



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

June 18, 2024

DIVISION MEMORANDUM

No. **274**, s. 2024

DIVISION SECOND QUARTER CONFERENCE AND REPORTING OF ACCOMPLISHMENTS ON PROVISION OF TECHNICAL ASSISTANCE (INTERFACING OF CID AND SGOD)

To: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Division Education Program Supervisors
Public Schools District Supervisors
Unit Heads of the SGOD
All Others Concerned

1. Technical Assistance is characterized as any form of professional help, guidance or support to be more effective in the performance of personnel' functions. It is an active process with steps to follow, makes use of tools, via process consultation, requires specific skills and focuses on achieving set goals. To realize this, this Office shall conduct the Second Quarter Conference and Reporting of Accomplishments on Provision of Technical Assistance (interfacing between the Curriculum and Instruction Division and School Governance and Operations Division) on June 24, 2024, at 8:30 AM at Guiguinto District Conference Hall, Guiguinto, Bulacan.

2. This conference aims to provide clear procedures, guidelines, tools, and suggested structure in implementing the TA process based on its framework. It also focuses on how the concept of technical assistance helps the practices associated with the teaching-learning situations, as well as leading and managing schools and different departments to bridge the gaps in curriculum implementation, implementation of programs, projects and activities, and school administration and supervision. In addition, there will be also reporting of accomplishments on TA among select districts.

For Quarter 2, the interfacing activity shall focus on:

- Review of the TA Provision Cycle (TA Contract)
- Status of the implementation of Application of Education, Learning and development, and Innovations.

3. Attendees to this conference include the following:

- 2 Assistant Schools Division Superintendents
- 2 CID and SGOD Chiefs
- 33 Public Schools District Supervisors
- 12 Education Program Supervisors
- 4 Senior Education Program Specialists
- 1 Planning Officer
- 1 PDO – DRRM
- 1 Representative from Learning Formation



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- 4 members of the TWG
Total participants: 60 personnel

- 4. All participants are requested to bring their laptop for this activity.

- 5. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.

- 6. It is expected that all participants observe the minimum health standard protocols in compliance health standards as pre-emptive interventions to combat any infectious diseases.

- 7. Immediate and wide dissemination of this Memorandum is desired.


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Schools Division Superintendent

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