



Republic of the Philippines
Department of Education
REGION III
Schools Division Office of Bulacan

July 6, 2023

DIVISION MEMORANDUM
No. 291, s.2023

**DIVISION SEARCH FOR BEST WASH IN SCHOOLS (WinS) PROGRAM
IMPLEMENTER FOR SCHOOL YEAR 2022-2023**

To: Assistant Schools Division Superintendents
Division Chiefs
Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
School Health Section
All others Concerned

1. The Schools Division Office, through the SGOD- School Health Section, shall conduct a Search for Division Best WinS Program Implementer which aims to recognize the outstanding schools and their respective field implementers for their efficient and exemplary effort in the implementation of the WinS Program for SY 2022-2023.
2. The Division search for Wins Program composed of two (2) category to qualify:
 - a. Category 1 Division Best WinS Program Implementer - schools who achieved Three-Star Rating for three (3) consecutive years; and
 - b. Category 2 Three-Star School (Elementary and Secondary) – schools who achieved Three-Star Rating for SY 2022-2023.
3. Attached for your reference are the following:
 - a. Enclosure No.1 Division Search Matrix
 - b. Enclosure No.2 List of Qualified Participants (One (1) entry per EDDIS)
 - c. Enclosure No.3 Evaluation Tool
 - d. Enclosure No.4 Search Committee
4. All concerned are reminded to strictly observe the health and safety protocols against COVID-19.
5. Immediate and widest dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent





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Enclosure No.1 to Division Memorandum No. 291, s. 2023

DIVISION SEARCH FOR BEST WinS PROGRAM IMPLEMENTER FOR SY 2022-2023

SEARCH MATRIX

1. WinS Program school implementers shall submit all the supporting documents, including photos and videos, needed/mentioned in the SDO Evaluation Sheet. The schools shall encapsulate their implementation in an 8-10 minute video presentation and be able to show why they should be awarded as the Division Best WinS Program Implementer for SY 2022-2023.
2. On the scheduled date of screening, the School Heads, WinS Program Coordinators and advisers of the qualified participants (one (1) entry per EDDIS for Category 2) should be available to answer interview questions from the members of the Search Committee.
3. The Search Committee shall use the Evaluation Form and Guide Questions provided by the Division Office.
4. The school with the highest score in the evaluation process shall win as the Division Best WinS Program Implementer for SY 2022-2023.
5. Certificates shall also be awarded to the school heads and school WinS Program coordinators of the winning school, and to all schools who achieved three-star rating for SY 2022-2023.

TIME FRAME:

PHASES	PERSONS RESPONSIBLE	DATE
• Planning and implementation of WinS Program	School WinS TWG, Focal Persons, School Head and Advisers	August 2022 to June 2023
• EDDIS Level Evaluation – Category 2	District Supervisors/ District Level Search Committee	First week to second week of July 2023
• Schools Division Evaluation for Category 1 and 2	SDO Search Committee	Deadline of submission of entries to SDOs: July 17, 2023 Evaluation: July 20 - 28, 2023
• Awarding of Division Level Winners	SDO Search Committee	August 9, 2023



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Enclosure No.2. to Division Memorandum No. 291, s. 2023

DIVISION SEARCH FOR BEST WinS PROGRAM IMPLEMENTER FOR SY 2022-2023

LIST OF QUALIFIED PARTICIPANTS

CATEGORY	DISTRICT	NAME OF SCHOOL
Category 1 Division Best WinS Program Implementer - schools who achieved Three- Star Rating for three (3) consecutive years	Guiguinto	Tiaong Elementary School
	Marilao North	Prenza Elementary School
	San Ildefonso South	San Ildefonso National High School
Category 2 Three-Star School (Elementary and Secondary) – schools who achieved Three- Star Rating for SY 2022-2023	SECONDARY Bustos Bocaue San Ildefonso South Bustos San Rafael West Bustos Guiguinto San Miguel Central Paombong Bocaue San Rafael East Pandi South Norzagaray East Norzagaray West Norzagaray West Bulacan San Rafael West San Ildefonso North San Rafael West San Ildefonso North Hagonoy West DRT San Ildefonso South	Aguinaldo J. Santos National High School Batia High School Calawitan National High School Cambaog National High School Carlos F. Gonzales National High School Dr. Pablito V. Mendoza Sr. High School Guiguinto National Vocational High School Annex John J. Russell Memorial High School Kapitangan National High School Lolomboy National National High School Maronquillo National High School Masagana High School Minuyan National High School North Hills Village High School Norzagaray National High School Romeo Acuna Santos Memorial High School Salapungan National High School San Ildefonso National High School San Rafael National Trade School Sta. Catalina Bata National High School Sta. Monica National High School Talbak High School Upig High School



