



Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM
 No. 026 s. 2024

**SCHOOL RANKING FOR VACANT TEACHER III AND TEACHER II POSITIONS
 IN THE SENIOR HIGH SCHOOL (ACADEMIC TRACK)
 OF SAN PEDRO NATIONAL HIGH SCHOOL**

To: Public Schools District Supervisor
 HRMPSB Members
 School Principals/OICs
 Teaching Personnel of San Pedro NHS
 All Others Concerned

- This is to announce that School Open Ranking for the following vacant SHS positions in San Pedro NHS shall be held on January 26, 2024, 9:00am at San Pedro NHS:
 - Teacher III - HUMSS IC
 - Teacher II - STEM III-A & HUMSS IB
- The said school open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for Teacher II position.
- SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
- The Qualification Standards (QS) for the position is as follows:

| Position Title/Salary Grade | Education Requirements | Experience Requirements | Training Requirements | Eligibility Requirements |
|--|--|--|---|--------------------------|
| Teacher III/SG-13 ((HUMSS IC) | Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 12 units towards a Master's degree relevant strand/subject | 1 year of relevant teaching/industry work experience | 4 hours of training relevant to the subject area specialization | RA 1080 (Teacher) |
| Teacher II/SG-12 (STEM III-A & HUMSS IB) | Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards | None required | None required | RA 1080 (Teacher) |



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| | | | | |
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| | a Master's degree relevant strand/subject | | | |
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5. School HRMPSB shall be composed of the following:

Chairperson : Division Education Program Supervisor
Members : School Principal
One (1) Master Teacher
One (1) Head Teacher

Secretariat : Administrative Officer II or Administrative Assistant

6. The evaluation of original documents shall be based on DepEd Order 3, s. 2016 and DepEd Order No. 66, s. 2007. Deadline of submission of applicants shall be on or before January 24, 2024.

- Letter of Intent (indicate the position/s you intend to apply)
- Official Transcript of Records
- Updated Service Records
- Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC)
- Performance Rating for three (3) consecutive rating periods
- Certificates, MOVs and other documents determinants

7. The Schools Division Superintendent must be furnished with the following:

- a. Comparative Assessment Result (School HRMPSB)
- b. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
- c. Complete documents of the applicants used in the evaluation
- d. Minutes of the ranking

8. The Comparative Assessment Result for Teacher III and Teacher II positions should be posted in three (3) conspicuous places and shall be valid for School Year 2023-2024 only.

9. Wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN EdD, CESO V
Schools Division Superintendent

January 16, 2024
HR/hrmo



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