



Republic of the Philippines  
Department of Education  
REGION III  
SCHOOLS DIVISION OF BULACAN

February 15, 2024

DIVISION MEMORANDUM

NO. 080, s. 2024

**ESTABLISHMENT OF THE LEARNER RIGHTS AND PROTECTION DESK AND  
IMPLEMENTATION OF LEARNER RIGHTS AND PROTECTION GUIDELINES IN  
THE CONDUCT OF SPORTS EVENTS**

To: Assistant Schools Division Superintendents  
Division Chiefs  
Public Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. In relation to Division Memorandum No. 499, s. 2023, Bulacan Provincial Athletic Meet 2024 (PAM 2024) or the conduct of preliminary competitions leading to the CLRAA Meet 2024, Pre-National Athletic Meet, and 64<sup>th</sup> *Palarong Pambansa*, all public and private elementary and secondary schools shall establish a Learner Rights and Protection Desk (LRPD) through the Child Protection Committees (CPC) where billeting quarters and playing venues are situated.
2. This is to observe the strict implementation of the DepEd Order No. 40, s. 2012, DepEd Child Protection Policy in all sports events and playing venues to guarantee special protection of the learners-athletes.
3. The Learner Rights and Protection Desk shall be composed of the School Head (Chairperson), Guidance Counselor (Co-Chairperson), teachers and CPC members. The LRPD is expected to have close coordination with the local government unit in their locality for referral purposes. The LRPD shall have a dedicated stations and helpline number or post the Learner Telesafe Contact Center Helpline in a conspicuous area in all billeting quarters and playing venues.
4. Attached is the OUOPS Memorandum 2024-05-00946, Establishment of the Learner Rights and Protection Desk and Implementation of Learner Rights and Protection Guidelines in the Conduct of Sports Events to serve as reference.
5. Expenses to be incurred in the conduct of the said activity shall be charged against the school local funds subject to usual accounting and auditing rules and regulations.



Address: Provincial Capitol Compound, Brgy. Guinhawa,  
City of Malolos, Bulacan

Website: <https://bulacandeped.com>

Email: [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)



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6. This Memorandum shall serve as the travel authority of all identified Learner Rights and Protection Desk Committee Members.
7. It is expected that all LRP Desk Committee Members shall observe health protocols during the conduct of the said activity to prevent any spread of infectious diseases.
8. Immediate and wide dissemination of this Memorandum is highly desired.

  
**NORMA P. ESTEBAN, EdD, CESO V**  
Schools Division Superintendent

\_\_\_ SGOD YF

References:

OUOPS Memorandum 2024-05-00946 – Establishment of the Learner Rights and Protection Desk and Implementation of Learner Rights and Protection Guidelines in the Conduct of Sports Events

OASOPS Memorandum dated January 16, 2024 – General Information on the conduct of the 2024 *Palarong Pambansa* Lower Meets

Division Memorandum No. 499, s. 2023 - Bulacan Provincial Athletic Meet 2024 (PAM 2024)



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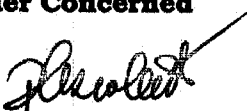
Republic of the Philippines  
**Department of Education**  
**OPERATIONS**

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**MEMORANDUM**

OUOPS 2024 - 05-00946

**TO** : **Regional Directors**  
**Minister of Basic, Higher, and Technical Education,**  
**BARMM**  
**Schools Division Superintendents**  
**ESSD Chiefs**  
**Learner Rights and Protection Focal Persons**  
**School Heads**  
**All Other Concerned**

**FROM** :   
**Atty. Reysee A. Escobedo**  
*Undersecretary for Operations*

**SUBJECT** : **Establishment of the Learner Rights and Protection**  
**Desk and Implementation of Learner Rights and**  
**Protection Guidelines in the Conduct of Sports**  
**Events**

**DATE** : **February 5, 2024**

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This has reference to the conduct of preliminary competitions leading to the 64<sup>th</sup> *Palarong Pamabansa*, such as intramurals, division, and regional meets, in compliance with OASOPS Memorandum dated January 16, 2024, titled "General Information on the Conduct of the 2024 *Palarong Pambansa* Lower Meets," this Office through the Learner Rights and Protection Office (LRPO) issues this Guidelines for the strict implementation of the DepEd Child Protection Policy in all sports events and playing venues, guaranteeing special protection to our learner-athletes and establishment of the Learner Rights and Protection Desk.

During the 63<sup>rd</sup> *Palarong Pambansa*, this Office has issued OUOPS Memorandum No. 2023-07-3976 dated April 13, 2023, establishing the Learner Rights and Protection (LRP) National and Regional Steering Committee, aimed at addressing the issues and concerns of our learner-athletes reported before, during, and after the 2023 *Palarong Pambansa*. Relatedly, this Office commends the Regional LRP Desks who have conducted numerous activities for our learner-athletes, including the conduct of psychological first-aid, recreational activities, and counseling sessions for our learners.

