



Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

August 28, 2024

**DIVISION MEMORANDUM**

No. 371, s. 2024

**DIVISION ORIENTATION ON THE USE OF TRAINING RESOURCE  
PACKAGE FOR SCHOOL HEADS AND TEACHERS TEACHING  
MULTIGRADE**

To: Assistant Schools Division Superintendents  
CID Chiefs  
DEPS I-Inclusive Education  
Public Schools District Supervisors  
All Others Concerned

1. In reference to the joint Memorandum dated April 18, 2024 relative to the conduct of the Division-Based Training of School Heads and Teachers on Multigrade Instruction, the DepEd Schools Division of Bulacan through the Curriculum Implementation Division (CID) will conduct the Division Orientation on the Use of Training Resource Package for School Heads and Teachers Teaching Multigrade scheduled on September 26-27, 2024 and October 10-12, 2024 at Cornelia M. De Jesus Memorial Central School-Sta. Maria West District) and Sta. Maria Elementary School, Sta. Maria Central District, respectively.
2. The objectives of this training are:
  - 2.1 cascade the orientation on the use of training resource package for school heads and teachers teaching multigrade;
  - 2.2 gain and develop a new set of knowledge and skills handling multigrade classes;
  - 2.3 develop a re-entry plan that includes next steps to ensure continuing efforts in the implementation of the Multigrade Program.
3. The following are enclosed for information and guidance:

Enclosure No. 1 - Matrix of Activities

Enclosure No. 2 - List of Participants, Resource Persons,  
and Members of the Technical Working Group



**Address:** Provincial Capitol Compound, Brgy. Guinhawa,  
City of Malolos, Bulacan

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Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

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4. All expenses relative to the conduct of this activity shall be charged to 2024 MG Program Support Fund subject to the usual government accounting and auditing rules and regulations.
5. Compensatory Time-Off (CTO) will be granted in lieu of the workshop days that will fall on holidays or weekends in accordance with DepEd Order No. 53, s. 2003, Updated Guidelines on Grant of Vacation Service Credits to Teachers; and CSC-DBM Joint Circular No. 2, s. 2015, Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.
6. Adherence to the health and safety protocols is hereby required.
7. This Memorandum serves as travel authority of the participants.
8. Immediate and wide dissemination of this Memorandum is earnestly desired.

  
**NORMA P. ESTEBAN, EdD, CESO V**  
Schools Division Superintendent ✓



Republic of the Philippines  
 Department of Education  
 Region III  
**SCHOOLS DIVISION OF BULACAN**

(Division Memorandum No. 371, s. 2024 Enclosure No. 1)

**Training Matrix**

Division Orientation on the Use of Training Resource Package for School Heads and  
 Teachers Teaching Multigrade  
 on September 26-27 and October 10-12, 2024  
 at the venue to be announce

Division Orientation of Trainers on the Training Resource Package for School Heads and Teachers Teaching Multigrade (MG)					
Septemehr 26-27 & October 10-12, 2024					
Time	Day 1	Day 2	Day 3	Day 4	Day 5
	September 26, 2024	September 27, 2024	October 10, 2024	October 11, 2024	October 12, 2024
8:00am - 8:30am	Management of Learning				
8:30am - 9:30am	Registration	Differentiated Instruction	Presentation of outputs MG DLPs	Contextualization of Multigrade Teaching and Learning	Classroom Observation Tool
9:30am - 10:30am	Opening program	Creating Technology-Enhanced Multigrade Lesson	Walkthrough of the Integrated MG-DLP	Peer Tutoring Competencies	Demonstration Teaching and Giving of Feedback
10:30am - 10:45pm	Coffee Break				
10:45pm - 12:00nn	Implementing Guidelines for the 2024 Program Support Funds for the Multigrade Schools	Multigrade Budget of Works (BOW)	Designing IMG-LP vis-à-vis the MATATAG Curriculum	Hybrid Learning in an MG Context	Planning Workshop for the Division and School-based Training of School Heads and Teachers
12:00nn - 1:30pm	L u n c h				
1:30pm - 2:30pm	The MATATAG Curriculum: Its Salient Features	Walkthrough of MG Daily Lesson Plan (DLP) / Designing MG DLP	Designing an ICT Enhanced MG-DLP and IMG-LP	Assessment, Strategies & Tools	Presentation & Critiquing of Training Plans
2:30pm - 3:30pm	Equipping Multigrade Teachers through Experiential Learning		Group Management		
3:30pm - 3:45pm	Coffee Break				
3:45pm - 5:00pm	Designing Multigrade Class Program with the MATATAG Curriculum	Workshop on Preparation of MG DLP	Instructional Strategies	Tracking Competencies for MG Schools	Closing Program



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(Division Memorandum No. 371, s. 2024 Enclosure No. 2)

Division Orientation on the Use of Training Resource Package for School Heads and  
Teachers Teaching Multigrade  
on September 26-27 and October 10-12, 2024  
at the venue to be announce

Overall Training Manager: AGNES R. BERNARDO, PhD  
(Education Program Supervisor-IE)

Training Manager: MA. JESUSA S. VIGONTE  
(Teacher-in-Charge, Cucong ES)

Assistant Training Manager: VON CHRISTIAN OCAMPO  
(Teacher-in-Charge, Binakod ES)

Secretariat: MICHAEL V. SANCHEZ  
(Teacher-in-Charge, Durumugan ES)

QATAME Associate/Members of the TWG:

Julie Ann C. Cruz    Shiela Marie F. Castillo    Mylene E. Isidro

Armando M. Nabong, Jr.    Edgardo C. Macarasig

(EPS II – ALS)

Resource Persons:

