



Republic of the Philippines  
**Department of Education**  
 REGION III  
**SCHOOLS DIVISION OF BULACAN**

DIVISION MEMORANDUM

No. 089 s. 2024

**SCHOOL RANKING FOR VACANT TEACHER III AND TEACHER II POSITIONS  
 OF RAMONA S. TRILLANA HIGH SCHOOL**

To: Public Schools District Supervisor  
 HRMPSB Members  
 School Principals/OICs  
 Teaching Personnel of Ramona S. Trillana HS  
 All Others Concerned

1. This is to announce that School Open Ranking for the following vacant positions in the Junior High School and Senior High School of Ramona S. Trillana HS shall be held on March 05, 2024, 9:00 am at Ramona S. Trillana HS:

Position	Level	Subject Area
Teacher III	Junior High School	
Teacher III	Senior High School	TVL IV-C
Teacher II	Senior High School	Sports
Teacher II	Senior High School	HUMSS I-C

- The said school open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for Teacher III and Teacher II positions.
- SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
- The Qualification Standards (QS) for the position is as follows:

Position Title/Salary Grade	Education	Experience	Training	Eligibility
Teacher III/SG-13	Bachelor in Secondary Education or Bachelor's degree with 18 professional units in Education with appropriate major	2 years of relevant experience	None required	RA 1080 (Teacher)



**Address:** Provincial Capitol Compound, Brgy. Guinhawa,  
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Teacher III/SG-13 (TVL IV-C)	Bachelor's degree; or completion of technical-vocational course/s in the area of specialization	1 year of relevant teaching or 1 year of industry work experience	At least NC II+TMC 1 Appropriate to the specialization	RA 1080 (Teacher)
Teacher II/SG-12 (Sports)	Bachelor's degree majoring in fields under the Track; or any Bachelor's degree plus at 15 units of specialization in fields under the Track	1 year of relevant teaching/industry work experience	4 hours of training relevant to the courses in the Strand	RA 1080 (Teacher)
Teacher II/SG-12 (HUMSS I-C)	Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject	None Required	None Required	RA 1080 (Teacher)

5. School HRMPSB shall be composed of the following:

Chairperson : Division Education Program Supervisor  
 Members : School Principal  
 One (1) Master Teacher  
 One (1) Head Teacher  
 Faculty President

Secretariat : Administrative Officer II or Administrative Assistant

6. The evaluation of original documents shall be based on DepEd Order 3, s. 2016 and DepEd Order No. 66, s. 2007. Deadline of submission of applicants shall be on or before March 01, 2024.

- Letter of Intent (indicate the position/s you intend to apply)
- Official Transcript of Records
- Updated Service Records
- Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC)
- Performance Rating for three (3) consecutive rating periods
- Certificates, MOVs and other documents determinants



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7. The Schools Division Superintendent must be furnished with the following:
  - a. Comparative Assessment Result (School HRMPSB)
  - b. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
  - c. Complete documents of the applicants used in the evaluation
  - d. Minutes of the ranking
8. The Comparative Assessment Result for should be posted in three (3) conspicuous places and shall be valid for School Year 2023-2024 only.
9. Wide dissemination of this Memorandum is desired.

  
**NORMA P. ESTEBAN EdD, CESO V**  
Schools Division Superintendent

February 19, 2024  
HRMPSB/HR



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