



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

November 22, 2023

DIVISION MEMORANDUM

No. 402, s. 2023

**DIVISION CAPACITY BUILDING ON LANGUAGE ENHANCEMENT AND
PEDAGOGIES (LEaP) FOR MADRASAH EDUCATION PROGRAM**

To: Assistant Schools Superintendents
CID/SGOD Chiefs
Public School District Supervisors/Education Program Supervisors
Public Elementary/Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 41, Series of 2017, it is stated that Language Enhancement and Pedagogies (LEaP) is a training prototype that serves as capacity building for asatidz that covers reading, writing, listening, speaking, teaching pedagogy, and school immersion, building English proficiency and beginning mastery of lesson planning, teaching, and assessment for the Arabic Language and Islamic Values Education (ALIVE) teachers or asatidz. Hence, this Office shall conduct Division Capacity Building on Language Enhancement and Pedagogies (LEaP) for the MADRASAH Education Program on November 28-30, 2023, and at Sitio Lucia Resort Hotel and Training Center, Pulong Buhangin, Sta. Maria, Bulacan.
2. The activity to:
 - a. Enhance the English proficiency of the asatidz and capacitate them in improving lesson planning and assessing the ALIVE learners;
 - b. Improve the instructional leadership of the school MEP focal persons and the beginning MEP implementing school heads with regards to the management of the Madrasah Education Program; and
 - c. Demonstrate classroom teaching that shows different pedagogies that fit the Madrasah Education Program.
3. Participants of this training are select School Heads of MEP implementing schools, School MEP Focal Persons/Coordinators,



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- and ALIVE teachers/Asatidz whose names are indicated on Enclosure 1.
4. The matrix of the program, names of the assigned Technical Working Group (TWG) and resource speakers are reflected in Enclosure No. 2.
 5. It is expected that all attendees observe the minimum health standard protocol in compliance to omnibus guidelines on the implementation of community quarantine in the Philippines for the management of emerging infection disease as preventive interventions to combat Covid 19.
 6. Transportation expenses of the participants will be charged from school funds while their meal allowance will be charged to downloaded funds for Madrasah Education Program subject to the usual accounting and auditing rules and regulation.
 7. This serves as travel authority of all the participants.
 8. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD., CESO V
School Division Superintendent



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Enclosure No. 1 of Division Memorandum No. 492 s, 2023

**LIST OF PARTICIPANTS IN THE DIVISION CAPACITY BUILDING ON LANGUAGE
ENHANCEMENT AND PEDAGOGIES (LEaP) FOR MADRASAH EDUCATION PROGRAM**

	School	School MEP Focal Persons	ALIVE Teachers	School Heads
1	San Jose ES	Marifi C. Antonio	Anisa P. Ibrahim/Nahidah A. Macaraya	Lourdes O. Lagartera
2	Sta. Maria ES	Melanie Q. De Vera	Baisa A. Saripada / Almairah S. Paker	
3	Bagbaguin ES	Yolanda S. Zafra	Mei Mei Mariano	Annabelle S. Reyes
4	Balagtas CS	Wendy B. Molina	Salahodin A. Angnie / Khadafi D. Macalnas	Nora J. Adriano
5	Balagtas Heights ES	Evelyn C. Alcantara	Homaida A. Abdulsamad	Carmelita D. Espiritu
6	Baliwag North CS	Jenny F. Selose	Mahid Basher	Marilyn P. Samson
7	Banga ES	Guida I. Mendoza	Amron M. Abdul Azis	Lorena F. Villalon
8	Bigte ES	Rose Ann B. Añasco	Bernard Jr. M. Moros	Jonkelly T. Torrecampo
9	Marciano del Rosario MS	Ian R. Cruz	Nasrimah R. Ulama	Ma. Cecilia J. Pascual
10	Pandi Residences ES	Maria Teresa S. Vergel De Dios	Ansary O. Cali	Maria Luisa G. Estrella
11	Timoteo Policarpio ES	Maricar O. Arizapa	Maricar O. Arizapa	Rolando M. Caliwag, PhD
12	St. Martha ES	Harold Villeguez	Camal Balangi	Rosary V. Sindayen
13	Cacarong Bata ES	Jessa Paula F. Pascual	Nashiba P. Sani	Bienvenida T. Valcos, PhD
14	Pulilan ES	Fortunato Valencia	Sittie Rainie M. Faisal	Revelyn L. Maniego, EdD
15	San Ildefonso CS		John Paul Q. Arceo	---
16	Mapulang Lupa ES		Asnaidah Dipatuan	---
17	Caypombo ES		Asima S. Basir	---
18	North Hills Village ES		Rahman M. Hadji Abubacar	---



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Enclosure No. 2 of Division Memorandum No. 492 s, 2023

LEARNING AND DEVELOPMENT MATRIX

Time	Day 1	Day 2	Day 3
8:00-8:30	Opening Program	MOL	MOL
8:30-10:00	Topic: Ensuring Efficient and Sustainable Curriculum Implementation Speaker: Lorena F. Villalon	Topic: Empowering Education 4.0: Transformative Teaching in the Digital Age Speaker: Gio Renz N. Hermono	Output Submission: Crafting of Lesson Plan with integration of effective classroom teaching pedagogies
10:00-10:30	Health Break		
10:30-12:00	Topic: Importance of Lesson Planning and the Steps in Preparing It Speaker: Michelle A. Manuel	Topic: Types of Assessments to Evaluate and Monitor Student Learning and Performance Speaker: Marifi C. Antonio	Demo Teaching
12:00-1:00	Lunch Break		
1:00-3:00	Topic: Mastering the Art of Classroom Management Speaker: Michelle A. Manuel	Topic: Computing Grades in K to 12 Education Speaker: Gio Renz N. Hermono	Demo Teaching Critiquing
3:00-3:30	Health Break & Prayer Time (Dhur)		
3:30-5:00	Topic: Different Approaches, Pedagogies and Methods of Teaching Speaker: Marifi C. Antonio	Topic: Benchmarking of Classroom Demo Teaching Demo Teacher: Nerissa V. Pascual	Closing Program



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Enclosure No. 3 of Division Memorandum No. 497 s, 2023

TECHNICAL WORKING GROUP (TWG)

Name	Station	Designation
Revelyn L. Maniego, EdD	Pulilan Central School	Principal IV
Nora J. Adriano, PhD	Balagtas Central School	Principal IV
Carmelita D. Espiritu	Balagtas Heights ES	Principal I
Jonkelly T. Torrecampo	Bigte ES	Principal I
Rosary V. Sindayen	St. Martha ES	Principal III
Ma. Cecilia J. Pascual	Marciano Del Rosario MES	Principal II

RESOURCE SPEAKERS

Name	Station	Designation
Michelle A. Manuel, PhD	Dr. Juan F. Pascual MS	Master Teacher II
Nerissa V. Pascual	Caingin ES	Master Teacher II
Gio Renz N. Hermono	Josefa V. Ycasiano MS	Teacher III
Lorena F. Villalon	Banga ES	Principal III