



Republic of the Philippines
Department of Education
 REGION III
SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM
 No. 450 s. 2023

**DIVISION OPEN RANKING FOR VACANT POSITIONS
 OF MASTER TEACHER I AND MASTER TEACHER II
 IN THE JUNIOR AND SENIOR HIGH SCHOOL LEVELS**

To: Assistant Schools Division Superintendents
 SGOD and CID Chiefs
 HRMPSB Members
 Public Schools District Supervisors
 Elementary and Secondary School Principals/OICs
 All Others Concerned

1. This is to announce that a Division Open Ranking for vacant positions of Master Teacher I and Master Teacher II in the junior and senior high school levels shall be held on the schedule hereto attached.
2. The said open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for Master Teacher positions.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. SDO Bulacan preferred Qualification Standards (QS) for the positions are as follows:

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Master Teacher I/SG-18 (JHS)	Bachelor of Secondary Education or Bachelor's Degree plus 18 units in professional units in Education; and 18 units for a Master's degree in Education or its equivalent	3 years relevant experience as Teacher III	None required	RA 1080 (Teacher)



Address: Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan
Website: <https://bulacandeped.com>
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Master Teacher II/SG-19 (JHS)	Bachelor of Secondary Education or Bachelor's Degree plus 18 units in professional units in Education; and 24 units for a Master's degree in Education or its equivalent	1 year as Master Teacher I	4 hours of relevant training	RA 1080 (Teacher)
Master Teacher II/SG-19 (Academic Track) HUMSS I-A HUMSS I-C	Master's degree in relevant strand/subject	5 years relevant teaching/industry work experience	12 hours of training relevant to the subject area specialization	RA 1080 (Teacher)

5. The evaluation of certified true copies of documents shall be based on MEC Order No. 10, s. 1979 and Division Memorandum No. 233, s. 2014. No additional documents will be accepted after the scheduled date of the ranking procedure.

- g. Letter of Intent (please indicate the district you intend to apply)
- h. Official Transcript of Records with Certification, Authentication, Verification (CAV) from CHED
- i. Updated Service Records
- j. Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC)
- k. Performance Rating for three (3) consecutive rating periods
- l. Certificates, MOVs and other documents determinants (A-H) for ranking of Master Teacher I and Master Teacher II.

6. Expenses incurred in connection with this activity shall be charged against Division MOOE subject to the usual accounting and auditing rules.

7. Wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
 Schools Division Superintendent

October 13, 2023
 HRMPSB



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Enclosure No. 1 to the Division Memorandum No. 450s. 2023

Junior High Schools with Master Teacher vacancies

Position	Schools	Subject Area
Master Teacher II	Prenza NHS	Science
Master Teacher I	Mariano Ponce NHS	English
Master Teacher I	San Miguel NHS	English
Master Teacher I	San Miguel NHS	Edukasyon sa Pagpapakatao
Master Teacher I	San Miguel NHS	Filipino

Senior High Schools with Master Teacher II vacancies

Schools	Subject Area
Calumpit NHS	HUMSS I-A
Calumpit NHS	HUMSS I-C



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Enclosure No. 2 to the Division Memorandum No. 450s. 2023

Schedule of Selection process:

Date	Activity
Until October 25, 2023	Submission of documents to the Records Unit or email the documents via sdobulacanhrmpsb@deped.gov.ph
October 31, 2023	Initial evaluation of documents by the HRMPSB
November 8, 2023	Emailing of qualified applicants by the HRMPSB Secretariat
	Appreciation of documents
November 13, 2023am	Prenza NHS Mariano Ponce HS
November 13, 2023pm	Calumpit NHS
November 14, 2023pm	San Miguel NHS