



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN


March 19, 2024

DIVISION MEMORANDUM
No. 139 , s. 2024

MEETING OF THE EXECUTIVE COMMITTEE

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Select Unit Heads of the OSDS
All Others Concerned

1. This Office announces the conduct of the Special Meeting of Executive Committee (EXECOM) on March 21, 2024, at 2:00 PM at the office of the Schools Division Superintendent.
2. The meeting aims to discuss and clarify issues and concerns regarding removal of administrative tasks among teachers to enable them to focus on the core function of teaching.
3. Attendees to this meeting include the Assistant Schools Division Superintendent, SGOD Chief, Education Program Supervisor President from the CID, Public Schools District Supervisor President, and Administrative Officer IV-Personnel.
4. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
5. It is expected that all participants observe the minimum health standard protocols as pre-emptive interventions to combat any infectious diseases.
6. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD., CESO V
Schools Division Superintendent