



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

August 6, 2024

DIVISION MEMORANDUM

No. 335, s. 2024

THE GROWTH MINDSET: LEVERAGING DATA MANAGEMENT SKILLS

Capacity Building of Division Education Leaders on Systematic Data Gathering and Assessment Report Organization

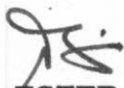
To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors and Public Schools District Supervisors
Unit Heads
All Others Concerned

1. The Schools Division of Bulacan in support of DepEd Regional Office III's "Promotion of One Quality Data for All for Policy, Planning, Research, and Monitoring and Evaluation" which was launched in 2023, shall undertake the **Educational Planners' Data Storytelling Project** (*Shaping DepEd Bulacan's Approach to Data Towards Informed Decision Making*).
2. In line with this, DepEd Bulacan through the Planning and Research Unit of the School Governance and Operations Division shall conduct one of the featured activities of the project the capacity building or upskilling of division education leaders on systematics data gathering and assessment report generation, titled **The Growth Mindset: Leveraging Data Management Skills** on August 19-20, 2024 at Villa Emmanuela Wavepool Resort, Poblacion, Plaridel, Bulacan.
3. The activity puts a premium on upskilling educational leaders of the division on data governance and management arrangements needed to support the goals of the BEDP and MATATAG agenda. It aims to:
 - 3.1. discuss data management in education;
 - 3.2. recognize the importance of building a culture that values quality data and its use in educational planning, M&E, and technical assistance; and
 - 3.3. build and strengthen the participants' knowledge of effective data collection/ assessment report generation, data entry, and data management practices (including analysis and use of data).



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4. The activity shall be participated by the Chief Education Supervisors, Education Program Supervisors, Public Schools District Supervisors, Unit Heads of the OSDS, Unit Heads, program focal persons, Engineer and Project Development Officers of the SGOD, and selected school heads (elementary and secondary) from the six (6) educational districts. Participants are requested to bring laptops needed for the workshop and other activities.
5. Attached in this Memorandum are the Training Matrix, and the List of Participants.
6. Expenses to be incurred in the conduct of this activity shall be charged to the Division MOOE fund, subject to the usual accounting and auditing rules and regulations.
7. This Memorandum shall serve as the travel authority of all participants.
8. Immediate and wide dissemination of this Memorandum to all concerned is highly desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent



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Enclosure No. 2 to Division Memorandum No. , s. 2024

Training Matrix for the Capacity Building of Division Education Leaders on
Systematic Data Gathering and Assessment Report Organization

Schedule	Activity
<i>Day 1 (August 19, 2024)</i>	
8:00 am – 8:15 am	Registration
8:15 am – 8:45 am	Opening Program
8:46 am – 9:15 am	Session 1: Data Management in Education (Where are we now in data management?) <i>Maribel S. Perez – SEPS</i>
9:16 am – 9:30 am	HEALTH BREAK (working break)
9:31 am – 12:00 nn	Session 2: Big Data in Education: Building a Culture that Values Quality Data Resource Person: Ms. Madonna C. Morales-Valenzuela
12:01 pm – 1:00 pm	LUNCH BREAK
1:01 pm – 2:00 pm	Session 3: Data Collection Methods/ Assessment Report Generation, Challenges, Best Practices (Steps in Using Data to Guide Improvement)
2:01 pm – 2:30 pm	FGD on Challenges in Data Collection and Organization
2:31 pm – 3:00 pm	HEALTH BREAK (working break)
3:01 pm – 5:00 pm	Session 4: Proceeding from Data to Action Resource Person: Ms. Madonna C. Morales-Valenzuela
<i>Day 2 (August 20, 2024)</i>	
8:00 am – 8:30 am	Management of Learning
8:31 am – 9:30 am	Session 5: A Practical Approach to a More Meaningful Statistical Analysis for Educational Planning and Research <i>Resource Persons: Mr. Lyndon C. Morales Ms. Madonna C. Morales-Valenzuela</i>
9:31 am – 10:00 am	HEALTH BREAK (working break)
10:01 am – 12:00 nn	Continuation of Session 5
12:01 pm – 1:00 pm	LUNCH BREAK
1:01 pm – 3:00 pm	Hands-On Activities on the Use of a Statistical Analysis App <i>Resource Persons: Ms. Madonna C. Morales-Valenzuela Mr. Lyndon C. Morales</i>
3:01 pm – 3:30 pm	HEALTH BREAK (working break)
3:31 pm – 4:30 pm	Open Forum/Q&A Synthesis of Data Management and Analysis as Applied in Educational Planning, Research, and Impact Evaluation <i>Resource Persons: Mr. Lyndon C. Morales Ms. Madonna C. Morales-Valenzuela</i>
4:31 pm – 5:00 pm	Ways Forward Closing Program

