



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

April 4, 2024

DIVISION MEMORANDUM

No. 172 , s. 2024

**CONDUCT OF MONITORING AND EVALUATION OF THE PROPER UTILIZATION OF
DEPED COMPUTERIZATION PROGRAM PACKAGES, SCHOOL INTERNET
CONNECTIVITY, AND OTHER ICT-RELATED ACTIVITIES SY 2023-2024**

To: Assistant Schools Division Superintendents
Functional Division Chiefs
Public Elementary and Secondary School Heads
Designated School ICT Coordinators
All Others Concerned

1. One of the Key Result Areas (KRAs) of Information Technology Officers is the Monitoring and Evaluation (M&E) on the implementation of National ICT Programs and Projects in the field such as the DepEd Computerization Program (DCP) and Internet Connectivity in Schools.
2. As stated in DepEd Order 78, s2010 entitled Guidelines on the Implementation of the DepEd Computerization Program (DCP), the IT Officers shall be mobilized to:
 - a.) validate the compliance of the recommended schools with the selection criteria.
 - b.) assist the schools in preparing for the delivery of computers.
 - c.) supervise and coordinate the delivery of to the schools.
 - d.) monitor the utilization of the computers in their respective division.
 - e.) submit reports to the Regional Office through the ICT Unit with regard to the implementation of the program.
3. The Internet Connectivity must also be properly monitored in terms of bandwidth and utilization. References for monitoring internet connectivity are as follows:
 - a. DepEd Order 28, s2009, entitled Guidelines in Accepting Information and Communication Technology (ICT) Equipment and Internet Access Services for Classroom Instruction and Administrative Use stipulates that Internet Services in schools must have a minimum bandwidth of 384 kbps.
 - b. DepEd Order 105, s2009, entitled Guidelines in Managing the Proper Use of Internet Services in All Administrative Offices and Schools likewise stated that Classroom Instructions use of the Internet is provided to teachers and students for the purpose of study, research, and other services/activities, which must be in the conduct of classroom instruction.
4. Pursuant to DO 16, s2023 entitled to the Revised Guidelines on the Implementation of the DepEd Computerization Program, this office, through the Information and Communications Technology (ICT) Unit will conduct regular monitoring and



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Region III

SCHOOLS DIVISION OF BULACAN

evaluation of the proper utilization of DepEd computerization program (DCP) packages, school internet connectivity, and other ICT-related activities in schools.

5. The result of this activity shall serve as the basis for division recommendations and appropriate action.
6. To strengthen the implementation of the M&E process of ICT Programs, Projects, and other ICT-Related Activities, the ICT Monitoring and Evaluation 2024 Template (Enclosure No.2) is crafted to be used during the actual visit/s of the Division IT Officer to the schools.
7. Schools are requested to make available pertinent documents and their respective Means of Verification (MOVs) of the following:
 - a. School ICT Plan
 - b. DCP Monitoring Tool
 - c. School Readiness Checklist
 - d. DCP Inventory
 - e. DCP Maintenance Log
 - f. DCP Preventive Maintenance
 - g. DepEd Issued Accounts Utilization
 - h. Access to LRMS Resources and other digital platforms
 - i. Functional ICT Systems
 - j. School-Wide Internet Connectivity
8. See the attached monitoring schedule (Enclosure No1.) for reference.
9. Travel, meals, and incidental expenses incurred by this activity shall be charged against the DCP Program Support Fund subject to existing accounting rules and regulations.
10. For any queries and concerns regarding this matter, you may contact Richard C. Biglete, Division IT Officer I via email at ictsbulacan@deped.gov.ph or via MS Teams Channel.
11. Immediate dissemination and compliance with this Memorandum are highly expected.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent

OSDS/ICT Unit
DCP INFORMATION TECHNOLOGY



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Enclosure No. 1 to DM No. _____, s. 2024

