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NORMA P. ESTEBAN EdD, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent
SCHOOLS DIVISION OF BULACAN

REPUBLIKA NG PILIPINAS
PAMAHALAANG PANLALAWIGAN NG BULACAN
LUNGSOD NG MALOLOS

PANLALAWIGANG TANGGAPAN NG KABATAAN, ISPORTS AT PUBLIC EMPLOYMENT SERVICE OFFICE

Hulyo 3, 2023

DR. NORMA P. ESTEBAN, CESO V
Tagapamanehal ng mga Paaralan
Kagawaran ng Edukasyon – Dibisyon ng Bulacan
Lungsod ng Malolos, Bulacan

PROVINCIAL GOVERNMENT OF BULACAN
RELEASED
Provincial Youth, Sports and
Public Employment Service Office
Control No.: 2023-209
Date & Time: 7-4-2023

Mahal na **Dr. Esteban**:

Isang mainit na pagbati!

Alisunod sa *Republic Act No. 10742 o SK Reform Act of 2015*, ang pagdiriwang ng Linggo ng Kabataan tuwing buwan ng Agosto ay kakapalooban ng paghahalal ng mga kabataang may edad na 13-17 anyos na gaganap sa tungkulin bilang **Boy/Girl Official**. Ito ay magsisilbing makabuluhang pagkakataon na maranasan ng ating mga kabataan ang paraan ng pagpapatakbo ng ating pamahalaan. Bukod dito, inaasahang sa pamamagitan ng Boy/Girl Official ay mauunawaan ng ating mga kabataan kung ano ang magagawa ng pamahalaan para sa pag-unlad ng ating lipunan.

Tungo dito, magalang ko po na ipinababatid na ang Pamahalaang Panlalawigan ng Bulacan sa pamamagitan ng aming tanggapan ay magsisimula nang maghanda para sa mga aktibidad para sa Boy/Girl Official ngayong taong 2023. Inaasahan po na ang pagganap sa tungkulin ng mga maihahalal na kabataan ay magsisimula sa Agosto 7, 2023 kaalinsabay ng pagdiriwang ng Linggo ng Kabataan.

Ang focal person po ng aming tanggapan para sa pagsasagawa ng mga aktibidad ay si Gng. Ma. Victoria R. Marcelo, Chief – Youth Division.

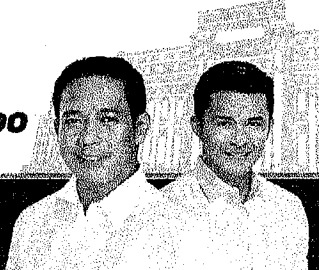
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Kalakip po nito ang *Guidelines of Implementation* para po sa inyong kabatiran.

Maraming salamat po.

ABGDA. KENNETH Z. OCAMPO-LANTIN
Pinuno

GOB. DANIEL R. FERNANDO
BISE GOB. ALEX C. CASTRO
AT SANGGUNIANG PANLALAWIGAN

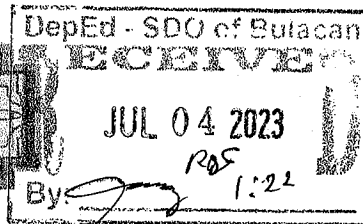
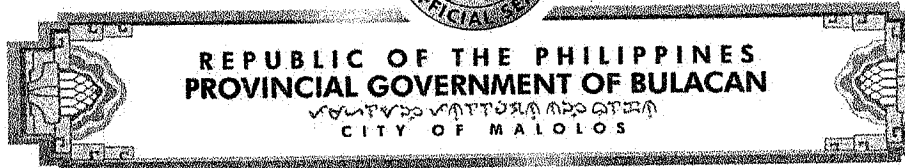
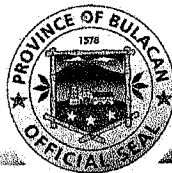


Gov. Blas Ople, Bldg. Antonio S. Bautista, Bulacan Provincial

"Sinag at Tapat na Naglilingkod sa Inyo."

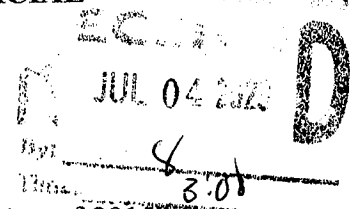
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PANLALAWIGANG TANGGAPAN NG YOUTH SPORTS AT PUBLIC EMPLOYMENT SERVICE (PYSPEO)

GUIDELINES FOR THE CONDUCT OF BOY/GIRL OFFICIAL CY 2023



1. BACKGROUND:

In accordance with Chapter VI of Republic Act No. 10742 or "SK Reform Act of 2015", every barangay, municipality, city and province shall conduct an annual activity to be known as the "Linggo ng Kabataan" on the week where the 12th of August falls to coincide with the International Youth Day. The Sangguniang Kabataan, in the case of barangay, and the respective LYDC in cooperation with the *Pederasyon ng mga Sangguniang Kabataan*, in the case of municipality, city and province, shall take the lead in this observance".

Further, under Rule VI, Section 33 of its Implementing Rules and Regulations, the observance of the "Linggo ng Kabataan" shall include the election of counterparts of all local elective and appointive officials, as well as heads of national offices or agencies stationed or assigned in the territorial jurisdiction of the local government unit, among in-school and community youth residing in the local government concerned from ages thirteen (13) to seventeen (17). During the said week, they shall hold office as Boy/ Girl Official and perform the functions and duties.

OBJECTIVES:

1. To provide the youth insights on what the government can do for them and what they can do for their government.
2. To provide them an opportunity to project their roles to the community where they live.
3. To develop awareness of their future roles as responsible citizens and leaders.

TARGET PARTICIPANTS:

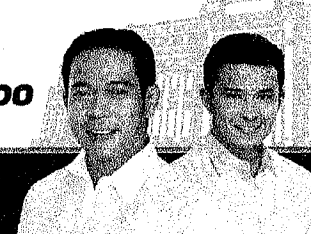
The participants for the program are *Bulakenyo* youth ages 13 to 17 whether in-school or community youth.

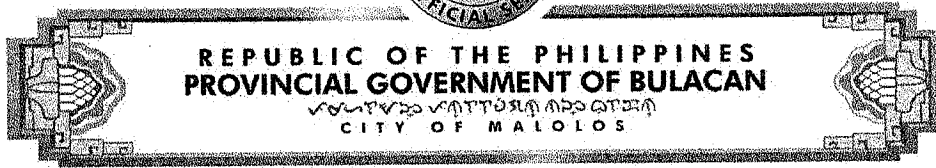
PLAN OF ACTION:

During the period of August 7-11, 2023, the selected BOY/GIRL OFFICIALS will assume the positions of officials and head of offices which they represent in the provincial, city, municipal and barangay levels in the province of Bulacan.

2. REGISTRATION PROCESS:

The registration for the participating youth will start on July 8, 2023, 9:00 AM to 4:00 PM to be facilitated by the Barangay Chairman, Sangguniang Kabataan Chairman (Ex-Officio Barangay





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Member and Chairman of the Committee on Youth and Sports) and the Secretary of the Sangguniang Barangay. They shall also designate a public area within the barangay for the conduct of the registration.

3. SELECTION PROCESS:

3.1 BARANGAY LEVEL - All registered youth shall be convened to an assembly on July 15, 2023 (Saturday) 1:00 PM at a designated place by the Barangay Chairman, in coordination with the barangay officials and DepEd Principals/Head Teachers. They shall elect among themselves the following Boy/Girl Officials:

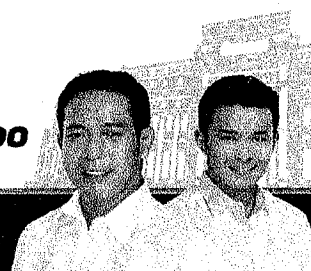
Barangay Chairman (1)	Barangay Secretary (1)
Barangay Councilman (7)	Barangay Treasurer (1)
Barangay Tanod Chief (1)	Sangguniang Kabataan (SK) Chairman (1)

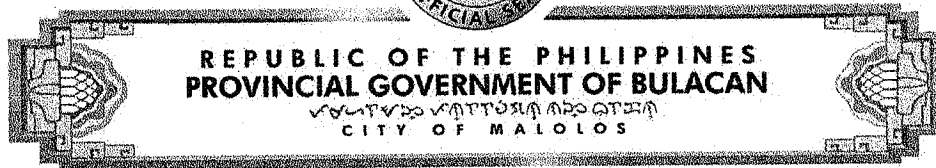
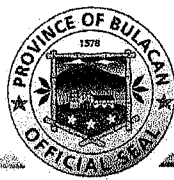
Before electing the Barangay Chairman, they shall elect first one (1) barangay representative for the municipal level elections. In case the number of barangay representatives are not sufficient to fill the positions of the city/municipal officials, two (2) or three (3) barangay representatives may be selected.

3.2 MUNICIPAL LEVEL - Elected Boy/Girl Barangay representatives shall be convened to an assembly on July 21, 2023 (Friday) at 9:00 AM to 11:00 AM at the City/Municipal Session Hall to elect among themselves the following Boy/Girl Officials:

City/Mun Mayor (1)	Vice-Mayor (1)
SP or SB Member (City 10, Mun 8)	LNB President (1)
SK President (1)	City/Municipal Budget Officer (1)
City/Municipal Administrator (1)	City/Municipal Treasurer (1)
City/Municipal Auditor (1)	City/Municipal Assessor (1)
City/Municipal Engineer (1)	City/Municipal Planning and Dev't Officer (1)
City/Municipal Agriculturist (1)	City/Municipal Legal Officer (1)
City/Municipal LCR Officer (1)	City/Municipal Health Officer (1)
City/Municipal Chief of Police (1)	City/Municipal DSWD Officer (1)
City/Municipal SP/SB Secretary	City/Municipal DepEd Supervisor (1)
City/Municipal Fire Marshal (1)	Boy/Girl Municipal DILG LGOO (1)
City/Municipal Population Officer (1)	

Before electing the city/municipal mayor, they shall first elect two (2) city/municipal representatives for the provincial elections.



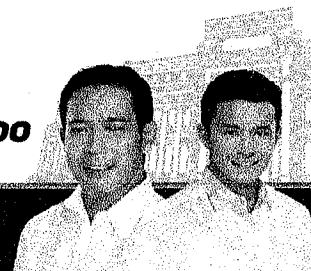


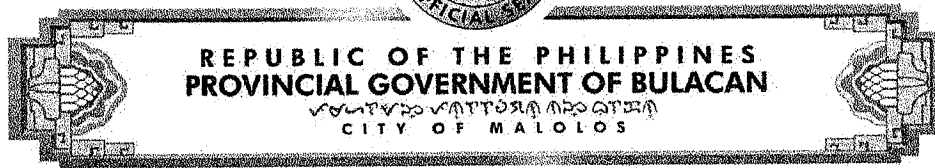
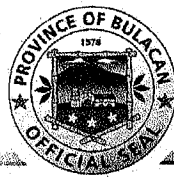
PANLALAWIGANG TANGGAPAN NG YOUTH SPORTS AT PUBLIC EMPLOYMENT SERVICE (PYSPEO)

3.3 PROVINCIAL LEVEL - All city/municipal representatives shall convene at the Balagtas Hall, Hiyas ng Bulacan Convention Center, Capitol Compound, City of Malolos, Bulacan on July 28, 2023 (Friday), 8:00 AM, to attend the briefing/orientation on Local Government Administration. Election shall follow at 1:00 PM for the following positions for provincial Boy/Girl:

Governor (1)	Vice-Governor (1)
GO Chief of Staff (1)	Vice-Gov. Chief of Staff (1)
SP Member (12)	Provincial Administrator (1)
LNB Prov'l. Fed.Pres. (1)	Prov'l Planning Dev't Officer (1)
SK Provincial Federation Pres (1)	Provincial Budget Officer (1)
SP Secretary (1)	Provincial Accountant (1)
PCL Pres (1)	Provincial Treasurer (1)
Indigenous People Rep (1)	Provincial Engineer (1)
BENRO (1)	Provincial Public Affairs Officer (1)
PCSJMO (1)	Provincial Agriculture Officer (1)
Provincial Legal Officer (1)	Provincial Assessor (10)
Social Welfare Dev't. Officer (1)	Prov'l Information Tech. Officer (1)
Provincial Veterinarian (1)	Provincial Jail Warden (1)
Provincial HRMO (1)	Provincial Coop & Economic Dev't Officer (1)
General Services Officer (1)	RTC Executive Judge (1)
Prov'l Youth, Sports & PESO (1)	Provincial Prosecutor Chief (1)
DOLE Provincial Dir (1)	Provincial Public Health Officer (1)
Provincial DTI Officer (1)	Provincial COMELEC Officer (1)
TESDA Provincial Director (1)	Provincial LGOO (DILG) (1)
BPC President (1)	DepEd Schools Div. Superintendent (1)
Provincial CSC Dir (1)	Prov'l History, Arts, Culture & Tourism Officer (1)
Provincial COA State Auditor (1)	Provincial COA Officer
Provincial PNP Director (1)	Prov'l DRRMO (1)

The Provincial Governor and Vice-Governor must not come from the same city/municipality. The City/Municipal Mayor and Vice-Mayor must not come from the same barangay or school.





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4. CONDUCT OF ELECTORAL PROCEEDINGS

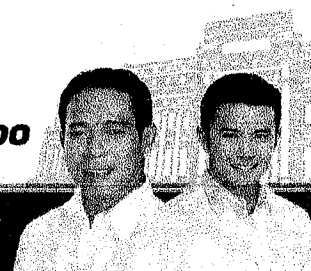
- 4.1 **PROVINCIAL** - The election/selection of Provincial Officials and Heads of Offices shall be managed by the Project Implementation Committee composed of the Provincial Youth, Sports & Public Employment Service Office (PYSPEO), Schools Division Superintendent (DepEd), Provincial DILG Officer and Provincial COMELEC Officer.
- 4.2 **MUNICIPAL** - The election/selection of City/Municipal Officials and Heads of offices shall be managed by the Project Implementation Committee composed of the Mayor's Office to be assisted by their respective Youth Development Office or appointed/designated Local Youth Development Officer (LYDO) and coordinated with the DepEd Supervisor, City/Municipal DILG Officer and City/Municipal COMELEC Officer.
- 4.3 **BARANGAY** - The election/selection of Barangay Officials shall be managed by the Project Implementation Committee Barangay composed of the Councils and DepEd Principal/Head Teacher.

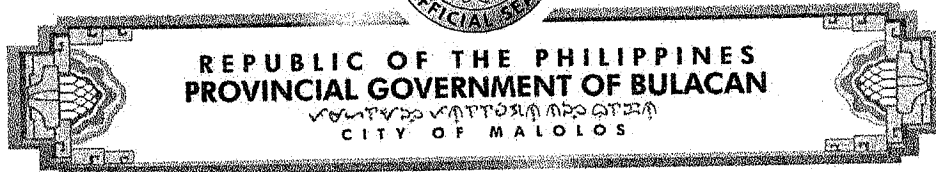
5. SCHEDULE OF ELECTION:

- 5.1 **Barangay Level** - July 15, 2023 (Saturday), 1:00 PM Designated place within the barangay
- 5.2 **Municipal Level** - July 21, 2023 (Friday), 9:00 AM Municipal Session Hall
- 5.3 **Provincial Level** - July 28, 2023 (Friday), 8:00 AM Balagtas Hall, HBCC

6. MECHANICS OF IMPLEMENTATION:

- 6.1 **OVERALL COMMITTEE & ADVISORY BOARD** – The Provincial Youth, Sports & Public Employment Service Office (PYSPEO) and Department of Interior and Local Government (DILG) shall be the Overall Committee tasked with the formulation and implementation of the concept and guidelines of the BOY/GIRL OFFICIAL 2023. They shall also act as the Advisory Board of the whole program.
- 6.2 **SELECTION & ELECTORAL PROCEEDINGS** – The Project Implementation Committee of the Provincial, City/Municipal and Barangay shall take charge of all the activities regarding the selection and electoral proceedings of the program. They shall be tasked also with the implementation of this guidelines and supervise the day-to-day activities of the program.





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6.3 INFORMATION DISSEMINATION – The Project Implementation Committee is encouraged to widely disseminate the information on the conduct of Boy/Girl activities by posting the information in publicly accessible and conspicuous places and in the social media.

6.4 ORIENTATION/ BRIEFING – The PYSPEO shall take charge of all preparation and conduct of an Orientation/Briefing to all provincial Boy/Girl Officials 2023. For the city/ municipal Boy/Girl Officials, the orientation/ briefing shall be led by the Mayor's Office assisted by its Youth Development Office or LYDO, if any. The orientation for the barangay Boy/Girl Officials shall be led by the Barangay Council officials. The orientation/briefing shall give emphasis on the organizational structure and the tasks and functions of the officials.

6.5 PARENTAL CONSENT & LETTER FOR OFFICIAL ATTENDANCE – The Parental Consent Form and Letter addressed to the School Heads for the Boy/Girl Official's five (5) day attendance to their functions under the program shall be provided during the orientation/ briefing.

6.6 HEALTH & SAFETY – Minimum public health standards shall be complied throughout the duration of the program.

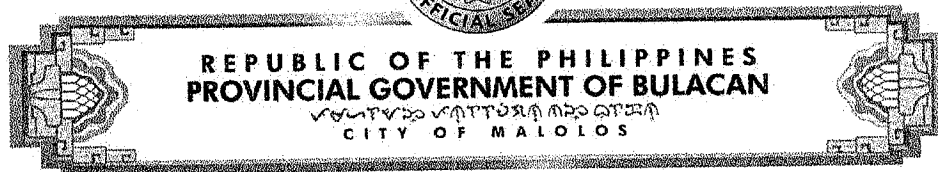
7. CERTIFICATE OF RECOGNITION:

In recognition of the active participation of the LGUs in the conduct of Boy/Girl Official program for 2023, a Certificate of Recognition shall be awarded by the Provincial Government of Bulacan during the recognition day to be attended by the LGU representative.

8. TIMETABLE OF ACTIVITIES:

June 27 – July 7, 2023-	Information Dissemination, Preparation/Issuance of Memoranda & Coordination for Boy/Girl Officials
July 15, 2023 1:00 PM	- Start of Registration /Election Day (Barangay Level)





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- July 21, 2023 - Election Day (City/Municipal Level)
9:00 AM- 11:00 AM
- July 28, 2023 - General Briefing on Local Government
8:00 AM Administration & Election Day (Provincial B/G only),
Balagtas Hall, Capitol Compound, City of Malolos,
- August 7, 2023 - Transfer of Responsibilities/ Oath Taking Ceremony
8:00 AM (Provincial B/G only) Monday Flag Ceremony
Bulacan, Capitol Gymnasium, Capitol Compound, City of
Malolos, Bulacan
- August 11, 2023 - RECOGNITION DAY
1:00 PM Bulacan capitol Gymnasium, Capitol Compound,
City of Malolos, Bulacan

