



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

February 12, 2024

DIVISION MEMORANDUM

No. *020*, s. 2024

**5TH ELEMENTARY SCHOOL HEADS LEARNING AND
DEVELOPMENT PROGRAM**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Elementary School Principals/Head Teachers/TICs/OICs
All Others Concerned

1. The Philippine Elementary School Principal Association (PESPA) Schools Division of Bulacan shall hold its 5th Philippine Elementary School Heads Development Program, a venue to enhance the culture of holistic learning, patriotism, and the virtue of love for children with the theme, **“Upskilling School Managers on the Realization of DepEd’s MATATAG Agenda- *Bansang Makabata, Batang Makabansa*”** on April 10 -12, 2024 at a venue to be announced later.
2. This development program aims to:
 - a. Emphasize the role of school heads in helping teachers to stay strong and motivated in the face of uncertainty and adversity;
 - b. Inculcate good manners, responsibilities of good citizens and develop respect for the dignity of individuals and society.
 - c. Highlight the role of values in the effective management of schools;
 - d. Equip school heads on Basic Education Research Agenda;
 - e. Hone the competencies of school heads on the implementation guidelines on Innovation Management and Application Project of Learning and Development, and of Education;
 - f. Educate school leaders on legal matters pertaining to governance and operations; and
 - g. Raise awareness on mental health.
3. The target participants are the elementary school heads, head teachers, TICs and OICs.
4. Enclosure No. 1 is the Training Matrix with the Resource Speakers, and members of the technical work group as reference.
5. A registration fee of six thousand five hundred pesos (Php 6,500.00) shall be charged from each participant to defray expenses for hotel accommodation, meals, venue, honoraria for speakers and other administrative costs chargeable against school MOOE/local funds as reflected in the school 2024 AIP. Likewise, transportation/travel expenses can also be charged to MOOE/school/local funds subject to the usual accounting and auditing rules and regulations.
6. This Memorandum shall serve as the travel authority of all participants.



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7. It is expected that all participants observe the minimum health standard protocols as pre-emptive interventions to combat any infectious diseases.
8. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. ____, s. 2024

MATRIX OF ACTIVITIES
April 10-12, 2024

Day 1		
Morning Session		
Time	Activity/Topic	Person In-Charge/Speakers
8:00 – 9:00	Registration	
9:00 – 10:00	Opening Program	
10:00- 11:00	Keynote Speaker	JESSIE L. AMIN, CESO V Assistant Regional Director
10:00 – 12:00	Role of the school heads Philippine Professional Standards for School Heads (PPSSH)	MA. CELINA L. VEGA, CESO VI Assistant Schools Division Superintendent
12:00- 1:00	Lunch Break	
Afternoon Session		
1:00 – 5:00	Role of values in the effective management of the school	ROWENA T. QUIAMBAO, CESO VI Assistant Schools Division Superintendent
	Good manners, responsibilities of good citizens Magna Carta of Public School Teachers and Code of Ethics for Professional Teachers	Atty. CORAZON A. DAVID
Day 2		
Morning Session		
8:00 – 12:00	Basic Education Research Agenda Value of Research in Education	Dr. LEONORA DE JESUS BSU GS Secretary
12:00- 1:00	Lunch break	
Afternoon Session		
1:00 – 5:00	Implementation Guidelines on Innovation Management and Application Project of Learning and Development of Education	CECILIA S. CUSTODIO, PhD. SGOD-Chief JAY-ARR C. TAYAO EPSpvr
6:00 -9:00	Socialization	
Day 3		
Morning Session		
8:00 – 12:00	Republic Act 9155 Protecting School Leaders Against Legal Cases	Atty. ELMER D. LOPEZ Attorney III
12:00- 1:00	Lunch Break	
Afternoon Session		



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1:00 – 3:00	Mental Health Awareness	ALFONSO DANGAT, PhD PSDS
3:00 – 4:00	<i>Home Sweet Home</i>	

Technical Work Group/Facilitators

Chair Proponent	Revelyn L. Maniego, EdD Charito N. Laggui, PhD
Members	Nora J. Adriano
	Olivia Ferrer
	Lisette Gregorio, EdD
	Ma. Alma V. Balanza
	Ma. Lorena B. Cardenas, PhD
	Charito R. Cruz, PhD
	Marianito S. Ventucillo, Jr.
	Pauline H. Catacutan
	Ma Aurea Rhodora DC. Geronimo, PhD
	Jocelyn P. Beltran
	Aldin Tañate
	Edna T. Gomez, EdD
	Enrico C. Manaid
	Anna V. Juliano, PhD
Eleonor A. Diaz, PhD	
Arnold V. Sincioco	