No.	EDDIS	DISTRICT	School ID	School Name
Month of May 2024				
1	IV	MARILAO NORTH	104902	FSS PATULO ELEMENTARY SCHOOL
2	IV	MARILAO NORTH	501634	HERITAGE HOMES IS
3	IV	MARILAO NORTH	104907	LOMA DE GATO ES
4	IV	MARILAO NORTH	104909	PATUBIG ELEMENTARY SCHOOL
5	IV	MARILAO NORTH	104910	PRENZA ELEMENTARY SCHOOL
6	IV	MARILAO NORTH	104914	TABING ILOG ES
7	IV	MARILAO NORTH	104912	STA. ROSA I ELEMENTARY SCHOOL
8	IV	MARILAO NORTH	104913	STA. ROSA II ELEMENTARY SCHOOL
9	IV	MARILAO NORTH	300766	PRENZA NHS
10	IV	MARILAO NORTH	104911	SAOG ES
11	IV	MARILAO SOUTH	104900	ABANGAN NORTE ES
12	IV	MARILAO SOUTH	104901	ABANGAN SUR ES
13	IV	MARILAO SOUTH	104903	IBAYO ES
14	IV	MARILAO SOUTH	104904	LAMBAKIN MAIN ES
15	IV	MARILAO SOUTH	104905	LAMBAKIN-ANNEX ES
16	IV	MARILAO SOUTH	104906	LIAS ES
17	IV	MARILAO SOUTH	502036	MARILAO INTEGRATED SCHOOL
18	IV	MARILAO SOUTH	158531	NORTHVILLE IV ES
19	IV	MARILAO SOUTH	158537	NORTHVILLE IV-B ES
20	IV	MARILAO SOUTH	300740	AFGBMTS
Month of June 2024				
21	V	PANDI NORTH	104970	BAGONG BARRIO ES
22	V	PANDI NORTH	104973	CACARONG ES
23	V	PANDI NORTH	104975	MATIAS B. SALVADOR MEMORIAL ES
24	V	PANDI NORTH	104976	MAMERTO C. BERNARDO MCS
25	V	PANDI NORTH	306083	MAPULANG LUPA HIGH SCHOOL
26	V	PANDI NORTH	104983	PINAGKUARTELAN ES
27	V	PANDI NORTH	104984	REAL DE CACARONG ES
28	V	PANDI NORTH	104986	SILING MATANDA ES
29	V	PANDI NORTH	158539	PANDI RESIDENCES ES
30	V	PANDI NORTH	158540	PANDI HEIGHTS ES
31	V	PANDI NORTH	158544	EUSEBIO ROQUE ES
32	V	PANDI NORTH	158545	SAN ANTONIO ABAD ES
33	V	PANDI NORTH	127616	CACARONG BATA ES
34	V	PANDI NORTH	300775	VIRGINIA RAMIREZ-CRUZ NHS
35	V	PANDI NORTH	306083	MAPULANG LUPA HIGH SCHOOL
36	V	PANDI SOUTH	104969	BAGBAGUIN ELEMENTARY SCHOOL
37	V	PANDI SOUTH	104971	BAKA-BAKAHAN ES
38	V	PANDI SOUTH	104972	BUNSURAN ELEMENTARY SCHOOL
39	V	PANDI SOUTH	104974	CUPANG ELEMENTARY SCHOOL
40	V	PANDI SOUTH	104979	MANATAL ELEMENTARY SCHOOL
41	V	PANDI SOUTH	104981	MASAGANA ELEMENTARY SCHOOL
42	V	PANDI SOUTH	104982	MASUSO ELEMENTARY SCHOOL
43	V	PANDI SOUTH	104985	SAN ROQUE ELEMENTARY SCHOOL
44	V	PANDI SOUTH	158515	STO. NIÑO ELEMENTARY SCHOOL
45	V	PANDI SOUTH	104977	MALIBO BATA ELEMENTARY SCHOOL
46	V	PANDI SOUTH	104978	MALIBO MATANDA ES
47	V	PANDI SOUTH	300728	BUNSURAN NHS
48	V	PANDI SOUTH	300729	MASAGANA HS