Resource Persons:

Mr. Lyndon C. Morales
Senior Education Program Specialist
DepEd City of San Fernando

Ms. Madonna C. Morales-Valenzuela
Statistician III
Jose B. Lingad Memorial General Hospital



Address: Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan

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Enclosure No. 3 to Division Memorandum No. , s. 2024

List of Participants

Top Management

1. Norma P. Esteban, EdD, CESO V	Schools Division Superintendent
2. Maria Celina L. Vega, CESO VI	Assistant Schools Division Superintendent
3. Bryan M. Santos, CESE	OIC - Assistant Schools Division Superintendent

Name	Designation
<i>Office of the Schools Division Superintendent (OSDS)</i>	
1. Elmer D. Lopez	Atty. III
2. Josefina S. Pedroche	Administrative Officer V
3. Victoria O. Madrigal	Administrative Officer IV (HRMO)
4. Lorena P. Bodoso	Administrative Officer IV (Records Officer)
5. Raquel I. Climaco	Administrative Officer IV (Supply Officer)
6. Rona Jema R. Mercurio	Administrative Officer IV (Cashier II)
7. Alvin V. Suriven	Administrative Officer V
8. Agnes M. Seifnezhad	Accountant I
9. Richard C. Biglete	Information Technology Officer I
<i>Curriculum Implementation Division (CID)</i>	
10. Gregorio C. Quinto Jr.	Chief Education Supervisor
11. Rainelda M. Blanco, PhD	Education Program Supervisor
12. Virgilio L. Laggui, PhD	Education Program Supervisor
13. Anastacia N. Victorino, EdD	Education Program Supervisor
14. Marinella T. Pengson, PhD	Education Program Supervisor
15. Francisco B. Macale	Education Program Supervisor
16. Jay Arr V. Sangoyo, PhD	Education Program Supervisor
17. Agnes R. Bernardo, PhD	Education Program Supervisor
18. Joel I. Vasallo, PhD	Education Program Supervisor
19. Perlita G. Pagdanganan	Education Program Supervisor
20. Ariston E. Manuel	Education Program Supervisor
21. Eleseo E. Godoy, PhD	Education Program Supervisor
22. Paul J. Candelaria	Public Schools District Supervisor
23. Raquel D. Salazar	Public Schools District Supervisor
24. Anne P. Castillo	Public Schools District Supervisor
25. Alexander C. Cruz, PhD.	Public Schools District Supervisor
26. Alexander I. Adonis, PhD	Public Schools District Supervisor
27. Lourdes T. Villena, PhD	Public Schools District Supervisor
28. William C. Ortega	Public Schools District Supervisor
29. Dulce Regina C. Flores, EdD	Public Schools District Supervisor
30. Priscilla SM Navarro, EdD	Public Schools District Supervisor
31. Anna Liza M. Villanueva, EdD	Public Schools District Supervisor
32. Carlito G. Dela Cruz, EdD	Public Schools District Supervisor
33. Daniel V. Ortogsa, EdD	Public Schools District Supervisor
34. Rafael Rubio, PhD	Public Schools District Supervisor



