



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

February 12, 2024

DIVISION MEMORANDUM

No. *004* s. 2024

AWARDING OF CERTIFICATE OF RECOGNITION PRIME-HRM MATURITY LEVEL 2

To: Assistant Schools Division Superintendents
Division Chiefs
CID, SGOD and OSDS Personnel
HRM Core Systems Leaders and Members
All Others Concerned

1. Anent to Civil Service Commission Memorandum Circular No. 3 s. 2012 titled "Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM)" with its mechanism is to continuously capacitate agencies in the performance of their human resource management functions, recognize best practices in the various areas of HRM, and serves as venue for exchange and development of expertise in HRM in the Philippine public service, this Office shall be awarded Certificate of Recognition for PRIME – HRM Maturity Level 2 specifically HRM Core Systems namely Recruitment, Selection and Placement, and Rewards and Recognition on February 27, 2024 at Paradise Resort and Hotel, City of Malolos, Bulacan.
2. This awarding program aims to:
 - a. Recognize and motivate personnel to sustain exemplary performance.
 - b. Understand the importance of performance management for the establish of performance management system that promotes accountability and transparency.
 - c. Prepare the HRM Core leaders and members for the onsite validation for the CSC Bronze Award.
3. The participants to this activity are the HRM core systems leaders and members.
4. Attached are the following Enclosures for references.
 - a. Enclosure No. I, HRM Core Leaders and Members; and
 - b. Enclosure No. II, Program of Activities.
5. Expenses to be incurred in the conduct of this activity shall be charged against Division MOOE funds subject to the usual accounting and auditing rules and regulations.
6. It is expected that all participants observe the minimum health standard protocols as pre-emptive interventions to combat any infectious diseases.
7. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent



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Enclosure No. I

PILLAR	NAME	FUNCTIONAL DIVISION	POSITION
RECRUITMENT, SELECTION AND PLACEMENT (RSP)	Victoria O. Madrigal	OSDS	Administrative Officer IV- Personnel
	Joel I. Vasallo, PhD	CID	Education Program Supervisor
	Teresita B. Alquiza, PhD	CID	PSDS - Pandi North
	Cesar Valondo	Carlos Gonzales HS	Principal IV- Carlos Gonzales High School
	Charito N. Laggui, PhD	Guiguinto CS	Principal IV-Guiguinto Central School
	Lorena P. Bodoso	OSDS	Administrative Officer IV- Records
	Hana M. Hernandez	OSDS	Administrative Assistant II
LEARNING AND DEVELOPMENT (L & D)	Marilene G. Ramos, LPT, MAT	SGOD	SEPS-HRD
	Marinella Pengson, PhD	CID	DEPS
	Edelmira S. Dorega, PhD	SDO Bulacan - San Miguel South	PSDS
	Bryan Amiel F. de Jesus	SGOD	SEPS-SMN
	Ma. Bella S. Fajardo	SGOD	EPS II-HRD
	Cecille E. Cruz	SGOD	EPS II-SMME
	Glenda S. Constantino	CID	PDO II
	Inah Marifaye M. Blanco	SGOD	PDO I
	Ma. Jesusa V. Pampilon, PhD	SGOD	EPS II- SMN
PERFORMANCE MANAGEMENT (PM)	Cecilia S. Custodio, PhD	SGOD	Chief ES, SGOD
	Jhay Arr C. Tayao, DBA	SGOD	DEPS
	Ma. Lourdes J. Patag	SGOD	SEPS-SMME
	Julienne Ira Perez	AO II	
	Leonora V. Bergado, EdD	SDO Bulacan - Santa Maria East	PSDS
	Racquel D. Salazar	SDO Bulacan - Bustos	PSDS
	Ma. Neriza F. Fanuncio, EdD	SDO Bulacan - Guiguinto	PSDS
	Cecilia P. Buenaventura, EdD	SDO Bulacan - Santa Maria West	PSDS
	Angelita C. Baltazar	SDO Bulacan - Angat	PSDS
REWARDS AND RECOGNITION (R&R)	Gregorio C. Quinto, Jr. EdD	CID	Chief ES, CID
	Daniel V. Ortega, EdD	CID	PSDS- San Ildefonso South
	Guillermo J. Flores, EdD	CID	PSDS - San Miguel North
	Ana-Liza M. Villanueva, EdD	CID	PSDS - San Ildefonso North
	Joel I. Vasallo, PhD	CID	Education Program Supervisor
	Jay-Arr V. Sangoyo, PhD	CID	Education Program Supervisor



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	Agnes R. Bernardo, PhD	CID	Education Program Supervisor
	Rainelda M. Blanco, PhD	CID	Education Program Supervisor
	Paulo Eduardo C. Cruz, Jr.	SGOD	Planning Officer
	Marilene G. Ramos, LPT, MAT	SGOD	SEPS-HRD
	Julie Ann C. Cruz	CID	Education Program Specialist II



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Enclosure No. II

Part 1

PROGRAMME

9:00 AM at Paradise Resort and Hotel

Registration	Awardees, Guests, Participants, TWG
Preliminaries	
National Anthem	Audio Visual Presentation
Prayer	Audio Visual Presentation
DepEd Bulacan March	Audio Visual Presentation
Welcome Remarks	Maria Celina L. Vega, CESO VI Assistant Schools Division Superintendent
RSP and R&R Presentation	Audio Visual Presentation
Greetings	Dulce J. Cochon Director II CSC Field Office Bulacan
Congratulatory Message	ROSALINDA A. TANALIGA-OLIVA Acting Director IV CSC Region III
Awarding of Certificates	Civil Service Commission ROSALINDA A. TANALIGA-OLIVA Acting Director IV CSC Region III Dulce J. Cochon Director II CSC Field Office Bulacan Dyna Marie D. Quimson Chief HRSPSED, CSC RO 3
Message of Acceptance & Appreciation	Norma P. Esteban EdD, CESO V Schools Division Superintendent
Closing Remarks	Rowena T. Quiambao, CESO VI Assistant Schools Division Superintendent

Cecille E. Cruz
Master of Ceremonies

Part 2:

Meeting of Core Leaders and Members (Preparation for onsite validation for Bronze Award)