



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

September 25, 2023

DIVISION MEMORANDUM

No. **416**, s. 2023

To: Assistant Schools Division Superintendents
Division Chiefs
Division Supervisor In-Charge of SPJ and SPFL
Public Schools District Supervisors
Secondary School Heads
All Others Concerned

SPECIAL CURRICULAR PROGRAMS IN JOURNALISM AND FOREIGN LANGUAGE: A CLARION CALL FOR POTENTIAL SCHOOL IMPLEMENTERS

1. In line with the initiatives of the English Learning Area to further strengthen and hone the journalistic skills and linguistic competencies of learners under Project SPJ (Sustained Performance in Journalism) and Project FLIS (Foreign Language Interest of Students), this Office calls for the potential secondary school implementers of Special Curricular Programs in Journalism and Foreign Language.
2. This initiative has the following objectives:
 - 2.1 support the secondary school learners on their special interest programs;
 - 2.2 sustain the performance of SDO Bulacan in campus journalism in individual writing categories, team events, and school paper contests;
 - 2.3 hone the linguistic macro-skills of learners in foreign languages aside from their vernacular language; and
 - 2.4 implement programs, projects, and activities aligned with the MATATAG Agenda and BULAKENYO flagship program on language literacy.
3. Enclosure No.1 contains the procedures and timeline of activities in the submission, processing, and evaluation of Special Curricular Programs in Journalism and Foreign Language while Enclosure No.2 contains the Processing Checklist aligned with the Regional Memorandum No.029, s.2022.
4. All secondary school heads are strongly encouraged to offer the aforesaid special curricular programs in order to support and promote the SDO Bulacan flagship programs by making learners future-ready equipped with 21st-century skills.
5. Queries, preparation, and implementation issues may be communicated directly to Dr. Jay Arr V. Sangoyo, the Division Supervisor Focal Person in SPJ and SPFL.
6. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent

CID-JOD-DM on Special Curricular Programs/0003-09/22/23



Address: Provincial Capitol Compound, Brgy. Guinhawa,
City of Malolos, Bulacan

Website: <https://bulacandeped.com>

Email: bulacan@deped.gov.ph



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

Enclosure No.1 to Division Memorandum No. 416, s,2023

Procedures and Timeline of Activities in the Submission, Processing, and Evaluation of Special Curricular Programs in Journalism and Foreign Language (Reference: Regional Memorandum No.029, S.2022)

| Procedure/Activity | Time Frame | Person Involved |
|--|--------------------------------|--|
| 1. Virtual Orientation on Special Program in Journalism and Foreign Language of Potential School Implementers | September 29, 2023 | DEPS in SPJ/SPFL School SPJ/SPFL Coordinator/School Head |
| 2. Submission of letter of intent to offer SPJ/SPFL | October 1-31, 2023 | School Head |
| 3. Submission of the documentary requirements listed in the Processing Checklist (See Enclosure No.2) to the SDO Bulacan | November 2023- January 2024 | DEPS Focal Person in SPJ/SPFL School SPJ/SPFL Coordinator/School Head |
| 4. Evaluation of Documents and On-site Validation | January-February 2024 | DEPS in SPJ/SPFL School SPJ/SPFL Coordinator/School Head |
| 5. Preparation of Division Evaluation Report (DER) based on the evaluated documents and conducted on-site validation | February-March 2024 | DEPS Focal Person in SPJ/SPFL SGOD SMME |
| 6. Endorsement of the DER and documentary requirements by the SDO Bulacan to the Regional Office | March 2024 | OSDS DEPS Focal Person in SPJ/SPFL SGOD SMME |
| 7. Evaluation of the submitted documentary requirements and On-site Validation by the Regional Office | April-May 2024 | QAD Personnel and Regional Supervisor in- charge of SPJ/SPFL |
| 8. Issuance of the endorsement letter to offer the said program by the SDO | June 2024 | Regional QAD |



Republic of the Philippines
Department of Education
 REGION III
SCHOOLS DIVISION OF BULACAN

Enclosure No.2 to Division Memorandum No. _____, s,2023

PROCESSING CHECKLIST FOR SPJ SPFL
 (Reference: Regional Memorandum No.029, S.2022)

School: _____ School Year: _____
 School Address: _____ Contact Number: _____
 Name of School Head: _____
 Designation: _____

REQUIREMENTS

1. Letter of Intent
2. Program Profile
 - _____ Research or Survey that there is a need to offer the Program
 - _____ Inventory of facilities, equipment, SPJ/SPFL room
 - _____ Sample Programming (Schedule)
 - _____ Faculty Profile
 - _____ Partnerships/Linkages
 - _____ Three-Year Implementation Plan
3. Ocular Inspection will be conducted by the division/region for endorsement to be submitted to CO

4. Central Office Acknowledgement Findings:

5. Recommendations:

