



Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OF BULACAN**

April 22, 2024

**DIVISION MEMORANDUM**

No. 208, s. 2024

To: Assistant Schools Division Superintendents  
Division Chiefs (SGOD and CID)  
Unit Heads  
Select Public Schools District Supervisors  
Education Program Supervisors  
Select SGOD Senior Program Specialists  
Presidents of PESPA and BPSSHA  
Select Secondary IUs School Heads/Principals  
All Others Concerned

**ENTRANCE CONFERENCE OF THE COMMISSION ON AUDIT (COA)  
FOR THE FISCAL YEAR 2024**

1. The Commission on Audit assigned at the Schools Division Office of Bulacan shall conduct the Entrance Conference for the FY 2024 on April 23, 2024, at 2:00pm onwards, at the SDO Bulacan Conference Hall. This activity shall focus on the discussion of the audit to be conducted for the year as the basis of the issuance of the audit opinion if financial statements are fairly presented.
2. Attached herewith is Enclosure no. 1 - List of Participants to the said conference.
3. 100% attendance of all concerned in required.
4. Immediate and wide dissemination of this Memorandum is desired.

Accounting Unit  
April 22, 2024

**NORMA P. ESTEBAN, EdD., CESO V**  
Schools Division Superintendent



**Address:** Provincial Capitol Compound, Brgy. Guinhawa,  
City of Malolos, Bulacan

**Website:** <https://bulacandeped.com>

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Enclosure No. 1 to Office Memorandum no. \_\_\_\_ s. 2024

**Participants to the Entrance Conference of the Commission on Audit  
 for the FY2024**

Name	Position
NORMA P. ESTEBAN, EdD., CESO V	Schools Division Superintendent
MARIA CELINA L. VEGA, CESO VI	Asst. Schools Division Superintendent
GREGORIO C. QUINTO, PhD.	CID Chief
<b>Unit Heads of OSDS:</b>	
Name	Unit
AGNES M. SEIFNEZHAD, CPA	Accounting
AREN A. ASTOVEZA, CPA	Budget
RICHARD C. BIGLETE	Information and Communication Technology
JOSEFINA S. PEDROCHE	General and Administrative Services
RAQUEL I. CLIMACO	Property and Supply
VICTORIA O. MADRIGAL	Personnel and Payroll
LORENA P. BODOSO	Records
RONA JEMA R. MERCURIO	Cash
ENGR. CARL PAULO A. FERNANDO	Division Engineer
<b>Project Focal Persons:</b>	
MARILENE G. RAMOS	GAD
YOLANDA G. JIMENEZ & BERNADETTE DE JESUS	SBFP
RAINELDA M. BLANCO, PhD.	BELCP
PEDRO A. LACAP	DRRM
AGNES R. BERNARDO, PhD.	ALS, Inclusive Education
<b>Instructional Management Program Management Implementers:</b>	
ARISTON E. MANUEL	EPS-Music, Arts, P.E., Madrasah
FRANCIS B. MACALE	EPS-Mathematics
VIRGILIO L. LAGGUI, PhD.	EPS-Araling Panlipunan/BAC goods member
ANASTACIA N. VICTORINO, EdD.	EPS-Filipino
<b>Representatives from the Public Schools District Supervisors:</b>	
DANIEL V. ORTEGA, EdD.	President



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LEONORA V. BERGADO, EdD.	
Presidents of Principals Association:	
NACYLITA CUBOL	BPSSHA
REVILYN L. MANIEGO	PESPA
SENIOR BOOKKEEPERS FROM IMPLEMENTING UNITS	
RAY ANGELO G. ZIALCITA	Team Leader
REGIELYN B. NAVA	Team Leader
EUPHEMIAJOY B. DE BELEN	FF Halili NAHS
JENNYLYN L. PINERO	Julian B. Sumbilio HS
VINCENT R. ALTAMERANO	Dampol 2 <sup>nd</sup> HS
MC CONRAD M. SANTOS	Virginia Ramirez Cruz HS
MARY GRACE B. SOLANO	Catmon National High School
EMELITA GUTIERREZ	Dr. Felipe de Jesus High School
ZERAH ANNE S. BELAIDI, CPA	COA Team Leader
COA Personnel	



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