



Republic of the Philippines
Department of Education
REGION III
Schools Division Office of Bulacan

July 4, 2024

DIVISION MEMORANDUM
No. 300 s. 2024

**DIVISION CAPACITY BUILDING OF THE SCHOOL/DISTRICT AND
DIVISION QUALITY ASSURANCE TEAM**


To: Assistant Schools Division Superintendents
Division Chiefs
Division Education Program Supervisors
Public Schools District Supervisor
Elementary and Secondary Public School Head
All Others Concerned

1. In reference to the Quality Assurance Framework of the Department of Education, the Schools Division of Bulacan announces the conduct of Division Capacity Building of the School/District and Division Quality Assurance Team on July 24-26, 2024, at the Pulilan Central School, Poblacion, Pulilan, Bulacan..
2. This activity aims to:
 - a. hone the skills of the School, District, and Division Quality Assurance Team on the latest process of evaluation in terms of content, language, and format;
 - b. apply the appropriate evaluative criteria and instruments in the evaluation of specific LRs;
 - c. ensure the compliance of the locally produced Learning Resources to DepEd standards in terms of language, content, and format and
 - d. coordinate with the members of the Development Team regarding issues and concerns on language, content, and format;
3. Relative to this activity, the members of the validation team are reminded of the following:
 - a. Use of Guidelines in Area 1 (Competency Compliance) and Area 3 (Instructional Design Evaluation), preparation of their marginal notes, can be accessed through a Microsoft One Drive link;



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- b. Bring laptop, extension cord, and useful reference materials for the activity;
 - c. Bring hard and soft copies of learning resources for validation from their respective Districts with a consolidated list per learning area.(see enclosure 3)
4. Attached are the following enclosures for guidance and information:
- Enclosure 1: List of Participants
 - Enclosure 2: Training Matrix
 - Enclosure 3: Template for Consolidated List of LRs to be validated
5. All expenses to be incurred in the conduct of this workshop shall be charged against Division MOOE. However, participants' travel expenses shall be charged against local school funds, both of which are subject to usual accounting and auditing rules and regulations.
6. This Memorandum serves as the travel authority of the participants.
7. Immediate and widest dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent



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Enclosure No. 1: List of Participants

DIVISION CAPACITY BUILDING OF THE SCHOOL/DISTRICT AND DIVISION QUALITY ASSURANCE TEAM
 July 24-26, 2024

LIST OF PARTICIPANTS

ENGLISH

No.	NAME	POSITION	SCHOOL/DISTRICT
1	Marisa Ortega	PSDS	San Rafael East
2	Noemi R. Zoleta	Principal II	Sta. Monica ES, Hagonoy West
3	Judith P. Dangca	Principal II	Lagundi Elementary School/ Plaridel
4	Imelda E. Carreon	Principal II	Camachile Elementary School/DRT
5	Marjurie E. Quesada	Teacher I	Tambubong Elementary School/Bocause
6	Rechman V. Avila	Teacher III	AFGB Memorial Trade School
7	Mary Jane P. Dayao	Teacher III	Prenza National High School
8	Rizza Joyce R. Sevilla	Teacher III	Calumpit National High School
9	Lani D. Chico	Teacher I	Frances National High School
10	Lauro DJ. Espiritu Jr.	Teacher III	Sta. Lucia National High School

FILIPINO

No.	NAME	POSITION	SCHOOL/DISTRICT
11	Lourdes T. Villena, PhD	PSDS	Hagonoy West
12	Imelda SP. Golez	Head Teacher III	Calumpit National High School
13	Emma C. Guitaba	Head Teacher III	F. F. Haliti Agricultural School
14	Abel Lim	Teacher III	Diosdado Macapagal MHS
15	Gerardo Legaspi	Teacher III	Carlos F. Gonzales High School
16	Randy S. Tuazon	Master Teacher I	Bunsuran ES, Pandi South
17	Romel Roque	Master Teacher I	Akle ES, San Ildfonso South
18	Jenie T. Calma	Master Teacher I	San Vicente Gulod ES, Sta. Maria East
19	Mary Elaine P. Cruz-Nicolas	Teacher III	Sta. Maria Central School, Sta. Maria Central
20	Raymond S. Villafane	Head Teacher III	Prenza National High School

MATHEMATICS

No.	NAME	POSITION	SCHOOL/DISTRICT
21	Alexander Adonis, PhD	PSDS	Hagonoy East
22	Espenza Perez, EdD	PSDS	Pandi North
23	Merlito M. Tolentino	PI	Hagonoy West
24	Vilma Lim	PI	Calumpit District
25	Cynthia V. Aguinaldo	HT IV	Guiguinto District



