



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

August 7, 2023

DIVISION MEMORANDUM
No. *348*, s. 2023

**LINKING RESEARCH INTO PRACTICE: TRAINING-WORKSHOP ON
RESEARCH UTILIZATION
(NEAP Approved Training, R3-PD-2022-0081-1221)**

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors and Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. In the Professional Development (PD) Priorities for School Heads, one of the domains of the Philippine Professional Standards for School Heads (PPSSH) is Leading Strategically, which includes identifying and utilizing relevant research findings (1.4.1, 1.4.2). Educators, particularly School Heads, must gain from quality research from reliable sources and those research works authored by peers. This is the essence of **research utilization**- that others may benefit from the studies already conducted by applying substantiated findings, practices, and solutions to key issues in education. By doing this, we are in accord with DepEd's expectation that the tremendous amount of time, money, and resources poured into conducting research are used effectively and that the return on education from the research program is strong.
2. Relative to this, the School Governance and Operations Division, through the Planning and Research Unit, shall conduct capacity building and provision of technical assistance on research utilization for school heads entitled, **Linking Research into Practice: Training-Workshop on Research Utilization** on August 16-18, 2023, at Villa Emmanuela Wavepool Resort, Poblacion, Plaridel, Bulacan.
3. The activity aims to:
 - 3.1. equip school heads with knowledge and skills in identifying relevant and applicable research findings;
 - 3.2. provide assistance to school heads in linking and utilizing research (evidence-based practice) for school improvement; and
 - 3.3. suggest monitoring and evaluation mechanism for research utilization.
4. The activity shall be participated by 110 school heads (60 Teacher-In-Charge (TIC)/Officer-In-Charge (OIC), 20 School Principal I and 10 School Principal II from the Elementary Schools; and 6 Officer-In-Charge, 8 School Principal I and 6 School Principal II from the Secondary Schools). The Public Schools District





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Supervisors shall identify the school heads/ TICs/OICs in the elementary schools who will participate in the training-workshop, while the EDDIS chairpersons of secondary schools shall identify the participants from the secondary schools. The number of participants per district/EDDIS is stipulated in enclosure no. 2 of this memorandum.

5. Participants are requested to register at the following link <https://bit.ly/ResearchUtilization2023> on or before August 14, 2023.
6. The following enclosures articulate the indicative schedule of activities for the Research Utilization and the names of resource speakers/facilitators, the technical working group/secretariat, and the project management team.
Enclosure No. 1. Number of Participants per District/EDDIS
Enclosure No. 2. Matrix of Activities for Linking Research into Practice:
Training-Workshop on Research Utilization
Enclosure No. 3. List of Resource Speakers/Facilitators, Members of the Technical Working Group/ Secretariat, and Project Management Team
7. This Memorandum shall serve as the travel authority of all participants.
8. All participants are expected to observe health and safety protocols during the conduct of the activity.
9. Expenses to be incurred in the conduct of this activity shall be charged against the HRTD (continuing) fund subject to the usual accounting and auditing rules and regulations.
10. Immediate and wide dissemination of this Memorandum to all concerned is highly desired.


for **NORMA P. ESTEBAN, EdD, CESO V**
Schools Division Superintendent





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Enclosure No. 1 to Division Memorandum No. , s. 2023

Number of Participants per District/EDDIS

(PSDSes shall identify the school-head participants from the elementary schools, EDDIS chairpersons of secondary schools shall identify the school head-participants from the secondary schools)

No. of Participants from the Elementary Schools

EDDIS	District	TIC/OIC	Principal I	Principal II	Total
I	Bulakan	1	2	0	3
	Calumpit North	2	0	0	2
	Calumpit South	2	0	1	3
	Hagonoy East	2	0	0	2
	Hagonoy West	2	1	0	3
	Paombong	2	1	0	3
	Pulilan	1	1	1	3
II	Baliwag North	2	0	0	2
	Baliwag South	1	1	0	2
	Bustos	2	1	1	4
	Plaridel	2	1	1	4
III	DRT	6	0	0	6
	San Ildefonso North	5	1	0	6
	San Ildefonso South	2	0	1	3
	San Miguel Central	1	0	0	1
	San Miguel North	2	0	1	3
	San Miguel South	2	2	0	4
	San Rafael East	2	1	0	3
	San Rafael West	2	0	0	2
IV	Obando	2	0	1	3
	Marilao North	1	1	0	2
	Marilao South	1	0	0	1
V	Balagtas	1	0	1	2
	Bocaue	1	2	0	3
	Guiguinto	2	1	0	3
	Pandi North	1	0	1	2
	Pandi South	2	0	0	2
VI	Angat	2	0	1	3
	Norzagaray East	2	1	0	3
	Norzagaray West	1	1	0	2
	Sta. Maria Central	1	1	0	2
	Sta. Maria East	1	0	0	1
	Sta. Maria West	1	1	0	2
Total		60	20	10	90





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No. of Participants from the Secondary Schools

EDDIS	OIC	Principal I	Principal II	Total
I	1	2	1	4
II	1	2	1	4
III	1	2	1	4
IV	1	0	0	1
V	1	1	1	3
VI	1	1	2	4
Total	6	8	6	20





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Enclosure No. 2 to Division Memorandum No. , s. 2023

Matrix of Activities for Linking Research into Practice: Training-Workshop on Research Utilization