For this year, this Office once again reiterates DepEd's zero-tolerance policy for any act of learner abuse, exploitation, violence, discrimination, bullying, and other forms of abuse, and emphasizes the importance of operationalizing the **Learner Rights and Protection Desk (LRPD)**, specifically in the schools through the Child

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Protection Committees (CPC) or the Learner Rights and Protection Committees (LRPC) where playing venues and billeting quarters will be situated.

The Learner Rights and Protection Desk shall cover all grade levels, and be composed of the *Chairperson*, preferably the school head, *Co-Chairperson*, preferably the Guidance Counselor, and *Members* to be composed of teachers and members of the CPC/LRPC. The LRPD is expected to have close coordination with the local government unit in their locality, including like-minded agencies for easy referral. The LRPD must have a dedicated *helpline number* or post the Learners Contact Center Helpline Number in a conspicuous place in all playing venues and billeting quarters.

Moreover, the LRPO with the assistance of the Schools Division Office of Marikina City has crafted the **Learner Athletes Safeguarding Guidelines**, which may serve as guidance in the protocols for handling reported learner-athlete concerns, especially in the aspect of enforcing preventive and protective mechanisms. The *Safeguarding Guidelines* also include the different duties and responsibilities of the coaches, trainers, chaperones/guardians, and the learner-athletes themselves. Faithful compliance with these *Safeguarding Guidelines* shall ensure a safe space and positive experience for all delegates, especially for all our learner-athletes. Enclosed is a copy of the *Safeguarding Guidelines* and reporting template, for reference and dissemination.

The Regional and Division Learner Rights and Protection focal personnel shall monitor the strict implementation and creation of the LRP Desks within their locality. All reported learner-athlete concerns and the actions immediately taken thereafter shall be reported immediately to the Learners Contact Center Helpline.

For queries and clarifications, kindly contact the Learner Rights and Protection Office at (02) 8638-1872 or [lrpo@deped.gov.ph](mailto:lrpo@deped.gov.ph)

For immediate dissemination and compliance.

Thank you.



# PALAROI

MARIKINA 2023  
PALARONG PAMBANSA



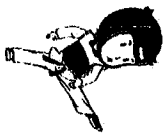
## LEARNER-ATHLETES SAFEGUARDING GUIDELINES

DepEd  
**MATATAG**  
Nangang Malalabis sa  
Saklaw ng Malalabanan

## CLEAN SPORT

A GUIDE TO ENJOY A CLEAN AND FUN SPORTING ENVIRONMENT

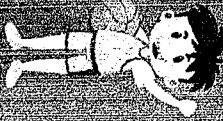
Succeeding through  
hardwork, talent,  
determination, skills,  
and trust in oneself



Competing on a fair  
and level playing field



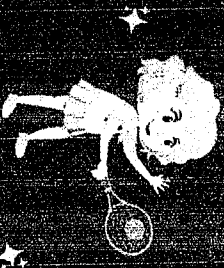
Giving value to  
the spirit of  
sport



Respecting and  
looking after one's  
body, mind, health  
and spirit



Playing true,  
playing clean, and  
playing fair at all  
times



# ★ SIMPLE WAYS TO MAKE SPORT MORE FUN FOR ALL ★



Trust in yourself.



Follow the rules and policies of the sport.



Enjoy the wins and learn from the losses.



Celebrate small wins.



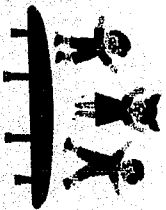
Make every game and training a learning opportunity for you to grow better.



Respect your fellow learner—athletes, coaches, officials and sport personnel.



Most importantly, have fun!



# ★ DUTIES AND RESPONSIBILITIES OF COACHES, TRAINERS, & CHAPERONS/GUARDIANS ★

## ONE

Exercise parental authority over the learner-athletes during supervision, instruction, and custody.



Keep them in their company and support, educate and instruct them by right conduct and good example.

**TWO**  
Give them support, advice, and counsel, companionship and understanding.

## FOUR



Enforce good discipline and keep them physically and mentally healthy at all times.

Represent them in all matters affecting their interests.

## FIVE

Keep them away from bad company and keep them from developing habits that are harmful to their health, studies, and morals.

Inculcate the value of respect and obedience.

## SIX

Practice positive and non-violent discipline as required, without resorting to corporal punishment under any circumstances.

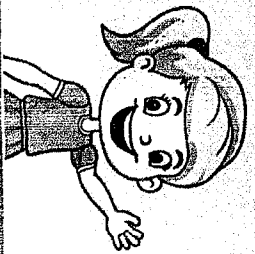


## NINE

Report learner abuse incidents to the designated Regional Learner Rights and Protection (LRP) Steering Help Desk.

