretariat : Administrative Officer II or Administrative Assistant

7. The evaluation of original documents shall be based on DepEd Order 7, s. 2023 and DepEd Order No. 66, s. 2007 for Teacher III & II. The deadline of submission of applicants shall be on or before September 30, 2024.

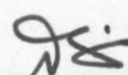
- Letter of Intent (indicate the position/s you intend to apply)
- Official Transcript of Records
- Updated Service Records
- Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC)
- Performance Rating for three (3) consecutive rating periods
- Certificates, MOVs and other documents determinants

8. The Schools Division Superintendent must be furnished with the following:
 a. Comparative Assessment Result (School HRMPSB)
 b. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

- c. Complete documents of the applicants used in the evaluation
 - d. Minutes of the ranking
9. The Comparative Assessment Result should be posted in three (3) conspicuous places.
10. Wide dissemination of this Memorandum is desired.


NORMA F. ESTEBAN EdD, CESO V
Schools Division Superintendent

September 20, 2024
HR/hrmo