



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OF BULACAN

February 13, 2024

**DIVISION MEMORANDUM**

NO. 067 s, 2024

**SUBMISSION OF REAL-TIME PAROCHIAL ISSUES AND CONCERNS OF  
SECONDARY SCHOOLS**

To: Assistant Schools Division Superintendent for Secondary  
Chief Education Program Supervisors  
Education Program Supervisors  
Heads of Public Secondary Schools  
All Others Concerned:

1. RA 9155, also known as the “Governance of Basic Education Act of 2021”, describes the school head as “the person responsible for the administrative and instructional supervision of the school or cluster of schools”. The said law gives the school head the authority, responsibility, and accountability in the performance of their duties and responsibilities.
2. The Philippine Professional Standards for School Heads (PPSSH), enshrined in DepEd Order No. 24, s. 2020, regards school heads as “stewards of schools who play a crucial role in ensuring an enabling and supportive environment for effective teaching and learning”. One of the principles of the PPSSH framework is that it “reflects the understanding of problems and issues at the school and the need to address them”.
3. Recognizing the important role of school heads in solving issues and problems in the school through School-Based Management, school heads are enjoined to report their parochial issues and the solutions or interventions made to address these. To ensure the adherence to data privacy, school heads will be answering an MS form when reporting their issues and concerns. The link to the form will be sent to the official group chat of the secondary school principals. Through this platform, this Office will be able to “listen to the voice of its stakeholders” and be updated on the real-time issues and problems that confront the schools. If the solutions to the issues and concerns emanate from this Office, school heads are required to identify the particular office and the assistance they need from the said office. They may send documents to substantiate their reports. They are also encouraged to include recommendations in the implementation of policies for the continuous improvement of this Office in providing service to the schools. Accuracy and honesty in providing the reports are encouraged.
4. The Office of the ASDS for Secondary, having the access to the reports made by school heads, shall provide guidance and technical assistance to the school heads



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and also refer the issues and problems to concerned units of this Office for immediate action and resolution and to the Division Education Program Supervisors assigned to them for assistance and monitoring.

5. Immediate and wide dissemination of this Memorandum is highly desired.

  
**NORMA P. ESTEBAN, EDD, CESO V**  
Schools Division Superintendent 

Encl.: None

References: As stated

To be included in the perpetual index  
under the following:

SCHOOL HEADS  
ACCOUNTABILITY  
ISSUES AND PROBLEMS  
SCHOOL-BASED MANAGEMENT  
CONTINUOUS IMPROVEMENT

OASDS/rtq  
Feb. 13, 2024