



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

May 27, 2024

DIVISION MEMORANDUM

No. **256**, s. 2024

EXECUTIVE COMMITTEE (EXECOM) MEETING

To: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Select Unit Heads of the OSDS
All Others Concerned

1. This Office announces the conduct of Executive Committee (EXECOM) Meeting on June 4, 2024, 9:00 AM at Conference Hall of the SDO Bulacan, City Malolos, Bulacan.
2. The aims of this meeting are as follows:
 - discuss and clarify the incoming summer/off-class activities SY 2023-2024; and
 - report accomplishments of the different functional divisions.
3. Attendees to this meeting include the Assistant Schools Division Superintendents, CID and SGOD Chiefs, Education Program Supervisor from the SGOD, Education Program Supervisor President from the CID, Public Schools District Supervisor President, Division Accountant, Division Budget Officer, Legal Officer, ICT Officer, Administrative Officer VI from the OSDS, with the work committee in charge of this activity.
4. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
5. It is expected that all participants observe the minimum health standard protocols as pre-emptive interventions to combat any infectious diseases.
6. Immediate and wide dissemination of this Memorandum is desired.


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Schools Division Superintendent