



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

May 9, 2024

DIVISION MEMORANDUM
No. 241 , s. 2024

MEETING OF THE EXECUTIVE COMMITTEE

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Select Unit Heads of the OSDS
All Others Concerned

1. This Office announces the conduct of Meeting of Executive Committee (EXECOM) on May 9, 2024, at 11:00 AM at Taverna, Bahay na Tisa, Malolos City, Bulacan.
2. The aim of this meeting is to discuss and clarify the incoming activities in preparation for the end -of-school 2023- 2024.
3. Attendees to this meeting include the Assistant Schools Division Superintendent, CID and SGOD Chiefs, Education Program Supervisor from the SGOD, Education Program Supervisor President from the CID, Public Schools District Supervisor President, Division Accountant, Division Budget Officer, Legal Officer, ICT Officer, Administrative Officer V from the OSDS.
4. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
5. It is expected that all participants observe the minimum health standard protocols as pre-emptive interventions to combat any infectious diseases.
6. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD., CESO V
Schools Division Superintendent