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Region III

SCHOOLS DIVISION OF BULACAN

No.	EDDIS	DISTRICT	School ID	School Name
Month of July 2024				
49	VI	ANGAT	104710	MATIAS A. FERNANDO MS
50	VI	ANGAT	104711	PABLO C. CAPISTRANO ES
51	VI	ANGAT	104713	BAYBAY ES
52	VI	ANGAT	104715	COL. VICENTE L. SALVADOR ES
53	VI	ANGAT	104716	DON PABLO AMISOLA MS
54	VI	ANGAT	104717	TEODOSO R. MANUEL ES
55	VI	ANGAT	104718	DR. ANTONIO C. VILLARAMA MS
56	VI	ANGAT	104719	FRANCISCO F. ILLESCAS ES
57	VI	ANGAT	104720	MARCELO L. ADRIANO MS
58	VI	ANGAT	104721	PALTOK ES
59	VI	ANGAT	104723	OSIAS M. ESTEBAN ES
60	VI	ANGAT	104725	BENITO C. CRUZ ES
61	VI	ANGAT	104726	SULUCAN ES
62	VI	ANGAT	104727	ATILANO S. DE GUZMAN ES
63	VI	ANGAT	300722	BINAGBAG NHS
64	VI	ANGAT	306702	ANGAT HS
65	VI	ANGAT	306706	PRES. DIOSDADO MACAPAGAL MHS
66	VI	ANGAT	306707	ANGEL M. DEL ROSARIO HS
Month of August 2024				
67	VI	STA. MARIA CENTRAL	105168	STA. MARIA E/S
68	VI	STA. MARIA CENTRAL	105166	STA. CLARA E/S
69	VI	STA. MARIA CENTRAL	105154	LALAKHAN E/S
70	VI	STA. MARIA CENTRAL	105167	STA. CRUZ E/S
71	VI	STA. MARIA CENTRAL	158521	MANGGAHAN E/S
72	VI	STA. MARIA CENTRAL	158535	ST. MARY VILLE E/S
73	VI	STA. MARIA CENTRAL	105149	CAYSIO E/S
74	VI	STA. MARIA CENTRAL	105151	GUYONG E/S
75	VI	STA. MARIA CENTRAL	105157	M.M. CRUZ M/S
76	VI	STA. MARIA CENTRAL	105153	KAYLAWIG E/S
77	VI	STA. MARIA CENTRAL	105152	J.J. SERAPIO E/S
78	VI	STA. MARIA CENTRAL	105160	PILA E/S
79	VI	STA. MARIA CENTRAL	105162	SAN JOSE PATAG E/S
80	VI	STA. MARIA CENTRAL	300739	F. F. HALILI NAT'L. AGR'L. SCHOOL
81	VI	STA. MARIA CENTRAL	300777	STA. MARIA NATIONAL HIGH SCHOOL
82	VI	STA. MARIA CENTRAL	306726	STA. CRUZ HIGH SCHOOL
Month of September 2024				
83	III	SAN MIGUEL SOUTH	105095	BATASAN ES
84	III	SAN MIGUEL SOUTH	105097	BICLAT ES
85	III	SAN MIGUEL SOUTH	105098	DON FELIX DE LEON MS
86	III	SAN MIGUEL SOUTH	105099	DR. JUAN F. PASCUAL MS
87	III	SAN MIGUEL SOUTH	105102	MAGMARALE ES
88	III	SAN MIGUEL SOUTH	105103	MANDILE ES
89	III	SAN MIGUEL SOUTH	105106	PALIWASAN ES
90	III	SAN MIGUEL SOUTH	105096	BIAK NA BATO ES
91	III	SAN MIGUEL SOUTH	105105	PACALAG ES
92	III	SAN MIGUEL SOUTH	105111	SAN MIGUEL ES
93	III	SAN MIGUEL SOUTH	105112	STA. RITA ES
94	III	SAN MIGUEL SOUTH	105114	TIBAGAN ES
95	III	SAN MIGUEL SOUTH	158502	SAN VICENTE ES
96	III	SAN MIGUEL SOUTH	158536	DONA NARCISA B. VDA DE LEON ES
97	III	SAN MIGUEL SOUTH	300771	SAN MIGUEL NHS