## TEN

Perform other duties as required by law, acting as substitute parents or guardians.



## DUTIES AND RESPONSIBILITIES OF LEARNER-ATHLETES

### ONE

Real coaches, trainers, and delegates as their guardians during the conduct of Palarong Pambansa. Seek permission and ensure that activities outside billeting areas are with adult supervision.

### TWO

Practice good habits such as sleeping on time, eating healthy food, maintain positive attitude and personal care to keep physically and mentally healthy.

### THREE

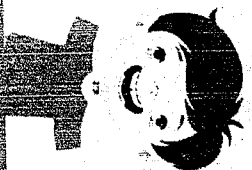
Avoid friends and activities that may pose risk to your health and safety. Be mindful of the curfew and the ban on smoking and liquor for minors.

### FOUR

Observe respect, courtesy and sportsmanship towards fellow learner-athletes as well as to other adult delegates.

### FIVE

Report any form of abuse or learner-athlete protection concern IMMEDIATELY to the Learner Rights and Protection Help Desk.



## DUTIES AND RESPONSIBILITIES OF LEARNER-ATHLETES

Participants are expected to comply with the regulations of Palarong Pambansa, prioritizing their best interests, and refraining from:

### ONE

Discriminating against other learner-athletes on the basis of their appearance, weaknesses, or status.



### TWO

Marking or damaging school / billeting quarter property and playing venues.

### THREE

Using vulgar language, inciting malicious acts, or catcalling towards other learner-athletes and adult participants.

### FOUR

Engaging in fights or any aggressive behavior.

### FIVE

Bringing prohibited items like weapons, drugs, alcohol, toxic substances, cigarettes, and pornographic materials onto Palarong Pambansa premises.

### SIX

Performing other similar acts that cause damage or injury to another.





# SAFE INTERACTION DURING THE PALARONG PAMBANSA 2023 EVENT

## ONE

Respectful, non-violent, and non-sexual interactions are expected from all participants, including adult delegates and learner-athletes to foster a safe and inclusive environment.

Adult must not share rooms with learner-athletes (except authorized chaperons).



Avoid inappropriate touching or suggestive comments, addressing allegations made by learner-athletes, as well as obtain written consent for transporting learner-athletes.



# SAFE INTERACTION DURING THE PALARONG PAMBANSA 2023 EVENT

## FOUR

All delegates must wear their Palarong Pambansa identification cards, use proper language when communicating, and avoid private conversations in secluded areas.

## FIVE

Officials and delegations must follow guidelines for safe physical interactions, limiting touches to non-private areas like handshakes and pats on the back. All unsafe and confusing touches must be avoided.

## SIX

Learner-athletes should organize safety by not accepting or responding to friend requests or messages from adult delegates.

## SEVEN

Learner-athletes should report any form of abuse or learner protection concern IMMEDIATELY to the Learner Rights and Protection Help Desk.





## REPORTING SAFEGUARDING CONCERNS



Learner-athletes with Protection concerns during the Palarong Pamantasan can approach a designated Learner Rights and Protection Help Desk of their RO and SOO personnel for assistance.



## PROCEDURES IN BULLYING CASE

**2**

The Learner Rights and Protection Committee shall inform the head of the regional delegation or the concerned parents and a meeting shall be held for that purpose.

All incidents of bullying must be reported to the respective Regional Learner Rights and Protection Steering Committee for appropriate action, and immediate referral, and/or intervention.

**3**

The learners shall be referred to the Learner Rights and Protection Committee for counseling and other interventions.

**4**

The RO/DO/School may impose non-punitive measures in accordance with the principles of **Positive Discipline**.

**5**

Punitive measures will be the **last** resort.

