



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM

No. 386 s. 2024

**DISTRICT RANKING FOR VACANT TEACHER II POSITION IN THE
DISTRICT OF STA. MARIA WEST**

To: Public Schools District Supervisor
HRMPSB Members
Elementary School Principals/OICs
Teaching Personnel of Sta. Maria West District
All Others Concerned

1. This is to announce that District Open Ranking for vacant Teacher II position in Sta. Maria West District shall be held on September 24, 2024, 9:00am at Cornelia M. de Jesus Memorial School.
2. The said district open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for Teacher II position.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The Qualification Standards (QS) for the positions are as follows:

| Position Title/Salary Grade | Education Requirements | Experience Requirements | Training Requirements | Eligibility Requirements |
|-----------------------------|--|------------------------------|-----------------------|--------------------------|
| Teacher II/SG-12 | Bachelor of Elementary Education or Bachelor's Degree plus 18 units in professional units in Education | One year teaching experience | None required | RA 1080 (Teacher) |

5. District HRMPSB shall be composed of the following:

Chairperson : Public Schools District Supervisor
Members : Central School Principal
One (1) School Principal
One (1) Master Teacher

Secretariat : Administrative Officer II (Central School)



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2. The evaluation of documents shall be based on DepEd 66, s. 2007. Submission of applications shall be submitted on or before September 20, 2024.


- Letter of Intent (indicate the position/s you intend to apply)
- Official Transcript of Records
- Updated Service Records
- Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC)
- Performance Rating for three (3) consecutive rating periods
- Certificates, MOVs and other documents determinants

3. The Schools Division Superintendent must be furnished with the following:

- a. Comparative Assessment Result (School HRMPSB)
- b. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
- c. Complete documents of the applicants used in the evaluation
- d. Minutes of the ranking

6. The Schools Division Superintendent must be furnished with the copy of the result and should be posted in three (3) conspicuous places.

7. Wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN EdD, CESO V
Schools Division Superintendent

September 11, 2024
HR/hrmo