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35. Guillermo J. Flores, EdD.	Public Schools District Supervisor
36. Edelmira S. Dorega, PhD	Public Schools District Supervisor
37. Marissa V. Ortega	Public Schools District Supervisor
38. Ma. Niña P. Avendaño, PhD	Public Schools District Supervisor
39. Anabell R. Palomo, PhD	Public Schools District Supervisor
40. Gilbert M. Agapito	Public Schools District Supervisor
41. Priscila P. Illuscupidez	Public Schools District Supervisor
42. Jonar C. David, PhD	Public Schools District Supervisor
43. Lorelina G. Sierra, EdD	Public Schools District Supervisor
44. Ma. Neriza F. Fanuncio, EdD	Public Schools District Supervisor
45. Esperanza F. Perez, EdD	Public Schools District Supervisor
46. Teresita B. Alquiza, PhD	Public Schools District Supervisor
47. Cecilia P. Buenaventura, EdD	Public Schools District Supervisor
48. Angelita C. Baltazar	Public Schools District Supervisor
49. Maximo C. Herrera, EdD	Public Schools District Supervisor
50. Nora G. Manalo, PhD	Public Schools District Supervisor
51. Marilou V. Cruz, PhD	Public Schools District Supervisor
52. Leonora V. Bergado, EdD	Public Schools District Supervisor
<i>School Governance and Operations Division (SGOD)</i>	
53. Cecilia S. Custodio, PhD	Chief Education Supervisor
54. Jay-Arr C. Tayao	Education Program Supervisor
55. Paulo Eduardo C. Cruz Jr.	Planning Officer III
56. Maribel S. Perez	Senior Education Program Specialist
57. Marilene G. Ramos	Senior Education Program Specialist
58. Ma. Bella S. Fajardo	Education Program Specialist II
59. Ma. Lourdes J. Patag	Senior Education Program Specialist
60. Cecille E. Cruz	Education Program Specialist II
61. Bryan Amiel F. De Jesus	Senior Education Program Specialist
62. Ma. Jesus V. Pampilon	Education Program Specialist II
63. Pedro G. Lacap	Project Development Officer II
64. Carl Paulo A. Fernando	Engineer III
65. Christian V. Dela Cruz	Project Development Officer I
66. Engelbert S. Dela Cruz	Project Development Officer I
67.	Project Development Officer I
68. Carlo Angelo P. Castillo, MD	Medical Officer III
69. Vilma Q. Aguas	Dentist
70. Shirley C. Burgos	Nurse
71. Bernadette R. de Jesus	Nurse
<i>School Heads</i>	
72. School Head	Elementary School Principal - EDDIS I
73. School Head	Elementary School Principal - EDDIS I
74. School Head	Secondary School Principal - EDDIS I
75. School Head	Secondary School Principal - EDDIS I
76. School Head	Elementary School Principal - EDDIS II
77. School Head	Secondary School Principal - EDDIS II
78. School Head	Elementary School Principal - EDDIS III
79. School Head	Elementary School Principal - EDDIS III
80. School Head	Secondary School Principal - EDDIS III
81. School Head	Secondary School Principal - EDDIS III
82. School Head	Elementary School Principal - EDDIS IV



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83. School Head	Secondary School Principal – EDDIS IV
84. School Head	Elementary School Principal - EDDIS V
85. School Head	Secondary School Principal – EDDIS V
86. School Head	Elementary School Principal - EDDIS VI
87. School Head	Elementary School Principal - EDDIS VI
88. School Head	Secondary School Principal – EDDIS VI

Project Management Team and Technical Work Group

Training Manager: Maribel S. Perez, SEPS-P&R

Assistant Training Manager: Paulo Eduardo C. Cruz Jr, PO III

Secretariat: Planning and Research Unit

QATAME Associates: Ma. Lourdes J. Patag, SEPS-SMME

Cecille S. Cruz, EPS-II - SMME

Secretariat/Technical Work Group:

1. SGOD-SMN
2. SGOD-HRD
3. SGOD-YF