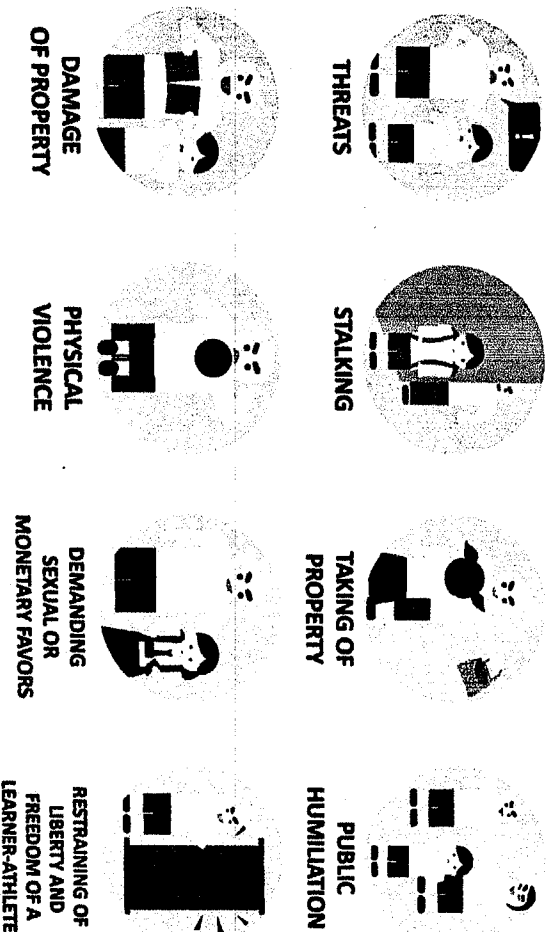


Learner-athletes experiencing distress or protection concerns during the Palarong Pamantasan can approach designated guidance counselors in their billeting quarters for immediate intervention.



# BULLYING AND CYBERBULLYING

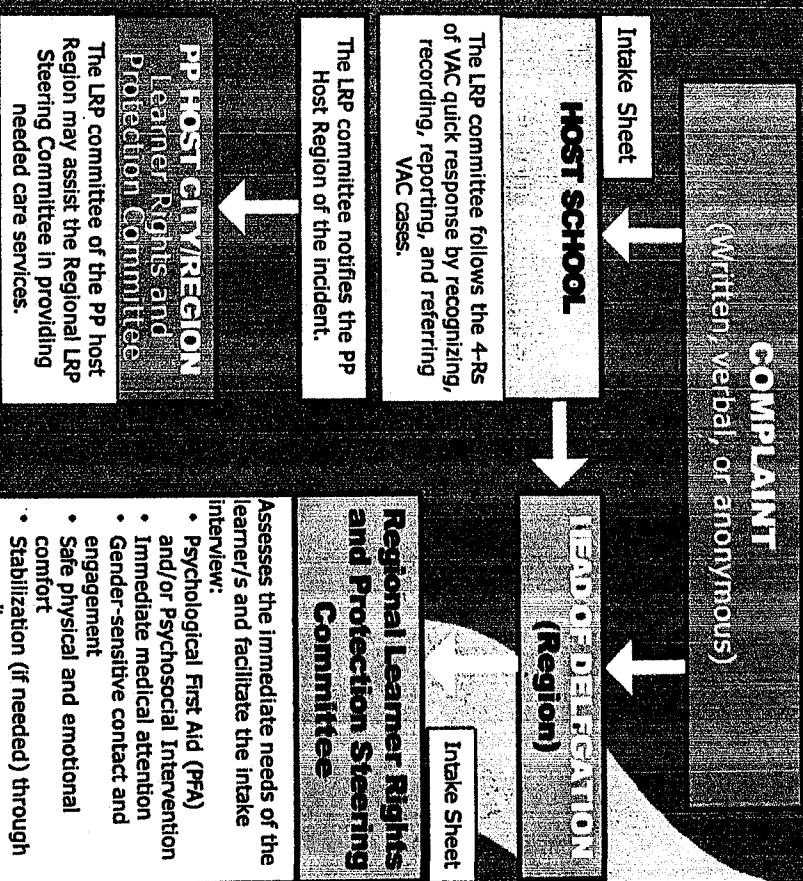
**BULLYING** is willful aggressive behavior that is directed toward a particular victim who may be outnumbered, younger, weaker, with a disability, less confident, or otherwise vulnerable.



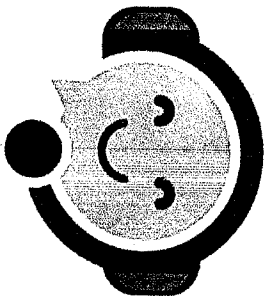
**CYBERBULLYING** is any conduct of bullying, resulting in harassment, intimidation, or humiliation through electronic means or other technology, such as, but not limited to texting, email, instant messaging, chatting, internet, social networking websites, or other platforms or formats.

**PALARONG PAMBANSA 2023 IS NO BULLYING ZONE**

# ABUSE, EXPLOITATION, AND DISCRIMINATION COMMITTED BY A LEARNER/ATHLETE



**BARANGAY VAC, CSWDO, PNP, & NGOS**  
Intensive crisis interventions or aftercare program (protective custody, legal protection, or psychological help)



**Know your rights.  
Speak Up,  
Speak to Us.**

## **CONTACT US**

### **LEARNER RIGHTS AND PROTECTION OFFICE**

**E:** [lrpo@deped.gov.ph](mailto:lrpo@deped.gov.ph)

**T:** (02) 8632-1782

### **LEARNERS TELESAFE CONTACT CENTER**

#### **HELPLINE**

**E:** [weprotectlearners@deped.gov.ph](mailto:weprotectlearners@deped.gov.ph)

**T:** (02) 8632-1372

**M:** +63 945-175-9777

**Fb:** /deped.lrpo