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Region III

SCHOOLS DIVISION OF BULACAN

Month of October 2024				
98	III	SAN MIGUEL NORTH	105066	BARDIAS ES
99	III	SAN MIGUEL NORTH	105067	BUGA ES
100	III	SAN MIGUEL NORTH	105068	BULIRAN
101	III	SAN MIGUEL NORTH	105070	CALUMPANG ES
102	III	SAN MIGUEL NORTH	105073	SAN MIGUEL NORTH CS
103	III	SAN MIGUEL NORTH	105077	KNG. KABAYO ES
104	III	SAN MIGUEL NORTH	105078	LAMBAKIN ES
105	III	SAN MIGUEL NORTH	105079	MALIBAY ES
106	III	SAN MIGUEL NORTH	105081	MALINAO ES
107	III	SAN MIGUEL NORTH	105080	MALIGAYA ES
108	III	SAN MIGUEL NORTH	105082	PARTIDA ES
109	III	SAN MIGUEL NORTH	105083	PINAMBARAN ES
110	III	SAN MIGUEL NORTH	105084	PULONG DUHAT PS
111	III	SAN MIGUEL NORTH	105086	SAPANG ES
112	III	SAN MIGUEL NORTH	105088	STA. INES ES
113	III	SAN MIGUEL NORTH	105089	STA. LUCIA ES
114	III	SAN MIGUEL NORTH	300771	SAN MIGUEL NHS
115	III	SAN MIGUEL NORTH	300772	PARTIDA HS
Month of November 2024				
116	II	BUSTOS	104784	BONGA MAYOR ES
117	II	BUSTOS	104785	BONGA MENOR ES
118	II	BUSTOS	102184	BULACAN HEIGHTS ES
119	II	BUSTOS	104786	BUSTOS ES
120	II	BUSTOS	104787	CAMACHILIHAN ES
121	II	BUSTOS	104788	CAMBAOG ES
123	II	BUSTOS	104789	CATACTE ES
124	II	BUSTOS	104790	DR. RAMIREZ MES
125	II	BUSTOS	104791	LICIADA ES
126	II	BUSTOS	104792	MALAMIG
127	II	BUSTOS	104793	SIMPLICIO S. DEL ROSARIO MES
128	II	BUSTOS	104794	SAN PEDRO ES
129	II	BUSTOS	104795	TIBAGAN ES
130	II	BUSTOS	300720	ALEXIS G. SANTOS NHS
131	II	BUSTOS	300733	CAMBAOG NHS
132	II	BUSTOS	300781	AGUINALDO J. SANTOS NHS
133	II	BUSTOS	306727	DR. PABLITO V. MENDOZA, SR. HS
Month of December 2024				
134	I	PULILAN	105015	BALATONG ES
135	I	PULILAN	105016	DAMPOL B ES
136	I	PULILAN	501659	DULONG MALABON IS
137	I	PULILAN	501660	INAON INTEGRATED SCHOOL
138	I	PULILAN	105019	M. DEL ROSARIO MS
139	I	PULILAN	105020	PULILAN CS
140	I	PULILAN	105021	R. CRUZ M. ES (DAMPOL 1ST)
141	I	PULILAN	105022	S. ESGUERRA SR. MS
142	I	PULILAN	105023	BALATONG B ELEMENTARY SCHOOL
143	I	PULILAN	105024	STA. PEREGRINA ES
144	I	PULILAN	105025	STO. CRISTO ES
145	I	PULILAN	105026	JOSE C. CASTRO ES
146	I	PULILAN	105027	TABON ES
147	I	PULILAN	306713	BAJET-CASTILLO HIGH SCHOOL
148	I	PULILAN	300735	DAMPOL 2ND NHS
149	I	PULILAN	306709	ENGR. VIRGILIO V. DIONISIO MHS
150	I	PULILAN	300737	STA. PEREGRINA HS



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ICT Monitoring and Evaluation Tool 2024

Documents for Validation	Status	Means of Verification Presented	Remarks
School ICT Plan			
DCP Monitoring Tool			
School Readiness Checklist			
DCP Inventory			
DCP Maintenance Log			
DCP Preventive Maintenance			
DepEd Issued Accounts Utilization			
Access to LRMS Resources and Other Digital Platforms			
Functional ICT System			
School Wide Internet Connectivity			

Prepared by:

Validated by:

Noted by:

School Head

RICHARD C. BIGLETE
 IT Officer I

MARIA CELINA L. VEGA, CESO VI
 Assistant Schools Division Superintendent



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Republic of the Philippines
Department of Education

JUL 18 2023


DepEd ORDER
No. **016**, s. 2023

**REVISED GUIDELINES ON THE IMPLEMENTATION OF THE DEPARTMENT
OF EDUCATION COMPUTERIZATION PROGRAM**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed **Revised Guidelines on the Implementation of the DepEd Computerization Program (DCP)** which aims to provide public schools and DepEd offices with appropriate, quality, and equitable technologies that would enhance the teaching, learning, governance, and operation processes, practices, programs, and policies to meet the challenges of the modern age.
2. These mechanisms as well as the monitoring and evaluation processes shall guide the DepEd Central Office, regional offices, and schools division offices in ensuring that the DCP objectives shall be effectively and efficiently implemented consistent with the Department's *MATATAG: Bansang Makabata, Batang Makabansa* framework and the State's policy to establish, maintain and support a complete, adequate, and integrated system of education relevant to the needs of the people. Nothing in this policy shall restrict DepEd from introducing new computerization programs and projects, in compliance with its mandate.
3. Provisions stipulated in DepEd Order (DO) No. 78, s. 2010 (Guidelines on the Implementation of the DepEd Computerization Program) and other previous issuances which are inconsistent with this Order are repealed.
4. This Order shall take effect upon its approval. Certified copies of this Order shall be registered with the Office of the National Administrative Register (ONAR) at the University of the Philippines Law Center (UP LC), UP Diliman, Quezon City.
5. For more information, please contact the **Office of the Undersecretary for Administration**, Ground Floor Alonzo Building, DepEd Complex, Meralco Avenue, Pasig City through email at usecforadministration@deped.gov.ph or at telephone number (02) 8638-1780 or the **Information and Communications Technology Service** through email at icts.od@deped.gov.ph or telephone number (02) 8631-9636.

6. Immediate dissemination of and strict compliance with this Order is directed.


SARA Z. DUTERTE
Vice President of the Republic of the Philippines
Secretary of the Department of Education *JMR*

Encl.:

As stated

Reference:

DepEd Order (No. 78, s. 2010)

To be indicated in the Perpetual Index
under the following subjects:

AMENDMENT
CHANGE
INFORMATION TECHNOLOGY
POLICY
PROJECTS
RULES AND REGULATIONS
SCHOOLS





REVISED GUIDELINES ON THE IMPLEMENTATION OF THE DEPED COMPUTERIZATION PROGRAM (DCP)

I. Rationale

1. In line with the Department of Education's (DepEd) MATATAG: Bansang Makabata, Batang Makabansa framework and consistent with the State's policy to establish, maintain and support a complete, adequate, and integrated system of education relevant to the needs of the people, the DepEd is continuously taking appropriate steps to make education accessible to all and to accelerate delivery of basic education facilities and services.

II. Scope of the Policy

2. This DepEd Order provides for the revised guidelines on the implementation of the DCP which shall provide public schools and DepEd offices with appropriate, quality, and equitable technologies that would enhance the teaching, learning, governance, and operation processes, practices, programs, and policies to meet the challenges of the modern age.

III. Policy Statement

3. Geared towards excellence and the transformation of education and the delivery of public service through the DCP, this revised guideline aims to provide quality education that is globally competitive, based on a pedagogically sound curriculum that is at par with international standards. In order to accomplish this initiative and agenda, the DCP shall provide the essential software, hardware, training, and relevant program support to public schools and DepEd offices.

IV. Procedures

4. The objectives of the DepEd Computerization Program include, but shall not be limited to the following:

- To provide complete and quality computer laboratory packages to all public schools;
- To provide smart TV packages to all public schools;
- To provide the relevant and necessary software, hardware, training, and other program support to all DepEd personnel (teaching and non-teaching);
- To provide ICT infrastructure and systems in public schools and DepEd offices; and
- To upgrade and strengthen the ICT competencies of learners, teachers, school leaders and non-teaching personnel as well as capability building ensuring utilization of the ICT infrastructure and systems.

