



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

August 12, 2024

DIVISION MEMORANDUM
No. 344, s. 2024

To: Assistant Schools Division Superintendents
Division Chiefs (SGOD and CID)
Unit Heads
Public Elementary School Heads/Principals
Accounting and Budget Unit Personnel
Clustered BAC and Inspectorate Team Concerned
All Others Concerned

**ONLINE ORIENTATION ON THE UTILIZATION OF DOWNLOADED
OPERATIONAL FUNDS FOR SCHOOL BASED FEEDING PROGRAM**

1. This Office announces the conduct of the online orientation on the Utilization of Downloaded Operational Funds for School Based Feeding Program tomorrow, August 13, 2024 at 10:30am to 12:00noon via online. The meeting link is to be sent to your respective group chats.
2. The participants to this activity are the members of the Clustered BAC and Inspectorate Team including the District Bookkeepers (ADAS III).
3. The objectives of this activity are:
 - a. To clarify the allowable expenses to be charged against the downloaded operational funds for School Based Feeding Program.
 - b. To orient the participants in the preparation of Work and Financial Plan for this program.
 - c. To determine the roles of each participant in the Financial Management of the downloaded operation funds for School Based Feeding Program and reports for submission to the Finance Office.
4. 100% attendance of all concerned in required.
5. Immediate and wide dissemination of this Memorandum is desired.

Accounting Unit
August 12, 2024

NORMA P. ESTEBAN, EdD., CESO V
Schools Division Superintendent