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26	Lhio Roem R. Dela Cruz	HT III	Plaridel District
27	Rodbert M. Santos	HT III-OIC	Balagtas District
28	Benjamin C. Lizarondo	HT III-OIC	DRT District
29	Rhea S. Policarpio	HT III	Pulilan District
30	Mark Froilan Llanes	MT I	Sta. Maria Central

SCIENCE

No.	NAME	POSITION	SCHOOL/DISTRICT
31	Leonora V. Bergado, EdD	PSDS	Sta. Maria East
32	Charito N. Laggui, PhD	Principal IV	Guiguinto CS/Guiguinto
33	Mike Joseph R. Quizon	MT-I	Salacot ES/San Miguel Central
34	Melody B. Mendoza	MT-I	Timoteo Policarpio MES/Norzagaray East
35	Nory T. Mahusay	MT-I	F.C. Lipana NHS/Guiguinto
36	Ma. Teresa E. Mendoza	MT-II	Talipit NHS/Bulakan
37	Arminda M. Cruz	MT-I	Bunsuran NHS/Pandi South
38	Lucena S. Paguinto	MT-I	San Miguel NHS/San Miguel South
39	Joselito P. Mendoza, PhD	MT-II	San Miguel NHS/San Miguel South
40	Bryan DC. Gabriel	MT-I	San Ildefonso NHS/San Ildefonso North

ARALING PANLIPUNAN

No.	NAME	POSITION	SCHOOL/DISTRICT
41	Edelmira S. Dorega, PhD	PSDS	San Miguel South
42	Anabel R. Palomo	PSDS	Obando
43	Michelle A. Manuel, PhD	Master Teacher II	Dr. Juan F. Pascual MS/San Miguel South
44	Nerissa V. Pascual	Master Teacher II	Caingin Elementary School/San Rafael East
45	Mary Abigail R. Bautista	Teacher III	Sta. Rita Elementary School/Guiguinto
46	John Alvin M. Nahil	Master Teacher I	Heritages Homes Integrated School/Marilao North
47	Lawrence A. dela Cruz	Head Teacher III	Lolomboy National High School
48	John Revin V. De Jesus	Head Teacher III	Dr. Felipe De Jesus National High School
49	Mary Grace C. Bernardo	Master Teacher I	Felizardo C. Lipana National High School
50	Ma. Elsie S. Laganao, PhD	HT III/OIC	Dampol 2nd National High School

GMRC/VALUES EDUCATION

No.	NAME	POSITION	SCHOOL/DISTRICT
51	Daniel Ortega	PSDS	San Ildefonso South
52	Guillermo Flores	PSDS	San Miguel South
53	Maria Valencia F. Talha	Head Teacher I	Balagtas National Agricultural High School
54	Wilma P. Benedicto	Head Teacher V	AFGB Memorial Trade School
55	Eleonor C. Sinocruz	Head Teacher II	Prenza National High School



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56	Ma. Donnabelle G. Cruz	Head Teacher III	Norzagaray National High School
57	Mary Jane S. Malapitan	Head Teacher III	Carlos F. Gonzales High School
58	Jo-Ann S. Gumasing	Head Teacher I	Dr. Felipe De Jesus National High School
59	Arminda M. Valmocina	Head Teacher III	San Ildefonso National High School
60	Maricel D. Hernandez	Master Teacher I	Vedasto R. Santiago High School

EPP/TLE

No.	NAME	POSITION	SCHOOL/DISTRICT
61	Carlito G. Dela Cruz	PSDS	DRT
62	Rolando B. Reyes, Jr	School Principal	JJMariano NHS
63	Rocky C. Mejia	Head Teacher III	Catacte IS-Bustos
64	Cora Nympha A. Santos	Head Teacher III	Bubulong Munti ES-San Ildefonso North
65	Jocelyn DC. Manzano	School Principal I	Northville VI ES-Balagtas
66	Nica B. Magisa	Head Teacher III	Parada NHS
67	Keith Richard R. Hernandez	Head Teacher III	Balagtas NAHS
68	Bernardino S. Facun	School Principal II	Akle HS
69	Petronila T. Dela Torre	Head Teacher VI	Dr. Felipe de Jsesus NHS
70	Arlene R. Legaspi	Head Teacher III	Vedasto R. Santiago HS

