



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

May 28, 2024

OFFICE MEMORANDUM

No. 013, s. 2024

To: Assistant Schools Division Superintendent
CID/SGOD Chiefs
Education Program Supervisors
Elementary EDDIS Chairs
Secondary EDDIS Chairs
All Others Concerned

1. Relevant to the preparation in the conduct of School-based Training of Trainers (SBTT) for MATATAG Curriculum Implementation of SDO Bulacan, a Brainstorming Session is scheduled on May 28, 2024 (Tuesday) 2:00 PM onwards @ SDO Conference Hall.
2. The agenda of the activity are:
 - 2.1 Training Scheme for the SBTT;
 - 2.2 Scouting for possible venues; and
 - 2.3 Other matters
3. The participants include the following:
 - 3.1. ASDS Atty. Bryan M. Santos
 - 3.2 Division Chiefs
 - 3.3. Education Program Supervisors
 - 3.4 EDDIS Chairs of Elementary and Secondary
 - 3.5 SEPS-HRD
 - 3.6 SEPS-SMME
4. Expenses to be incurred like meals and snacks shall be taken from FY 2024 Program Support Fund, subject to the usual accounting and auditing rules and regulations.
5. Adherence to health and safety protocols is reminded to all concerned.
6. Attendance of 100% is enjoined.
7. For information, and compliance.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent