



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

December 12, 2023

DIVISION MEMORANDUM

No. 518 s. 2023

**DIVISION CAPACITY BUILDING FOR MUSIC TEACHERS
AND COORDINATORS ON THE USE OF MUSIC APPLICATION
SOFTWARE IN CLASSROOM ACTIVITIES**

To: Assistant Schools Superintendents
CID and SGOD Chiefs
Public School District Supervisors/Education Program Supervisors
Public Elementary/Secondary School Heads
All Others Concerned

1. Committed to addressing the significance of integrating ICT in education to enhance teaching and learning experiences, as advocated by the Department of Education (DepEd), this office will conduct a Division Capacity Building for Music Teachers and Coordinators on the use of Music Application Software in Classroom Activities from December 18 to 20, 2023, @ 8AM – 4PM at Carlos F. Gonzales High School, Maguinao, San Rafael, Bulacan.
2. The activity aims to:
 - a. Ensure that music teachers and coordinators are familiar with various music application software available for use in the classroom;
 - b. Understand how to align music application software with specific learning objectives, create engaging and interactive lessons, and integrate the use of the software to different age groups and skill levels;
 - c. Encourage music teachers and coordinators to integrate music application software into their lesson plans and classroom activities; and
 - d. Empower music teachers and coordinators with the knowledge, skills, and confidence to effectively use music application software in their classrooms, ultimately enhancing music education and fostering a love for music among students.
2. Participants in this training include the following individuals, whose names are reflected in Enclosure No. 1.



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

4. All the participants should bring a laptop, headset, and extension cord during the session proper.
5. The matrix of the program, names of the assigned Technical Working Group (TWG) and resource speakers are reflected in Enclosure No. 2.
6. It is expected that all attendees observe the minimum health standard protocol in compliance to omnibus guidelines on the implementation of community quarantine in the Philippines for the management of emerging infection disease as preventive interventions to combat Covid 19.
7. Transportation expenses of the participants will be charged from school funds while their meal will be charged to division funds subject to the usual accounting and auditing rules and regulations.
8. Applicable service credits / compensatory time off shall be given to the teacher – participants and members of technical work group due to Christmas vacation.
9. This serves as travel authority of all the participants.
10. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