Schedule	Activity
<i>Day 1 (August 16, 2023)</i>	
8:00 – 8:30 am	Registration
8:30 am – 9:30 am	Opening Program
9:31 am – 10:00 am	HEALTH BREAK
10:00 am – 12:00 nn	Session 1: Highlighting the Importance of Utilizing Research Findings on School Improvement <i>Resource Person: Ernie V. Estrella, PhD</i>
12:01 pm – 1:00 pm	LUNCH
1:01 pm – 1:30 pm	Open Forum/Q and A with the Resource Person
1:31 pm – 3:15 pm	Session 2: The Pros and Cons of Research Findings from Reliable Sources: Basis for School Improvement <i>Resource Person: Eunice B. Custodio, PhD, DIT</i>
3:16 PM – 3:30 pm	HEALTH BREAK
3:30 pm – 5:00 pm	Continuation of Session 2 Open Forum/ Q and A with the Resource Person
<i>Day 2 (August 17, 2023)</i>	
8:00 am – 9:00 am	Management of Learning
9:01 am – 10:00 am	Session 3: Linking Research into Practice (Part 1) <i>Resource Persons: Ma. Aurea Rhodora DC. Geronimo, PhD Ryan R. Bautista Maribel S. Perez</i>
10:01 am – 10:30 am	HEALTH BREAK
10:31 am – 12:00 nn	Continuation of Session 3 Part 1
12:01 pm – 1:00 pm	LUNCH
1:01 pm – 3:00 pm	Session 3: Linking Research into Practice (Part 2) <i>Resource Persons: Melannie T. Sangoyo, PhD Renante B. Perez</i>
3:00 pm – 3:30 pm	HEALTH BREAK
3:30 pm – 5:00 pm	Continuation of Session 3 Part 2
<i>Day 3 (August 18, 2023)</i>	
8:00 am – 9:00 am	Management of Learning
9:01am – 10:00 am	Session 3: Making it Happen: Research Utilization in the School Setting <i>Resource Persons: Ma. Aurea Rhodora DC. Geronimo, PhD Melannie T. Sangoyo, PhD</i>
10:00 am – 10:30 am	HEALTH BREAK
10:31 am – 12:00 nn	Workshop: Research in Support of School Improvement: Planning for Evidence-based Practice <i>Facilitators: Ma. Aurea Rhodora DC. Geronimo, PhD, Ryan R. Bautista, Melannie T. Sangoyo, PhD, Renante B. Perez, Gilbert M. Agapito, Leonora V. Bergado, PhD</i>
12:01 pm – 1:00 pm	LUNCH
1:01 pm – 2:00 pm	Continuation of Workshop
2:01 pm- 3:00 pm	Presentation of Draft Output (Research utilization plan)
3:01 pm – 3:30 pm	HEALTH BREAK
3:31 pm – 4:30 pm	Ways Forward
4:30 pm – 5:00 pm	Closing Program





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Enclosure No. 3 to Division Memorandum No. , s. 2023

List of Resource Persons/ Facilitators, Members of the Technical Working Group,
and Project Management Team

Project Management Team

<i>Name</i>	<i>Designation</i>	<i>Office</i>
1. Norma P. Esteban, EdD, CESO V	Schools Division Superintendent	OSDS
2. Cecilia E. Valderama, PhD	Assistant Schools Division Superintendent	OSDS
3. Zurex T. Bacay, PhD	Assistant Schools Division Superintendent	OSDS
4. Cecilia S. Custodio, PhD	Chief Education Supervisor	SGOD
5. Gregorio C. Quinto Jr.	Chief Education Supervisor	CID
6. Maribel S. Perez	Senior Education Program Specialist	SGOD
7. Gilbert M. Agapito	Public Schools District Supervisor	CID
8. Leonora V. Bergado, PhD	Public Schools District Supervisor	CID

Resource Persons/Facilitators

<i>Name</i>	<i>Designation</i>	<i>School/ Office</i>
1. Ernie V. Estrella, PhD	School President Professorial Lecturer	St. Jude College of Bulacan Bulacan State University
2. Eunice B. Custodio, PhD, DIT	College Secretary	Bulacan State University
3. Ma. Aurea Rhodora DC. Geronimo, PhD	Principal II	Dr. Guillermo Dela Merced MS - Baliwag North
4. Ryan R. Bautista	Head Teacher III	Parada NHS - Sta. Maria West District
5. Renante B. Perez	Head Teacher III	Ramona S. Trillana HS - Hagonoy West
6. Melannie T. Sangoyo, PhD	Principal II	Akle High School - San Ildefonso South
7. Maribel S. Perez	Senior Education Program Specialist	School Governance and Operations Division, SDO- Bulacan

Technical Working Group/Secretariat

<i>Name</i>	<i>Designation</i>	<i>School/ Office</i>
1. Cecille E. Cruz	EPS II, SMME	SGOD
2. Enrique Rigor P. Flores Jr.	Head Teacher III	Doña Candelaria Meneses Duque MHS - Bulacan
3. Clarissa DC. Flores	Head Teacher III	Iba National HS - Hagonoy East
4. Rozel B. Avila	Master Teacher II	Balagtas NAHS - Balagtas
5. Ria R. Navelgas	Teacher III	Pres. Disdado Macapagal MHS - Angat
6. Julienne Ira DG. Perez	Administrative Officer II	V.C. Raymundo ES - Hagonoy West
7. Herlyn Villavicencio	Administrative Assistant III	Dampol 2 nd NHS - Pulilan
8. Analyn Cruz/ Suzette Santos/ Kathleen Ruth Rabusa	Nurse	SGOD-SHN
9. Karen Lyn Centeno/ Ma. Lusia De Jesus/ Julie Ann Mariano	Nurse	SGOD-SHN

