



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

July 29, 2024

DIVISION MEMORANDUM

No. 317 s. 2024

**ADMINISTRATION OF DIVISION
DIAGNOSTIC ASSESSMENT (DDA) FOR SCHOOL YEAR 2024-2025**

To: Assistant Schools Division Superintendents
Division Chiefs
Division Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Principals
All Others Concerned

1. **Anent to Dep Ed Order No. 8, s. 2015 and Regional Memorandum No. 504, s. 2022** that pertain to the assessment of learning outcomes that could serve as a guide to teachers and school heads to plan appropriate interventions or activities to improve learning outcomes, this Office announces the Administration of Schools Division Diagnostic Assessment in all Learning Areas, from Grades 1-12 in the SDO Bulacan.
2. The schedule of administration is on August 8 and 9, 2024 or earlier on these dates, while the submission of the required results is on August 22, 2024, via Google sheet, the link is to be provided.
3. The objectives of the activity are as follows:
 - 3.1 determine the percentage of learners who achieved and exceeded the minimum of proficiency in the different learning areas in their previous grade level.
 - 3.2 determine the most mastered and least learned competencies.
 - 3.3 utilize the results and findings as baseline data to improve the teaching skills of teachers through Learning Action Cell sessions; and
 - 3.4 develop a school intervention/remediation plan for identified learning gaps in the different learning areas and grade levels headed by the School Head.
4. Assessment tools to be used for these diagnostic tests is the RDA materials and shall be provided by the SDO Bulacan LRMS Unit via Google Drive while other tools could be used based on the availability of learning resources per learning area.
5. Schools shall print the diagnostic assessment tools, however the conversion of the said tools into computer-based format is encouraged in schools that have the capacity and resources. Reproduction expenses shall be charged against school MOOE/other local funds subject to the usual accounting and auditing rules and regulations.



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6. School Heads and Head Teachers shall supervise and give technical assistance to the concerned teachers in the preparation and implementation of the appropriate interventions.
7. The following documents are enclosed for information and guidance:
 - Enclosure No. 1 – Template No. 1 School Report on the Results of the DDA
 - Enclosure No. 2 - Template No. 2 School Report on The Results of the Division Diagnostic Assessment
 - Enclosure No. 3- Template No. 3 School Identified Most Mastered and Least Learned Competencies
 - Enclosure No. 4 - Template No. 4 Teacher’s Intervention/Remediation Plan for the Identified Learners with Learning Gaps
 - Enclosure No. 5 - Table 1: Learning Area where SHS Core Subjects shall be included in the Report Using Template 3.
 - Enclosure No. 6 - Table 2: Links of Consolidation of Results and Table 3: Timeline of Activities in Preparation and Implementation of DDA
8. Immediate and wide dissemination of and compliance with this Memorandum are enjoined.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent



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School Head _____

Enclosure No. 2 of Division Memorandum No. 317, s. 2024

Template No. 2

School Report on the Results of the Division Diagnostic Assessment

School Year _____

School: _____

Learning Area: _____

Number of Takers/Learners: _____

Percentage of Learners that achieved or exceeded the MPL: _____

Grade Level Assessment Tool	Grade Level of Takers	No. of Takers	Percentage of Learners that achieved or exceeded the MPL
Kindergarten	Grade 1		
Grade 1	Grade 2		
Grade 2	Grade 3		
Grade 3	Grade 4		
Grade 4	Grade 5		
Grade 5	Grade 6		
Grade 6	Grade 7		
Grade 7	Grade 8		
Grade 8	Grade 9		
Grade 9	Grade 10		
Grade 10	Grade 11		
SHS Core Learning Subject			

Note: If there are more than one section in a particular grade level, the average percentage of the learners who achieved or exceeded the MPL shall be reported.

Analysis and Interpretation:

Prepared by: _____

Teacher Assigned by the School Head _____



Address: Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan

Website: <https://bulacandeped.com>

Email: bulacan@deped.gov.ph



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Enclosure No. 4 to Division Memorandum No. 317, s. 2024

Template No. 4

Teacher's Intervention / Remediation Plan for the Identified Learners with Learning Gaps

School: _____

Grade Level: _____

District: _____

Learning Area: _____

Target Objective	Intervention(s)/ Activities	Time Frame	Materials/ Resources Needed	Funding Requirement	Person Involved	Success Indicators

Prepared by:

Noted:

Teacher

School Head

Date:



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Enclosure No. 5 to Division No. 917 s, 2024

Table 1: Learning Area where SHS Core Subjects shall be included in the Report

Grade Level of Takers: Grade 12

SHS Core Subject Assessment Tool	Learning Area
Oral Communication	English
Reading and Writing	English
Komunikasyon at Pananaliksik sa Wika at Kulturang Pilipino	Filipino
Pagbasa at pagsuri ng Iba't-ibang Teksto	Filipino
21 st Century Literature from the Philippines and the World	English
Contemporary Philippine Arts from the Regions	MAPEH
Media and Information Literacy	TLE
General Math	Mathematics
Statistics and Probability	Mathematics
Earth and Life Science	Science
Physical Science	Science
Introduction to the Philosophy of the Human Person	Araling Panlipunan
Physical Education and Health	MAPEH
Personal Development	Araling Panlipunan
Understanding Culture, Society and Politics	Araling Panlipunan
Earth science (for STEM)	Science
Disaster Readiness and Risk reduction (for STEM)	Science



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Enclosure No. 6 to Division Memorandum No. 317, s. 2024

Table 2: Links of Consolidation of Results

Key Stages	Links
Key Stages 1 and 2	https://tinyurl.com/DDA-Elem-2024-25-consolidation
Key Stage 3	https://tinyurl.com/DDA-JHS-2024-25-consolidation
Key Stage 4	https://bit.ly/2024-DDA_SDO-Bul_SHS-Consolidation

Table 3: Timeline of Activities in the Preparation and Implementation of DDA

Activities	Person Involved	Dates
Virtual Orientation	DEPS / EDDIS chairs PSDSes and SHs Groups, Math District Advisers/ Coordinators, Division Testing Coordinators (Per Learning Area), Secondary School Testing Coordinators, Math HTs and Coordinators	July 31, 2024 @ 1:30 pm
Printing of test materials	School ADAS/es	August 1 and 2, 2024
Administration of DDA	Subject Teachers/ Advisers	August 8 and 9, 2024
Consolidation of Test Results	School Testing Coordinators/ Division Testing Coordinators	August 22, 2024