5. To ensure efficient program delivery, a Program Management Committee (PMC) is hereby created, and to assist the PMC, Technical Working Group is hereby created. The PMC-TWG, shall undertake regular monitoring and evaluation of the program and its implementation. The PMC-TWG, in coordination and with the

assistance of the Regional and Division Offices, shall identify possible areas of improvement and ensure the system's efficiency, effectiveness, relevance, and sustainability. The PMC-TWG shall periodically gather feedback on the implementation of this policy from all the concerned internal and external stakeholders, and shall submit and present its report, assessment, and evaluation to the PMC for the conduct of policy review, as may be deemed necessary.

Progress monitoring, assessment and evaluation shall be conducted to assess the efficiency of the implementation of the program. All monitoring activities may be done using available and appropriate technology, including the conduct of surprise or on-the-spot inspections in designated warehouses for the purpose of determining the condition and physical inventory of goods stored in the warehouse.

All units in charge of monitoring the project are expected to provide appropriate correction of practices, after conduct of needs-based assessment, that are not in accordance with these guidelines, and to recommend specific interventions to address problems and/or issues. Those requiring resolution from higher authorities must be referred immediately through appropriate channels for appropriate action.

The Office of the Undersecretary for Administration shall oversee the implementation of the DCP.

The Program Management Committee (PMC) shall be composed of the following:

1. Undersecretary in-charge of the Information and Communications Technology Service (ICTS) as the PMC-Chairperson;
2. Undersecretary for Curriculum and Teaching representative as the PMC-Vice Chairperson, and
3. one (1) representative each from the members of the Executive Committee of the following strands: Administration, Operations, Curriculum and Teaching, Finance, and Procurement.

The PMC shall also undertake the following activities, among others:

- Monitor the deployment of the DCP;
 - Assess the effectiveness and efficiency of the DCP;
 - Recommend improvements for the DCP; and
 - Create the Technical Working Group (TWG) to assist in the implementation of the DCP. The TWG shall include one (1) representative each from the following strands: Administration, Operations, Curriculum and Teaching, Finance, and Procurement.
6. Nothing in this policy shall restrict DepEd in introducing new computerization programs and projects, in compliance with its mandate.
 7. Annually, the allotted budget for the DCP shall be provided under the General Appropriations Act (GAA) to support the procurement of necessary software, hardware, training, and relevant program support.
 8. The provisions stipulated in DepEd Order 78, s. 2010 and other previous issuances which are inconsistent with this Order are hereby repealed.

V. Monitoring and Evaluation

9. The PMC, through the PMC-TWG with the Regional and Division Offices, shall undertake regular monitoring and evaluation of the program and its implementation. They shall identify possible areas of improvement and ensure the system's efficiency, effectiveness, relevance, and sustainability.

Progress monitoring, assessment and evaluation shall be conducted to assess the efficiency of the implementation of the program. All monitoring activities may be done using available and appropriate technology, including the conduct of surprise or on-the-spot inspections in designated warehouses for the purpose of determining the condition and physical inventory of goods stored in the warehouse, and undertaken in coordination with the Contract Management Division (CMD).

All units in charge of monitoring the project are expected to provide appropriate correction of practices, after conduct of needs-based assessment, that are not in accordance with these guidelines, and to recommend specific interventions to address problems and/or issues. Those requiring resolution from higher authorities must be referred immediately through appropriate channels for appropriate action.

The PMC- TWG shall periodically gather feedback on the implementation of this policy from all concerned internal and external stakeholders, and shall submit and present its report, assessment and evaluation to the PMC for the conduct of policy review, as may be deemed necessary.

The Office of the Undersecretary for Administration shall oversee the implementation of the DCP, while the ICTS, as end user and program owner, shall be the implementing unit of the DCP.

VI. Effectivity/Transitory Provision

10. Provisions stipulated in DepEd Order 78, s. 2010 and other previous issuances which are inconsistent with this Order are hereby repealed.

11. This shall be registered with the Office of the National Administrative Register (ONAR) at the University of the Philippines (UP) Law Center, UP Diliman, Quezon City.