Dr. Agnes R. Bernardo, EPS  
Shiela Marie F. Castillo, EPSA  
Mildred R. Culala, School Principal I, Kalawakan ES  
Zandro P. Donceras, TIC/MT1, Bato ES  
Michael V. Sanchez, TIC, Durumugan ES  
Susan S. Vigonte, TIC, Cucong ES  
Von Christian A. Ocampo, TIC, Binakod ES  
Wendell R. Alvarez, HT 1, Banahaw ES  
Crisol F. Cayetano, TII, Pangarayuman ES  
Mark Joseph B. Monda, TI, Durumugan ES  
Mary Grace D. Mariano, TI, Dike ES



Republic of the Philippines  
 Department of Education  
 Region III  
**SCHOOLS DIVISION OF BULACAN**

**List of Participants**

DISTRICT	SCHOOL	Monograde/ Grade Combination	No.	Name of Teacher	Position
DRT	1. Bato ES	1 & 2	1	Roger R. Lanoy	T1
		3 & 4	2	April f. Gonzalo	T1
		5 & 6	3	Paulino K. Carpila Jr.	T1
		School Head	4	Zandro P. Donceras	TIC/MT1
	2. Basyo ES	1 and 2	5	Joy A. Velasco	T-I
		3 and 4	6	Barcel F. Imperial	T-I
		5 and 6	7	Precious Joy B. Santos	T-I
		School Head	8	Jomar C. Merino	TIC/TII
	3. Cucong E/S	K, & 1	9	Rhealyn T. Dimalaluan	TI
		2 & 3	10	Vergel M. Libunao	TIII
		4, 5 & 6	11	Chariza T. Sioson	TIII
		School Head	12	Ma. Jesusa S. Vigonte	TIC
	4. Kawit E/S	Kinder, Grade 1-2	13	Jhun Marc H. Mediola	TI
		Grade 3-4	14	Jonathan C. De Guzman	TI
		Grade 5-6	15	Andriel Q. Galvez	TI
		School Head	16	Mildred R. Culala	P1
	5. Kambubuyugan ES	K, 1 and 2	17	Mark Joseph B. Monda	T-I
		3 and 4	18	Guillermo V. Perez	T-I
		5 to 6	19	Lara B. Dela Paz	T-I
		School Head	20	Arfel D. Alvaro	TIC-T-III
	6. Talamsi I ES	K to 1	21	Joel S. Dela Paz	T-III
		2 and 3	22	Vicente L. Arcilla	T-I
		4 to 6	23	Mary Joy A. Gacias	T-I
	7. Talamsi II ES	K to 1	24	Genevieve L. Anza	T1
		2 to 3	25	Mac Martin M. Valiente	T1
		4 to 6	26	June A. Alvarez	T1





Republic of the Philippines  
Department of Education  
Region III

**SCHOOLS DIVISION OF BULACAN**

		School Head	27	Jeffrey C. Dote	TIC/TII
	8. Durumugan ES	1 To 2	28	Jonna B. Santos	T1
		3 to 4	29	Jean-Jean C. Sabado	T1
		5 To 6	30	Jennelyn B. Maniego	T1
		School Head	31	Michael V. Sanchez	OIC
	9. Pinag-anakan IS	K-1	32	Eden Magno Perez	T1
		2-3	33	Romulo D. Gading III	T1
		5-6	34	Merlyn C. Bernabe	T1
		School Head	35	Arlene I. Lazaro	MT1/OIC
	10. Cabayunan ES	V-VI	36	Baby Lyn B. Taniola	T-I
		III-IV	37	John Kennedy C. Moronia	T-I
		K-III	38	Aprilene B. Jetomo	T-I
		School Head	39	Imelda M. Villadarez	MT1/OIC
	11. Calumpit ES	1 to 2	40	Rica Mae C. Tigas	T-1
		3 to 4	41	Manuel A. Padua	T-I
		5 To 6	42	Marife G. Gabarda	T-I
		School Head	43	Oliver G. Dalope, PhD.	T-III
	12. Camachin ES	5&6	44	Andres S. Ferriol, Jr.	T-I
		School Head/TIC	45	Analiza F. Commendador	TIC/T-I
<b>San Miguel Central</b>	13. Pangarayunan ES	5 & 6	46	Crisol F. Cayetano	T-II
		School Head	47	Napoleon SM. Salonga	P-III
<b>PAOMBONG</b>	14. Binakod ES	1 & 2	48	Eleonor DC. Morales	MT-I
		3&4	49	Chabelita E. Ignacio	T-I
		5&6	50	Phoebe M. Garcia	T-I
		School Head	51	Von Christian A. Ocampo	T-III
<b>SAN RAFAEL WEST</b>	15. PACO E/S	1 & 2	52	Rosalie S. Garcia	T-I
		School Head	53	Ruel B. Santiago	HT-I
<b>NORZAGARAY</b>	16. Dike ES	K to 2	54	Mary Grace D. Mariano	T-I



Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

<b>EAST</b>		3 to 4	55	Jessalyn I. Punzal	T-I
		5 to 6	56	Lou Mariecon C. Gutierrez	T-I
		School Head	57	Edna M. Soriano	T-III/OIC
	17. Sapang Munti ES	K TO 1	58	Khimberley Ann A. Napay	T-I
		2 TO 3	59	Jayson A. Sarno	T-III
		5 TO 6	60	Vandel C. Lismis	T-III
	18. Banahaw ES	Gr1-2	61	Sheila Mae Aileen H. Bañaga	T-I
		School Head	62	Wendell R. Alvarez	HT-I
<b>CALUMPIT NORTH</b>	19. Pulo ES	K TO 1	63	Michelle I. Roque	T-II
		2-3	64	Jilyn D. Torres	T-I
		4	65	Jinky R. Madla	T-I
		School Head	66	Conigunda D. Dela Cruz	P-2