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LIST OF QUALIFIED PARTICIPANTS

CATEGORY	DISTRICT	NAME OF SCHOOL
Category 2 Three-Star School (Elementary and Secondary) – schools who achieved Three- Star Rating for SY 2022-2023	ELEMENTARY	
	Baliuag North	Dr. G. Dela Merced Memorial School
	Baliuag North	Dr. Nicolas V. Rustia Memorial School
	Baliuag South	Makinabang Elementary School
	Baliuag South	Matangtubig Elementary School
	Bocaue	Batia Elementary School
	Bocaue	Bocaue Hills Elementary School
	Bocaue	Bolakan Elementary School
	Bocaue	Bunducan Elementary School
	Bocaue	Bunlo Elementary School
	Bocaue	Cong. Erasmo R. Cruz Memorial Central School
	Bocaue	Duhat Elementary School
	Bocaue	Lolombo Elementary School
	Bocaue	Northville V Elementary School
	Bocaue	Taal Elementary School
	Bocaue	Turo Elementary School
	Bulacan	Bagumbayan Elementary School
	Bulacan	Bambang Elementary School
	Bulacan	Dr. Manuel S. Tansinsin Memorial School
	Bulacan	Jose L. Perez Memorial School
	Bulacan	Marcelo H. del Pilar Memorial School
	Bulacan	Tabang Elementary School
	Bustos	Bonga Menor Elementary School
	Bustos	Bustos Elementary School
	DRT	Baras-Bakal ES
	Guiguinto	Sta Cruz Elementary School
	Guiguinto	Tiaong Elementary School
	Hagonoy East	Abulalas Elementary School
	Hagonoy East	Carillo Elementary School
	Hagonoy East	Eugenio G. Sy Tamco Elementary School
	Hagonoy East	Hagonoy East Central School
	Hagonoy East	Hangga Elementary School
	Hagonoy East	Iba-Ibayo Elementary School
	Hagonoy East	Iba Poblacion Elementary School
	Hagonoy East	San Pablo Elementary School
	Marilao North	Loma De Gato Elementary School
	Marilao North	Patubig Elementary School
	Marilao North	Prenza Elementary School
Marilao North	Sta. Rosa I Elementary School	
Marilao North	Sta. Rosa II Elementary School	
Marilao North	Tabing Ilog Elementary School	
Marilao South	Marilao Central Integrated School	
Marilao South	Saog Elementary School	



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	Obando	Binuangan Elementary School
	Obando	Catanghalan Elementary School
	Obando	Lawa Elementary School
	Obando	Obando Central School
	Obando	Paco Elementary School
	Obando	Panghulo Elementary School
	Obando	Salambao Elementary School
	Obando	San Pascual Elementary School
	Obando	Tawiran Elementary School
	Pandi North	Mamerto C. Bernardo Memorial Central School
	Pandi South	Malibong Matanda Elementary School
	Pandi South	Masagana Elementary School
	Pandi South	Bagbaguin Elementary School
	Paombong	Paombong Central School
	Plaridel	Dampol Elementary School
	Plaridel	Lumangbayan Elementary School
	Plaridel	San Jose Elementary School
	Plaridel	Sipat Elementary School
	San Ildefonso North	Makapilapil Elementary School
	San Ildefonso North	Nabaong Garland Elementary School
	San Miguel North	Lambakin Elementary School
	San Miguel North	Calumpang Elementary School
	San Miguel North	San Miguel North Central School
	San Miguel North	Pinambaran Elementary School
	San Miguel North	Bardias Elementary School
	San Miguel North	Sapang Elementary School
	San Miguel North	Malinao Elementary School
	San Miguel South	Paliwasan Elementary School
	San Miguel South	San Vicente Elementary School
	San Rafael East	Maronquillo Elementary School
	San Rafael West	Maguinao Elementary School
	San Rafael West	Salapungan Elementary School
	Sta. Maria Central	Sta. Maria Elementary School
	Sta. Maria Central	Guyong Elementary School
	Sta. Maria Central	Manggahan Elementary School
	Sta. Maria Central	St. Mary Village Elementary School
	Sta. Maria Central	Sta. Cruz Elementary School
	Sta. Maria Central	Pila Elementary School
	Sta. Maria Central	Lalakhan Elementary School
Sta. Maria Central	Miguel M. Cruz Memorial School	



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Enclosure No.3 to Division Memorandum No. 291, s. 2023