MAPEH

No.	NAME	POSITION	SCHOOL/DISTRICT
71	Rafael C. Rubio, PhD	PSDS	San Miguel Central
72	Priscilla SM. Navarro, EdD	PSDS	Bustos
73	Ferdinand S. Aldaba	HT IV /OIC	Sta.Cruz High School
74	Roland Paul S. Baltazar Jr.	Teacher III / TIC	Dalig Elementary School, Balagtas
75	Von Christian A. Ocampo	Teacher III / TIC	Binakod Elementary School, Paombong
76	Pauline H. Catacutan	Principal II	Arcenio Santos MES, Calumpit North
77	Teresita S. Lopez	Principal IV	Bambang Elementary School, Bulakan
78	Jose Patricio B. Perez	Master Teacher I	Victoriano C. Raymundo Elementary School, Hagonoy
79	Melannie T. Sangoyo, PhD	Principal III	Sta. Lucia High School
80	Priscilla H. Libunao	Head Teacher III	Lolomboy National High School

KINDERGARTEN

No.	NAME	POSITION	SCHOOL/DISTRICT
81	Teresita Alquiza, PhD	PSDS	Pandi South
82	Marites F. Torno	Principal III	Parada ES
83	Rosary V. Sindayen	Principal III	St. Martha ES
84	Rowena A. Valentin	Principal II	Parulan ES
85	Analy F. Santos	Principal II	Akle ES



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86	Babylyn Guiao	Principal IV	CM de Jesus MES
87	Keren Mae Rojo	Teacher III	Camanyanan ES
88	Gerald del Rosario	Teacher III	Akle ES
89	Jenifer Idos	Teacher III	Malis ES
90	Arman Valencia	Teacher III	F. Mendoza MES

LRMDS

No.	NAME	POSITION	SCHOOL/DISTRICT
91	Anita Sabino	Master Teacher II	Sta. Monica NHS
92	Ma. Priscilla Delos Reyes	Principal III	Tabang ES, Bulakan
93	Ronald Gabito	Principal II	Norzagaray West
94	Glaiza Manuel	Teacher III	Makapilapil ES, San Ildefonso North
95	Anna Juliano	Principal IV	Sta. Maria West
96	Eric Carangan	Master Teacher II	Guiguinto
97	Leonardo Amarila	Head Teacher	Pulilan
98	Arvin Valino	Teacher III	Maginao ES, San Rafael West
99	Monaliza Villanueva	Principal IV	Sta. Maria Central
100	Rommel Quijano	Teacher III	North Hills Village HS

EPS/RESOURCE SPEAKER/TWG

No.	NAME	POSITION	OFFICE/STATION
101	Gregorio C. Quinto, Jr., EdD	CID Chief	SDO Bulacan
102	Anastacia N. Victorino, EdD	EPS	SDO Bulacan
103	Agnes R. Bernardo, PhD	EPS	SDO Bulacan
104	Marinella T. Pengson, PhD	EPS	SDO Bulacan
105	Virgilio L. Laggui, PhD	EPS	SDO Bulacan
106	Jay Arr V. Sangoyo, PhD	EPS	SDO Bulacan
107	Joel I. Vasallo, PhD	EPS	SDO Bulacan
108	Ariston E. Manuel	EPS	SDO Bulacan
109	Francisco B. Macale	EPS	SDO Bulacan
110	Rainelda M. Blanco, PhD	EPS	SDO Bulacan
111	Perlita G. Pagdanganan	EPS	SDO Bulacan
112	Eleseo E. Godoy, PhD	EPS	SDO Bulacan
113	Jeffrey Espino	Teacher III	San Miguel NHS
114	Rhodora Jimenez, PhD	Head Teacher III	Bajet-Castillo HS
115	Glenda S. Constantino	PDO II	SDO Bulacan
116	Joannarie C. Garcia	Librarian II	SDO Bulacan



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Enclosure No. 2: Training Matrix

**DIVISION CAPACITY BUILDING OF THE SCHOOL/DISTRICT AND
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 July 24-26, 2024

TRAINING MATRIX

Time	Day 1	Day 2	Day 3
8:00-8:30	Registration and Attendance	Management of Learning	Management of Learning
8:30-9:00	Opening Program -Philippine National Anthem -Prayers -Introduction of Participants -Welcome Remarks -Statement of Purpose -House Rules	Workshop 1 Individual Evaluation (Reading and Writing Marginal Notes)	Workshop 3 Team Evaluation (Meeting Same Area of Evaluation)
9:00-12:00	- Quality Assurance Frameworks -RAINELDA M. BLANCO,PhD -Presentation of GBF Classroom Building Program ANGELA DIANNE M. AGUSTIN		
12:00-1:00	LUNCH BREAK		
1:00-3:00	- Evaluation Process of Print and Non-Print LRs JEFFREY ESPINO	Workshop 2 Accomplishing Evaluation Rating Sheets & Summary of Findings, Recommendations and Revisions	Checking of Outputs and Revisions
3:00-5:00	-Discussion of Evaluation Tools According to Area of Evaluation RHODORA JIMENEZ,PhD		Closing Program

