



Republic of the Philippines  
**Department of Education**  
 REGION III  
**SCHOOLS DIVISION OF BULACAN**

DIVISION MEMORANDUM  
 No. 020 s. 2024

**Amendment to Division Memorandum No. 007, s. 2024  
 re Division Open Ranking for Vacant School Principal Positions  
 in the Junior High School**

TO : Asst. Schools Division Superintendents  
 Education Program Supervisors  
 HRMPSB Members  
 Public Schools District Supervisors  
 Elementary and Secondary School Principals/OICs  
 All Others Concerned

1. In adherence to the CSC Qualification Standards for the School Principal positions through Division Memorandum No. 007, s. 2024 titled Division Open Ranking for vacant School Principal positions in the Junior High School Level, the following qualification standards is hereby reiterated as follows:

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
School Principal IV/SG-22	Bachelor's degree in Secondary Education or Bachelor's Degree with 18 professional education units + 6 units in Management	3 yrs as Principal	40 hours of relevant training	RA 1080 (Teacher)
School Principal III/SG-21	Bachelor's degree in Secondary Education or Bachelor's Degree with 18 professional education units + 6 units in Management	2 yrs as Principal	40 hours of relevant training	RA 1080 (Teacher)
School Principal I/SG-19	Bachelor's degree in Secondary Education or Bachelor's Degree with 18 professional education units	HT for 1 year; or TIC for 2 yrs; or MT for 2 yrs; or Teacher for 5 yrs	40 hours of relevant training	RA 1080 (Teacher) Principals' Test passer



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2. The scheduled date shall be moved from January 15, 2024 to January 19, 2024, 8:30am at the Conference Hall, SDO Bulacan.
3. Letter of Intent of qualified applicants and other documents for initial evaluation shall be accepted until January 17, 2024, 5:00pm.
4. All other provisions in the previously released memorandum are still in effect.
5. Immediate and widest dissemination of this Memorandum is desired.

  
**NORMA P. ESTEBAN, EdD, CESO V**  
Schools Division Superintendent

January 11, 2024  
HRMPSB/hr



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DIVISION MEMORANDUM  
 No. 009 s. 2024

**DIVISION OPEN RANKING FOR VACANT SCHOOL PRINCIPAL POSITIONS  
 IN THE JUNIOR HIGH SCHOOL**

To: Assistant Schools Division Superintendents  
 SGOD and CID Chiefs  
 HRMPSB Members  
 Public Schools District Supervisors  
 Elementary and Secondary School Principals/OICs  
 All Others Concerned

1. This is to announce that the open ranking of qualified applicants for the following vacant School Principal positions in the Junior High School shall be held on January 15, 2024, 8:30am at the Conference Hall, SDO Bulacan:
  - School Principal IV
  - School Principal III
  - School Principal I
2. The said open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for the said vacant positions.
3. SDO Bulacan provides equal opportunity to all applicants who meet the Qualification Standards (QS). There shall be no discrimination in the selection of employees on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation.
4. SDO Bulacan preferred Qualification Standards (QS) for the positions are as follows:

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
School Principal IV/SG-22	Bachelor's degree in Secondary Education or Bachelor's Degree with 18 professional education units	3 yrs as Principal III	40 hours of relevant training	RA 1080 (Teacher)



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	+ 6 units in Management			
School Principal III/SG-21	Bachelor's degree in Secondary Education or Bachelor's Degree with 18 professional education units + 6 units in Management	2 yrs as Principal II	40 hours of relevant training	RA 1080 (Teacher)
School Principal I/SG-19	Bachelor's degree in Secondary Education or Bachelor's Degree with 18 professional education units	HT for 1 year; or TIC for 2 yrs; or MT for 2 yrs; or Teacher for 5 yrs	40 hours of relevant training	RA 1080 (Teacher) Principals' Test passer

5. The evaluation of documents shall be based on DepEd Order 7, s. 2023. Submission of applications shall be submitted on or before January 10, 2024.

- Letter of Intent
- Official Transcript of Records
- Updated Service Records
- Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC)
- Performance Rating for three (3) consecutive rating periods
- Certificates, MOVs and other documents determinants

6. Expenses incurred in this activity shall be charged against Division MOOE subject to the usual budget and auditing procedures.

7. Wide dissemination of this Memorandum is desired.

  
**NORMA P. ESTEBAN EdD, CESO V**  
 Schools Division Superintendent

January 03, 2024  
 HR/hrmo



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