Enclosure No. 1 of Division Memorandum No. 58 S, 2023

List of Participants

Elementary		Complete Name of District Music Coor (ex. Juan F. Dela Cruz)	Designation (ex. Teacher I)	School
1	BULAKAN	Ma. Carla O. Vispo	Teacher I	Matungao Elementary School
2	CALUMPIT NORTH	Perla C. Villanueva	Teacher III	F. Mendoza Memorial ES
3	CALUMPIT SOUTH	Heidi D. Montano	Teacher II	Calumpit Central School
4	HAGONOY EAST	Marvin L. Dela Cruz	Teacher III	Teodora Cruz ES
5	HAGONOY WEST	Eduardo G. Inocencio	teacher I	Buga Elementary School
6	PAOMBONG	Mherinel P. Reyes	Teacher I	Paombong Central School
7	PULILAN	Kathleen O. Baquiran	Teacher I	Pulilan Central School
8	BALIWAG NORTH	Rodelio B. Gonzales	Teacher III	Sabang Elementary School
9	BALIWAG SOUTH	Sarah Grace P. Mendoza	Teacher I	Tiaong Elementary School
10	BUSTOS	Mark Jerome P. Zafra	Master Teacher 2	Bulacna Heights ES
11	PLARIDEL	Bryan C. Berba	Teacher I	Parulan ES
12	DRT	Amelou E. Cruz	Master Teacher 1	Camachile Elementary School
13	SAN ILDEFONSO NORTH	Kaye Mark R. Inoncillo	Master Teacher 1	Nabaong Garland ES
14	SAN ILDEFONSO SOUTH	Frederick E. Vicmudo	Teacher II	Malipampang ES
15	SAN MIGUEL CENTRAL	Margie C. del Rosario	Teacher III	San Juan Elementary School
16	SAN MIGUEL NORTH	Carel C. Jackson	Teacher III	Bardias Elementary School
17	SAN MIGUEL SOUTH	<i>Ronald Jay T. Payawal</i>	Teacher III	San Miguel ES
18	SAN RAFAEL EAST	Agnes V. Castaneda	Teacher III	San Rafael Central School
19	SAN RAFAEL WEST	Annie I. Adagao	Teacher III	Lydia D. Villangca ES
20	MARILAO NORTH	Jayson P. Corral	Teacher III	Patubig Elementary School
21	MARILAO SOUTH	Victoria D. Amparo	Teacher II	Northville IV Elementary School
22	OBANDO	Flordeliza J. Papa	Teacher III	Obando Central School
23	BALAGTAS	Roscel I. Trinidad	Teacher III	Balagtas Central School
24	BOCAUE	Richard D. Reyes	Teacher III	Cong. Erasmo R. Cruz MCS
25	GUIGUINTO	Kenneth Lorenzo	Teacher III	Guiguinto Central School
26	PANDI NORTH	Maria Lourdes C. Valentin	Teacher III	Mamerto C. Bernardo MCSI
27	PANDI SOUTH	Cherrellyn J. Garcia	Teacher III	Bagbaguin Elementary School
28	ANGAT	Miriam C. De Guzman	Teacher III	Osias M. Esteban ES
29	NORZAGARAY EAST	Zhamira A. Palad	Teacher III	Ipo Elementary School
30	NORZAGARAY WEST	Eloisa P. Sombillo	Teacher I	FVR Phase 3 ES
31	STA. MARIA CENTRAL	Gracelyn B. Abacco	Teacher I	St. Mary Village ES
32	STA. MARIA EAST	Nimfa E. Madriaga	Teacher I	Mahabang Parang ES
33	STA. MARIA WEST	Josielyn C. Alamin	Teacher III	Cay Pombo Elementary School



Republic of the Philippines
Department of Education
Region III

SCHOOLS DIVISION OF BULACAN

Secondary		Complete Name of MAPEH/Music Teacher	Designation	School
		(ex. Juanito F. Dela Cruz)	(ex. Teacher I)	
EDDIS I	1	Andrea P. Acuña	Teacher III	Ramona S. Trillana High School
	2	Kimberly Ann D. Sato	Teacher I	Dampol 2nd National High School
	3	Ma. Rossele F. Dela Cruz	Teacher III	Dona Candelaria Meneses Duque NHS
	4	Francis A. Ocampo	Teacher I	Sta. Cruz National High School
	5	Jennilyn DC. Estrella	Teacher I	Pinalagdan High School
	6	Joshua B. Torres	Teacher I	Calumpit NHS
	7	Roberto De Leon Garcelis	Teacher III	Sta. Monica NHS
EDDIS II	1	Marvin L. Danlag	Teacher I	Virgen Delas Flores High School
	2	Ragie R. Dionisio	Teacher III	Sullivan National High School
	3	Princess T. Eugenio	Teacher II	Dr. Felipe De Jesus National High School
	4	Nuraida R. Muluk	Teacher II	Dampol 1st National High School
	5	Miguela SP. Santiago	Teacher III	Jose J. Mariano Memorial High School
	6	Janis B. Reyes	Teacher I	Aguinaldo J Santos National HS
	7	Rowell DG. Trinidad	Teacher II	Dr. Pablito V. Mendoza Sr. High School
EDDIS III	1	Carmela B. Alejandrino	Teacher I	Vedasto R. Santiago High School
	2	Anjanette S. Castro	Teacher I	Laura De Leon Halili High School
	3	Jose Raul M. Sinaguinan	Teacher I	San Miguel National High School
	4	Reana I. Tuazon	Teacher I	Carlos F. Gonzales High School
	5	Mark Anthony S. Fernandez	Teacher III	San Ildefonso NHS
	6	Arvin M. Centeno	Teacher III	Akle HS
	7	Riza Joy L. Pascual	Teacher I	Lydia D. Villanca Trade School
EDDIS IV	1	Aira D. Do-ong	Teacher I	Heritage Homes Integrated School
	2	Ma Cristine C. Lacsamana	teacher II	Obando National High School
	3	Rolando C. Diacosa	Teacher II	Obando School of Fisheries
	4	Darwin C. Mendoza	Teacher III	Marilao Central I/S
	5	Rodel J. Catahan	Teacher II	AFG Bernardino Memorial Trade School
	6	John Cielph G. Vallente	Teacher I	AFG Bernardino Memorial Trade School
	7	Rochelle M. Fulgencio	Teacher I	Prenza NHS
EDDIS V	1	Mark Lester B. Dela Cruz	Teacher I	Taal High School
	2	Rodrigo S. Santos II	Teacher I	Illuminada Roxas Mendoza Memorial HS
	3	Jovin T. Castillo	Teacher I	GNVHS Annex
	4	Annaliza M. Ignacio	Teacher 1	FCLNHS
	5	Herald Resurreccion	Teacher I	Batia High School
	6	Jazzlyn DL. Macaorog	Teacher I	Tiaong National High School
	7	Annaliza M. Celestino	Teacher III	Busuran National High School
EDDIS VI	1	Winnie De Guzman	Teacher 1	Binagbag National High School
	2	Nikko T. Panganiban	Teacher 1	North Hills Village High School
	3	Daiza Angenel C. Daguio	Teacher 1	Matictic Integrated school
	4	Ross Mar H. Roxas	Teacher III	Sta. Maria National High School
	5	Paul Minard Aracan	Teacher I	Catmon National High School



