



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

August 1, 2024

DIVISION MEMORANDUM
No. 324 , s. 2024

MEETING OF THE EXECUTIVE COMMITTEE

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Select Unit Heads of the OSDS
All Others Concerned

1. This Office announces the conduct of Meeting of Executive Committee (EXECOM) on August 5, 2024, at 9:00 AM at Conference Hall, 3rd Floor, SDO Building.
2. The aims of this meeting is to:
 - a. discuss and clarify the financial status of the division office as to liquidation and disbursements of funds, and
 - b. updates, issues, and concerns on the opening of classes.
3. Attendees to this meeting include the Assistant Schools Division Superintendents, CID and SGOD Chiefs, Education Program Supervisor from the SGOD, Education Program Supervisor President from the CID, Public Schools District Supervisor President, Division Accountant, Division Budget Officer, Legal Officer, ICT Officer, Administrative Officer V from the OSDS.
4. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
5. It is expected that all participants observe the minimum health standard protocols as pre-emptive interventions to combat any infectious diseases.
6. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent ✓