



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

August 21, 2024

DIVISION MEMORANDUM

No. 359 s. 2024

DIVISION BOMB THREAT ORIENTATION AND SETTING OF PROTOCOLS

- To: Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All others concerned.
1. The Schools Division Office of Bulacan shall conduct Bomb Threat Orientation to establish school protocols and equip school leaders with knowledge and skills necessary to respond effectively during bomb threat on September 6, 2024, at 8:30Am to 5: 00PM at GMAC Gymnasium, Guiguinto, Bulacan.
 2. The activity aims to:
 - a. Teach how to recognize and respond to bomb threats.
 - b. Outline clear protocols for reporting and responding to bomb threat.
 - c. Ensure that everyone understands their roles and responsibilities during an emergencies.
 - d. Practice evacuation procedures and other safety drills to ensure preparedness
 3. The participants to this orientation are all elementary school principals and secondary school principals.
 4. Attached is Enclosure 1, Program Flow, for reference.
 5. This memorandum serves as travel authority of all the participants.
 6. Expenses to be incurred during the conduct of this activity shall be charged against the DRRM Downloaded Fund for 2024, subject to the usual accounting



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and auditing rules and regulations. Travel expenses of the participants can be charge against school local funds.

7. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent

Sgoddrrm
august 21,2024



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ENCLOSURE 1

PROGRAM FLOW		
Time	Topic/Activity	Resource Person
8:00 – 8:30	Registration	TWG
8:30 – 9:30	Preliminaries National Anthem Attendance Check by District Opening Remarks Inspirational Message Statement of Purpose	Maria Celina L. Vega, CESO V Assistant Schools Division Superintendent Norma P. Esteban, EDD., CESO V Schools Division Superintendent Cecilia S. Custodio SGOD Chief
9:30- 9:45	Health Break	
9:45- 12:00	Bomb Threat SDO Protocol	Pete G. Lacap PDO II
1:00 – 3:00	Bomb Orientation	Philippine National Police Explosive Ordnance Disposal and K-9 group
3:15- -4:00	Bomb Threat Drill	Guiguinto National Vocational HS
4:00- 5:00	Drill Evaluation and Feed Backing	Participants, PNP, Pete Lacap