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

6	Christian Ivy A. Fermin	Teacher I	Julian B. Sumbillo High School
7	Edwin C. Casera	Teacher III	FVR National High School
8	Ryanne E. Nogales	Teacher I	Parada National High School



Republic of the Philippines
Department of Education
Region III

SCHOOLS DIVISION OF BULACAN

Enclosure No. 2 of Division Memorandum No. 578 S, 2023

TECHNICAL WORKING GROUP (TWG)

Name	Station	Designation
Teresita S. Lopez	Bambang ES	Principal IV
Pauline H. Catacutan	Arsenio Santos MES	Principal II
Ferdinand S. Aldaba	San Pedro NHS	Head Teacher III
Minerva S. Dela Cruz	Marciano Rivera MS	Teacher III
Mackelyn M. Mirano	Sto. Cristo ES	Teacher I
Nenita C. Santiago	Sta. Peregrina HS	Teacher I

RESOURCE SPEAKERS

Name	Station	Designation
Ariston E. Manuel	SDO	EPS
Rafael C. Rubio, PhD	San Miguel Central District	PSDS
Griselle Marie Katrina P. Samson	Baliuag North CS	Teacher III
Loreal Angelique M. Vinculado	San Miguel NHS	Teacher III

TRAINING MATRIX

Time	Day 1	Day 2	Day 3
8:00-8:30	Opening Program	MOL	MOL
8:30-10:00	Revisiting Learning Competencies in Music Educ. <i>Speaker: Ariston E. Manuel</i>	Revisiting Conducting Patterns <i>Speaker: Rafael C. Rubio, PhD</i>	Preparation of output for submission
10:00-10:30	Health Break		
10:30-12:00	Revisiting the Fundamentals of Music <i>Speaker: Rafael C. Rubio, PhD</i>	Practical Application of Music Software (Activity 1) <i>Speaker: Griselle Marie Katrina Samson</i>	Closing program
12:00-1:00	Lunch Break		
1:00-3:00	Introduction to Music Application Softwares and Its Importance in Classroom Teaching <i>Speaker: Loreal Angelique M. Vinculado</i>	Practical Application of Music Software (Activity 2) <i>Speaker: Loreal Angelique M. Vinculado</i>	Online submission of output
3:00-3:15	Health Break		
3:15-4:00	Utilization of Music Software <i>Speaker: Griselle Marie Katrina Samson</i>	Practical Application of Music Software (Activity 3) <i>Speaker: Griselle Marie Katrina Samson</i>	Online submission of output