



Republic of the Philippines  
**Department of Education**  
 REGION III  
 Schools Division Office of Bulacan

June 21, 2024

**DIVISION MEMORANDUM**  
 No. 781, s.2024

**CONDUCT ONLINE FOCUS GROUP DISCUSSION OF TRAINING PROGRAM  
 MANAGEMENT AND RESOURCE SPEAKERS IN PREPARATION FOR THE  
 THREE-DAY CAPACITY BUILDING OF  
 SCHOOL HEADS AND REGISTERED GUIDANCE COUNSELORS IN  
 THE PROMOTION OF MENTAL HEALTH AND STRENGTHENING  
 THE REFERRAL SYSTEM OF MENTAL HEALTH CASES**

To: Assistant Schools Division Superintendents  
 Division Chiefs  
 Unit Heads  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Heads  
 School Health Section  
 All others Concerned

1. This is to announce the Online Focus Group Discussion of training program management and resource speakers in the preparation for the three-day capacity building of select school heads and registered guidance counsellor in the promotion of mental health and strengthening the referral system on June 24, 2024 via MS teams, 10:00am.

<b>TRAINING PROGRAM MANAGEMENT</b>	Over-all Manager: Carlo Angelo P. Castillo, MD Training Manager: Marilene G. Ramos, LPT, MAT (SEPS, HRD) Secretariat: Mae Lyn Delos Santos, RN QATAME Associate: Ma.Lourdes J. Patag, LPT, MAE (SEPS, SMME), Technical Working Group: 1. Mariezel Sulit, RN 2. Mary Grace Yutoc, RN 3. Mylene dela Cruz, RN 4. Shirley Burgos, RN 5. Julie Ann L. Mariano, RN. 6. Editha E. Bequizo, RN. 7. Analyn T. Cruz, RN. 8. Danica Mae P. Domingo, RN. 9. Catrine Edriane S. De Guzman, RN.
<b>RESOURCE PERSONS</b>	1. Maria Niña M. Mariñas, RGC. 2. Maribel M. Cruz, RGC. 3. Anita S. Ramos, RGC.



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	4. Eliseo Godoy, LPT 5. Ma. Fatima Sevilla, RN.
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2. The FGD meeting aims to discuss the following:
  - a. Effective Strategies to facilitate a smooth flow of capacity building to be conducted on July 9-11, 2024;
  - b. Review of presentation of the speakers;
  - c. Sequence of events;
  - d. Specify strategies and activities after discussion for effective retention and application among participants; and
  - e. Other concerns related to the training.
3. The usual cooperation is earnestly appreciated.

  
**NORMA P. ESTEBAN, EdD, CESO V**  
Schools Division Superintendent



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