DIVISION SEARCH FOR BEST WinS PROGRAM IMPLEMENTER FOR SY 2022-2023

EVALUATION TOOL

School: _____ **Date:** _____

District: _____

	Indicators	Findings	Score
1	Provision of water supply, through connection to barangay water networks, construction of water pumping system, and/or installation of rainwater catchments (2 points)		
2	Construction of additional toilets, particularly gender-segregated toilets for boys and girls (100 learners up is to 1 toilet seat = 1 point; 50-99 learners is to 1 toilet seat = 2 points ; less than 50 learners is to 1 toilet seat = 5 points)		
3	Number of individual handwashing facilities in crucial areas a. Entrance b. Exit c. Every toilet/CR d. Canteen e. Eating Areas f. Play Areas (6 and up individual handwashing facilities = 5 points; 3-5 individual handwashing facilities = 2 points; 1-2 individual handwashing facilities = 1 point)		
4	Number of Group Handwashing Facility (GHF) (if ratio is 200 learners is to 1 GHF = 1 point; if ratio is 100 learners is to 1 GHF = 5 points)		
5	Comfort room for persons with limited mobility (1 point)		
6	Repair and improvement of existing toilets, including desludging, to ensure functionality, privacy, comfort, and security of learners (1 point)		
7	Improving accessibility to water, toilets, and handwashing through provision of concrete footpaths, disability ramps, and roofing (1 point)		
	Improvement of drainages, clearing of roof gutters, and elimination of stagnant water (1 point)		





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8	Provision of rest space for menstruating girls that are private, secure and comfortable (2 points)		
	Provision of exclusive comfort room for Menstrual Hygiene Management (MHM) use only (2 points)		
9	Provision of hygiene supplies - soap, toothpaste, toothbrush, sanitary pads, etc. - and cleaning materials (2 points)		
10	Programs and activities of proper handwashing of all learners (5 times a week = 4 points; 3-4 times a week = 2 points; 1-2 times a week = 1 point)		
11	Programs and activities of proper toothbrushing of all learners (5 times a week = 3 points; 3-4 times a week = 2 points; 1-2 times a week = 1 point)		
12	Copy of new WinS materials developed, distributed, or approved (1 point)		
	Putting up hygiene messages in strategic places (toilets and eating places) to motivate proper use of toilets and handwashing at critical times (2 points)		
13	Improvement of solid waste management, including the provision of garbage bins for waste segregation, Materials Recovery Facility (MRF), compost pits, and / or securing local garbage collection services a. Garbage bins to all areas (1) b. Materials Recovery Facility (MRF) (1 point) c. Compost pit for biodegradable waste (1 point) d. Refuse pit for non-biodegradable waste (1 point)		
14	At least five (5) WinS TWG meeting in one year with minutes as supporting documents (5 and up = 2 points; 1-4 = 1 point)		
15	Orientation of parents and other stakeholders on WinS and engaging their support for developing proper WASH practices at home and the community (2 points)		
16	Orientation and certification of canteen operators, vendors and food handlers on proper hygiene and sanitary food preparation and handling (2 points)		
17	Training design indicating WinS as one of the learning topics (1 point)		
	Training report with WinS as one of the learning topics (1 point)		
18	At least one (1) research paper on WinS per year (1 point)		
TOTAL SCORE			
PERCENTAGE			





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NOTABLE REMARKS:

Members of the Search Committee:

CARLO ANGELO P. CASTILLO, MD
Medical Officer III

SHIRLEY C. BURGOS, RN MSN
Nurse-in-Charge

MA. ELAINE A. DE GUZMAN, RN MAN
WinS Program Focal Person

KATHLEEN RUTH C. RABUSA, RN
WinS Program Alternate Focal Person

PRECIOUS S. BALUYOT, RN
WinS Program Alternate Focal Person

MARIA LUISA C. DE JESUS, RN
WinS Program Alternate Focal Person

MARIE ANTHONETTE T. PANGANIBAN, RN
WinS Program Alternate Focal Person

Representative from External Partners

Representative from External Partners





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Enclosure No.4 to Division Memorandum No. 291, s. 2023

DIVISION SEARCH FOR BEST Wins PROGRAM IMPLEMENTER FOR SY 2022-2023

SEARCH COMMITTEE

Carlo Angelo P. Castillo, MD	SDO Bulacan
Shirley C. Burgos, RN MSN	SDO Bulacan
Ma. Elaine A. de Guzman, RN MAN	SDO Bulacan
Kathleen Ruth C. Rabusa, RN	SDO Bulacan
Marie Anthonette T. Panganiban, RN	SDO Bulacan
Precious S. Baluyot, RN	SDO Bulacan
Maria Luisa C. de Jesus, RN	SDO Bulacan
	Representative from External Partner
	Representative from External Partner





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