



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

September 7, 2023

DIVISION MEMORANDUM
No. 392, s. 2023

To: Assistant Schools Division Superintendents
School Heads/ Principals Concerned
Senior Bookkeepers Concerned

FOCUS GROUP DISCUSSION FOR CONSOLIDATION OF FINANCIAL STATEMENTS IN RELATION TO THE IMPLEMENTATION OF PROJECT MACE (M-ENTORING, A-DOPTING, C-APACITY BUILDING, E-MPOWERING)

1. This is to inform all concerned that there will be a Focus Group Discussion for the Preparation of August 2023 Consolidated Financial Statements at the SDO Bulacan Conference Room on September 18, 2023 at 8:30am- 5:00pm.
2. Attached herewith is Enclosure no. 1 – List of Participants in the Focus Group Discussion.
3. Meals of the participants are to be charged against the SDO MOOE Funds.
4. This Memorandum serves as Travel Authority to the participants.
5. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD., CESO V
Schools Division Superintendent 

Accounting Unit
August 4, 2023



Republic of the Philippines
Department of Education
Region III
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Enclosure No. 1

PARTICIPANTS IN THE FOCUS GROUP DISCUSSION FOR CLUSTERING OF FINANCIAL STATEMENTS

Norma P. Esteban, EdD., CESO V	Schools Division Superintendent
Cecilia E. Valderama, PhD	Asst. Schools Division Superintendent
Zurex T. Bacay, PhD	Asst. Schools Division Superintendent
Aren A. Astoveza, CPA	OIC- Division Accountant
Dolores Santos	OIC- Budget Officer
Loriann Parulan	JJ Russel MHS
Digna Curigal	Calumpit NHS
Phia Ann Agustin	FVR HS
Ana Liza Yabut	Bajet-Castillo HS
Alvin Suriben	Obando NHS
Regina Guilalas	Parada HS
Jeanette Andres	Taal HS
Yaneleen Grace Cruz	Budget Unit
Maria Perpetua B. Perez	Accounting Unit