



Republic of the Philippines  
**Department of Education**  
 REGION III  
**SCHOOLS DIVISION OF BULACAN**

DIVISION MEMORANDUM

No. 366 s. 2024

**DIVISION OPEN RANKING FOR THE VACANT MASTER TEACHER POSITIONS  
 IN THE JUNIOR HIGH SCHOOL LEVEL**

To: Assistant Schools Division Superintendents  
 SGOD and CID Chiefs  
 HRMPSB Members  
 Public Schools District Supervisors  
 Secondary School Principals/OICs  
 All Others Concerned

1. This is to announce that a Division Open Ranking for the vacant Master Teacher positions in various Junior High Schools to be conducted on the schedule hereto attached.
2. The said open ranking aims to provide a pool of qualified applicants for the vacant Master Teacher positions.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. SDO Bulacan preferred Qualification Standards (QS) for the positions are as follows:

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Master Teacher I/SG-18	Bachelor of Secondary Education or Bachelor's Degree plus 18 units in professional units in Education <b>with appropriate major</b> and 18 units for a Master's degree in Education or its equivalent	3 years as Teacher III	None required	RA 1080 (Teacher)



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Master Teacher II/SG-19	Bachelor of Secondary Education or Bachelor's Degree plus 18 units in professional units in Education <b>with appropriate major</b> and 24 units for a Master's degree in Education or its equivalent	1 year as Master Teacher I	4 hours of relevant training	RA 1080 (Teacher)
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5. The evaluation of documents shall be based on MEC Order No. 10, s. 1979 and Division Memorandum No. 233, s. 2014. No additional documents will be accepted after the scheduled date of the ranking procedure.
  - a. Letter of Intent  
(Applicants from the same school are eligible to apply for reclassification)
  - b. Official Transcript of Records with Certification, Authentication, Verification (CAV) from CHED
  - c. Updated Service Records
  - d. Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC)
  - e. Performance Rating for three (3) consecutive rating periods
  - f. Certificates, MOVs and other documents determinants (A-H) for ranking of Master Teacher I and Master Teacher II.
6. Reiteration of MEC Order No. 10, s. 1979 shall apply on the deployment of Master Teachers.
7. Expenses incurred in this activity shall be charged against Division MOOE subject to the usual budget and auditing rules.
8. Wide dissemination of this Memorandum is desired.

  
**NORMA P. ESTEBAN, EdD, CESO V**  
 Schools Division Superintendent

August 23, 2024  
 HRMPSB/hr



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Enclosure No. 1 to the Division Memorandum No. s. 2024

Date and Time	Schools	Position & Subject Area
September 13, 2024	Submission of documents listed in Item No. 5 Only applications received from the Records Unit shall be accepted	
September 16 am, 2024	Ramona S. Trillana HS	Master Teacher I (TLE)
September 16 am, 2024	Dampol 2 <sup>nd</sup> HS	Master Teacher I (Science)
September 16 am, 2024	Sta. Lucia NHS	Master Teacher I (Science)
September 16 pm, 2024	San Ildefonso NHS	Master Teacher I (English)
September 16 pm, 2024	San Ildefonso NHS	Master Teacher I (Araling Panlipunan)
September 17 am, 2024	Vedasto R. Santiago HS	Master Teacher I (English)
September 17 am, 2024	San Miguel NHS	Master Teacher I (MAPEH)
September 17 pm, 2024	San Miguel NHS	Master Teacher I (Filipino)
September 17 pm, 2024	San Miguel NHS	Master Teacher I (Science)
September 18 am, 2024	AFG Bernardino MTS	Master Teacher I (MAPEH)
September 18 am, 2024	AFG Bernardino MTS	Master Teacher I (Araling Panlipunan)
September 18 am, 2024	AFG Bernardino MTS	Master Teacher I (Filipino)
September 18 am, 2024	Prenza NHS	Master Teacher I (Science)
September 18 pm, 2024	Fortunato F. Halili NHS	Master Teacher II (Araling Panlipunan)