

Department of Education

Region III

SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM

No. 353 s. 2023

SCHOOL RANKING FOR VACANT TEACHER III POSITIONS IN THE JUNIOR HIGH SCHOOL AND SENIOR HIGH SCHOOL OF JOHN J. RUSSELL MEMORIAL HIGH SCHOOL

To: Public Schools District Supervisor
HRMPSB Members
School Principals/OICs
Teaching Personnel of John J. Russell MHS
All Others Concerned

1. This is to announce that School Open Ranking for the vacant Teacher III positions in the JHS and SHS Academic Track (STEM III-A) shall be held on August 22, 2023, 9:00am at John J. Russell MHS.
2. The said school open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for Teacher III positions.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The Qualification Standards (QS) for the positions are as follows:

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Teacher III/SG-13 (JHS)	Bachelor in Secondary Education or Bachelor's degree with 18 professional units in Education with appropriate major	2 years of relevant experience	None required	RA 1080 (Teacher)
Teacher III/SG-13 (STEM III-B)	Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 12 units towards a Master's degree relevant strand/subject	1 year of relevant teaching/industry work experience	4 hours of training relevant to the subject area specialization	RA 1080 (Teacher)



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5. School HRMPSB shall be composed of the following:
- Chairperson : Division Education Program Supervisor
Members : School Principal
One (1) Master Teacher
One (1) Head Teacher
- Secretariat : Administrative Officer II or Administrative Assistant
6. The evaluation of original documents shall be based on DepEd Order 3, s. 2016 and DepEd Order No. 66, s. 2007. No additional documents will be accepted after the ranking procedure.
- Letter of Intent (indicate the position/s you intend to apply)
 - Official Transcript of Records
 - Updated Service Records
 - Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC)
 - Performance Rating for three (3) consecutive rating periods
 - Certificates, MOVs and other documents determinants
7. The Schools Division Superintendent must be furnished with the following:
- m. Comparative Assessment Result (School HRMPSB)
 - n. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
 - o. Complete documents of the applicants used in the evaluation
 - p. Minutes of the ranking
8. The Comparative Assessment Result for Teacher III should be posted in three (3) conspicuous places and shall be valid for School Year 2023-2024 only.
9. Wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN EdD, CESO V
Schools Division Superintendent

August 09, 2023
HR/hrmo

