



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

June 24, 2024

DIVISION MEMORANDUM
No. 284, s.2024

ORIENTATION ON THE OPERATIONAL GUIDELINES ON THE SCHOOL-BASED FEEDING PROGRAM (SBFP) SY 2024-2025


To: Assistant Schools Division Superintendents
Division Chiefs
Accounting Unit
School Health Section
District SBFP Advisers
District Program Development Officers
All others Concerned

1. Pursuant to DepEd Order No. 31, s. 2022 on the Operational Guidelines on the Implementation of the School-Based Feeding Program, this Schools Division adhere to the policy in the implementation of the program thus, an orientation on the Institutional Guidelines on the School-Based Feeding Program shall be conducted on July 30, 2024 at 8:00 am at Guiguinto District Hall, Guiguinto, Bulacan.
2. The activity aims to:
 - Provide information on the Operational Guidelines issued by the Department of Education
 - Discuss details of the implementation of SBFP, including the mechanics, delivery and acceptance, schedules, storage, handling, accounting, and beneficiaries of the program, and
 - Discuss the health protocols to be followed in the conduct of the feeding program.
3. Participants to this activity are the District Nutrition Advisers, District Program Development Officers, nurses and Division SBFP-Technical Working Group (SDS, ASDS, SGOD Chief, CID Chief, Budget Officer, Accountant, Supply Officer, SBFP Focal Persons).
4. Attached is Enclosure No. 1, Program of Activity for reference.
5. This Memorandum shall serve as the travel authority of all concerned.
6. Expenses to be incurred in the conduct of the said activity shall be charged against SBFP Program Support Fund subject to the usual accounting and auditing rules and regulations.



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7. All participants are expected to observe safety protocols as pre-emptive activity to prevent the spread of any infectious disease.
8. Immediate dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. ____; s. 2024

Program of Activity
Orientation on the Implementation of School-Based Feeding Program
S.Y. 2024-2025

Date: July 30, 2024 at 8:00am, Guiguinto District Hall

Time	Activity / Topic	Person Responsible
8:00-8:30 am	Registration	Anita C. Apostol, RN Mylene. B. Dela Cruz, RN
8:30am- 9:45am	Preliminaries: National Anthem Opening Prayer Attendance Check Opening Remarks Inspirational Message Statement of Purpose	Mylene. B. Dela Cruz, RN Cecilia S. Custodio PhD. SGOD Chief Norma P. Esteban, EdD, CESO V Schools Division Superintendent Yolanda G. Jimenez, RN SBFP Focal Person
9:45am-10:00am	Health Break	
10:00am -12:00 nn	Orientation on the Operational Guidelines of the SBFP Implementation for SY 2024-2025 (NFP)	Bernadette R. De Jesus, RN SBFP Focal Person
12:00nn - 1:00 pm	Lunch Break	
1:00pm-2:00 pm	Continuation of Orientation on the Operational Guidelines of the SBFP Implementation for SY 2024-2025 (MILK)	Raymond M. Ortega, RN SBFP Focal Person
2:00pm-3:00 pm	Discussion of Ancillary Programs WinS Deworming / Gulayan sa Paaralan	Charity Grace V. Igaya, RN Kathleen Ruth C. Rabusa, RN WinS Focal Persons Rod Christopher R. Tolentino, RN GPP Focal Person
3:00pm - 4: 30 pm	Open Forum	
4:30am- 5:00pm	Closing Program	Carlo Angelo P. Castillo, MD Medical Officer III

MARY CELINE M. ENRIQUEZ, RN

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