



Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

May 31, 2024

**OFFICE MEMORANDUM**

No. 015, s. 2024

To: Assistant Schools Division Superintendent  
CID/SGOD Chiefs  
All Others Concerned

1. In light of the planning for the execution of the MATATAG curriculum implementation at SDO Bulacan through school-based training of trainers (SBTT), a focus group discussion (FGD) is planned for Tuesday, June 4, 2024, starting at 1:30 PM in the SDO Conference Hall.
2. The agenda of the activity are:
  - 2.1 Formation of TWG/PMT per training site
  - 2.2 Things to be prepared like certificates and attendance sheets, etc.
  - 2.3 Names of actual participants
  - 2.4 Application for CPD
  - 2.5 Other matters
3. The participants include the ASDSes, Division Chiefs, Specialists of HRD and SMME units, Accountant, Budget Officer, Supply Officer, EPS President, PSDS President, Learning Manager, and the Principals of the following 15 training sites: Pulilan CS, Maguinao CS, Sta. Maria ES, Plaridel ES, San Ildefonso ES, Congressman Erasmo R. Cruz MCS, Matias A. Fernando MS, Guiguinto NVHS, Banga HS, San Ildefonso NHS, Carlos F. Gonzales HS, AFG Bernardino MTS, Virginia Ramirez-Cruz HS, FC Lipana NHS, and FF Halili NAS.
4. Expenses incurred will be covered by the FY 2024 Program Support Fund, adhering to the usual accounting and auditing rules and regulations.
5. Adherence to health and safety protocols is reminded to all concerned.
6. Attendance of 100% is enjoined.
7. For information, and compliance.

  
**NORMA P. ESTEBAN, EdD, CESO V**  
Schools Division Superintendent